



# City of Big Spring Code Enforcement Complaint Form

Date complaint was received \_\_\_\_\_ Time: \_\_\_\_\_ a.m. \_\_\_ p.m. \_\_\_

Method of transmission: Phone \_\_\_ Fax \_\_\_ Letter \_\_\_ Personal Contact \_\_\_

Complainant: \_\_\_\_\_  
Name Address City Phone#

Does complainant want to be contacted? \_\_\_ Yes \_\_\_ No

Location of complaint \_\_\_\_\_  
Address (City or County)

### Alleged Violation(s)

- \_\_\_\_\_ Weedy lot
- \_\_\_\_\_ Accumulated items
- \_\_\_\_\_ Substandard structure
- \_\_\_\_\_ Sewer Smell
- \_\_\_\_\_ Other (please explain) \_\_\_\_\_
- \_\_\_\_\_ Junk vehicle
- \_\_\_\_\_ Brush or trees overhanging street, alley or blocking traffic sign
- \_\_\_\_\_ Water running down a street or alley

### **For Official Use Only**

Complaint number: \_\_\_\_\_

Code Officer: \_\_\_\_\_

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_