



Boards and Committees

Board members perform an invaluable public service by broadening the forum for community input and enhancing the processes of democracy. We encourage you to browse the following descriptions and submit an application for any position that may peak your interest.

1. McMahon/Wrinkle Airpark Development Board

3 year term

This Board consists of seven (7) members of the community who have demonstrated their interest and knowledge of business, industry and real estate. One (1) member of the Airpark Development Board shall be the Chairman of the Airpark Safety Committee. The Chairman of the Airpark Safety Committee shall be a **permanent** member of the Board.

Ex-officio Members: The Assistant City Manager and the President of the Big Spring Economic Development Board shall sit on the Airpark Development Board as ex-officio members. The ex-officio members shall not have voting power, but shall assist the Board in its various functions.

2. Board of Adjustments & Appeals

3 year term

This Board consists of seven (7) members and two (2) ex-officio members. The Board is charged with providing guidance and boundaries in regard to rules and regulations within the construction and housing industry of Big Spring. Each member must be a qualified voter of the City unless other requirements cannot be met.

Membership should be composed of:

- One (1) Engineer or Architect;
- One (1) Master Plumber;
- One (1) Mechanical Contractor;
- One (1) Master Electrician;

Three (3) Members at-large from the Construction Industry; and

- Two (2) Ex-officio members –
 - one (1) of which whom shall represent Atmos Energy; and
 - one (1) representing Oncor Electric

3. Convention & Visitors Bureau Board

3year term

This Board consists of seven (7) members of the community who are charged with managing the Hotel/Motel Tax Fund and making final decisions regarding expenditures and programs to be supported by the fund. Membership qualifications are as follows:

Two (2) City Councilmembers, each of whom shall be appointed by a majority vote of the City Council and shall be subject to reappointment following their re-election to their respective council seats.

One (1) member of the Chamber of Commerce Board of Directors who shall be appointed by members of the Chamber Board and shall serve a term of three years coinciding with his/her term on the Chamber of Commerce Board of Directors.

Three (3) at-large members appointed by majority vote of the City Council to serve a term of three (3) years.

One (1) at-large member from the local hotel industry appointed by majority vote of the City Council.

The City Manager and the Director of Finance shall serve in an advisory capacity as ex-officio, non-voting members of the Board.

The Community Services Director shall serve as staff liaison to the Convention & Visitors Bureau Board, act as Secretary of the Board, and shall be responsible for keeping the minutes and other official records of the Board.

4. Civil Service Commission

3 year term

The City Manager appoints three (3) community members at-large to this Board to provide assistance and support for civil service employees.

5. Planning & Zoning Commission

3 year term

This Board consists of seven (7) members of the public residing within the city limits of Big Spring. Board members are charged with providing guidance in matters relating to planning and zoning projects within the City. Applicants are considered for appointment based on a demonstrated civic interest, general knowledge of the community, independent judgment, interest in planning and zoning, and availability to attend meeting. Appointments are subject to a majority vote of the City Council.

6. Zoning Board of Adjustments

3 year term

This Board consists of five (5) at-large members who reside within the city limits of Big Spring. Board members are charged with hearing matters of any person aggrieved or

affected by a zoning decision of the Building Official. This board conforms to the provisions of the Civil Statutes of Texas.

7. Big Spring Economic Development Corporation Board of Directors 3 year term

This Board consists of five (5) community leaders with at least one (1) of the following qualifications:

1. serve, or have served, as Chief Executive Officer of a company;
2. serve, or have served, in a position of executive management of a company;
3. serve, or have served, in a professional capacity; or
4. have experience equivalent to any of the above qualifications.

8. Colorado River Municipal Water District Board of Directors 2 year term

Council appoints by majority vote, five (5) community leaders with qualifications to this Board to provide guidance and assistance regarding water acquisition.

The City of Big Spring appreciates your interest in further serving our community. If you are interested in serving on any of these boards and/or committees, please fill out the following application form and submit to:

City of Big Spring
City Manager's Office – 2nd Floor
310 Nolan St.
Big Spring, TX 79720

or by Email to: council@mybigspring.com

Prospective applicants and existing members wishing to extend their service are considered for appointment by the City Council in the month of September.



310 Nolan • Big Spring, TX 79720
Phone: 432-264-2401 • Fax: 432-263-8310
Application for Boards & Committees

Name: _____

Address: _____

City: _____ Zip: _____

Phone: _____ Office: _____

Resident of Big Spring since: _____ Referred by: _____

Occupation/Business Affiliation: _____

Occupation/Business Address: _____

Email: _____ Are you a registered voter of Big Spring? _____

By executing this document, the applicant does hereby certify and affirm the truth and accuracy of the information contained herein. The applicant further authorizes the City Council, or its designee, to verify any information. The applicant agrees to release and hold harmless the City from all claims incident to the verification of information contained herein.

X _____
 Applicant's Signature Date

NOTE: This application is information of public record. Public Service opportunities are offered by the City of Big Spring without regard to race, color, national origin, religion, sex, or disability.

RETURN TO: City of Big Spring, c/o City Manager's Office, 310 Nolan St., Big Spring, TX 79720

Tell us about yourself. Feel free to attach additional sheets, if necessary.

Based on your board selection(s), do you meet the membership criteria? _____ If so, which criteria? _____

Education and/or Professional Licenses: _____

Previous Municipal Experience (Positions, Dates, Where): _____

What personal qualifications can you bring to this board(s)? _____

Application continues on following page

Application Submitted for: (select all that apply)

- *McMahon/Wrinkle Airpark Development Board
- *Board of Adjustments & Appeals
- *Convention & Visitors Bureau Board
- Civil Service Commission
- *Planning & Zoning Commission
- Zoning Board of Adjustments
- *Big Spring Economic Development Corporation Board of Directors
- *Colorado River Municipal Water District Board of Directors

* Specific membership requirements may apply; see description of Boards & Committees for more information.

What is your personal vision for the City? _____

Why do you want to serve on this board(s)? _____

Anything else you would like for us to know? _____

*The City Council wants to assure public confidence in the integrity of local government and its effective and fair operation. Therefore, all Members shall comply with the laws of the nation, the State of Texas, and the City of Big Spring in the performance of their public duties. If you have been convicted of a MISDEMEANOR or FELONY, and/or placed on probation, fined, or given a suspended sentence such as pretrial diversion or deferred adjudication in court within the last ten years, disclosure of such should be forwarded under separate cover.

For Office Use Only:

Appointed by: _____ Appt/Re-appt Date: _____ Term Dates: _____ To: _____