



## CITY COUNCIL AGENDA

**Monday, September 21, 2015**

Notice is hereby given that the City Council of the City of Big Spring, Texas will meet in Regular Session on Monday, September 21, 2015, at 5:30 p.m. in the City Council Chambers located at 307 East 4<sup>th</sup> Street, Big Spring, Texas.

**As a courtesy to those in attendance, please place your cell phone on “Silent” or “Vibrate.”  
Please, no talking during the meeting; take any conversations outside, so others can hear.**

**Thank You!**

**The City of Big Spring Council reserves the right to consider business out of the posted order, and at any time during the meeting, reserves the right to adjourn into executive session on any of the above posted agenda items which are not listed as executive session items and which qualify to be discussed in closed session under Chapter 551 or the Texas Government Code.**

### Open Session

1. Call to Order McLellan
2. Invocation and Pledge of Allegiance to the United States Flag and to the Texas State Flag McLellan

**“Honor the Texas flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible.”**

### Announcements and Public Hearings

**Public Hearing Comments** – The Council will take public input on public hearing items **prior** to any Action. Each member of the public should make remarks **from the podium** and **begin by stating his/her name**. Citizens will be limited to **three minutes**, unless waived by the Mayor for **all speakers**. No individual will be allowed to speak more than once, until every citizen wishing to comment has done so.

### Disposition of Minutes

3. Approval of the Minutes of the Regular Meeting of September 8, 2015 5-9 Davis

### **Consent Items**

- |    |   |       |        |
|----|---|-------|--------|
| 4. | Final Reading of an Ordinance Granting a Partial Residence Homestead Exemption for Tax Year 2015; and Granting a Partial Residence Homestead Exemption to Any Individual Who is Disabled or Age 65 or Older   | 10-11 | Moore  |
| 5. | Final Reading of an Ordinance Providing for an Additional Twenty Percent (20%) Penalty to Defray Costs of Collecting Delinquent Taxes that Remain Delinquent on July 1 of the Year in Which They Become Delinquent, and Providing for Publication   | 12    | Moore  |
| 6. | Final Reading of an Ordinance Establishing the Pay Schedule for Classified Positions within the Police Department for the Fiscal Year 2015-16; Providing for Repeal of Ordinances in Conflict Herewith; and Providing for an Effective Date   | 13-14 | Medina |
| 7. | Final Reading of an Ordinance Establishing the Fire Department Pay Scale for Fiscal Year 2015-16 in Accordance with Chapter 143 of the Texas Local Government Code; Providing for Repeal of Ordinances in Conflict Herewith; and Providing for an Effective Date  | 15-16 | Medina |
| 8. | Final Reading of an Ordinance Amending Chapter Sixteen of the Code of Ordinances Entitled "Public Utilities," Article 3 Entitled "Utility Service Charges" by Amending Section 16-70 Entitled "Charges for Water Rates," Subsection (B) to Adjust Water Rates in Response to an Increase from CRMWD; Providing for Severability; Providing for Publication; and Providing an Effective Date | 17-18 | Medina |
| 9. | Final Reading of a Resolution Adopting an Investment Policy of the City of Big Spring, Providing for Severability and Providing an Effective Date   | 19-24 | Moore  |

### **Other Business**

- |     |  |       |       |
|-----|--|-------|-------|
| 10. | Final Reading of an Ordinance Approving and Adopting the City of Big Spring's Annual Budget for the Fiscal Year Beginning October 1, 2015 and Ending September 30, 2016          | 25    | Moore |
| 11. | Final Reading of an Ordinance Fixing and Levying Municipal Ad Valorem Taxes for the City of Big Spring for the Tax Year 2015 and Directing the Assessment and Collection Thereof | 26-27 | Moore |

Required Motion – "I move that the property tax rate be increased by the adoption of a tax rate of \$0.770500 per \$100 valuation, which is effectively a 9.95% increase in the tax rate."

**Bids**

- |  |       |        |
|--|-------|--------|
| 12. Award Annual Bids as Follows and Authorizing the City Manager or His Designee to Execute Any Necessary Documents |       |        |
| a. Aluminum Sulfate  | 28-29 | Medina |
| b. Anhydrous Ammonia   | 30-31 | Medina |
| c. Liquid Chlorine   | 32-33 | Medina |
| d. Polymer   | 34-35 | Medina |
| e. Sulfur Dioxide  | 36-37 | Medina |
| f. Fleet Fueling Services  | 38-39 | Medina |
| g. DRCC Janitorial Services  | 40-41 | Medina |
| h. Downtown City Offices Janitorial Services   | 42-43 | Medina |
| i. Uniforms  | 44    | Medina |

**Routine Business**

- |                           |                 |           |
|---------------------------|-----------------|-----------|
| 13. Vouchers for 09/10/15 | \$ 679,417.79   | Benavides |
| Vouchers for 09/17/15     | \$ 1,148,769.80 |           |

**New Business**

- |   |                            |               |
|---|----------------------------|---------------|
| 14. Presentation and Approval of Big Spring Economic Development Corporation's Annual Budget for 2015-2016  |                            | Terry Wegman  |
| 15. Consideration and Approval of UNUM for Life and Disability Plan and Authorizing the City Manager or His Designee to Execute Any Necessary Documents           | 45-46                      | Medina        |
| 16. Consider Accepting a Donation of Real Property Known as Lots 1 and 2, Block 12, of Original Town and Authorizing the Mayor to Execute Any Necessary Documents | 47-48                      | Darden        |
| 17. Approval and Acceptance of the Minutes of the Regular Meeting of the Big Spring Economic Development Corporation Held on August 19, 2015                      | 49-51                      | Edwards       |
| 18. Listing of Boards and Committees with Expiring Terms or Vacancies   | 52-53                      | Darden        |
| 19. Appointments to Board of Adjustments and Appeals  |                            | Darden        |
| <b>2 - Openings</b>   | <b>Willing to Re-Serve</b> | <b>Resume</b> |
| Edward Roach  | Yes                        |               |
| Master Plumber  |                            |               |
| Ron Howell  | Yes                        |               |
| 20. Appointments to Planning & Zoning Commission  |                            | Darden        |
| <b>2 - Openings</b>   | <b>Willing to Re-Serve</b> | <b>Resume</b> |
| Lupe Dominguez  | Yes                        |               |

- |   |                            |               |       |        |
|---|----------------------------|---------------|-------|--------|
| 21. Zoning Board of Adjustments           |                            |               |       |        |
| <b>2 - Openings</b>                       | <b>Willing to Re-Serve</b> | <b>Resume</b> |       |        |
| Steve Herren                              | Yes                        |               |       |        |
| 22. Big Spring Economic Development Corp. |                            |               |       | Darden |
| <b>1 - Opening</b>                        | <b>Willing to Re-Serve</b> | <b>Resume</b> |       |        |
| Bobby McDonald                            |                            | Yes           | 54-55 |        |
| Don Finkenbinder                          |                            | Yes           | 56-57 |        |
| Jeffrey Ward                              |                            | Yes           | 58-61 |        |

**City Manager's Report**

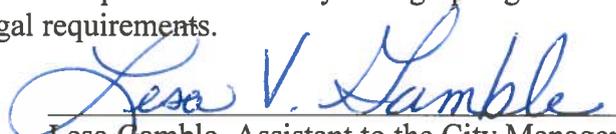
- |  |        |
|--|--------|
| 23. TML Conference - September 22, 2015 – September 25, 2015 | Darden |
| 24. GFOA Certificate of Achievement for Excellence for 2014  | Darden |

**Council Input**

- |             |          |
|-------------|----------|
| 25. Input   | McLellan |
| 26. Adjourn | McLellan |

I hereby certify that this agenda was posted on the official bulletin boards at the Big Spring City Hall Building, 310 Nolan Street, Big Spring, Texas. Given by order of the City Council and posted on Friday, September 18, 2015 at 5:00 p.m. in accordance with Title 5, Texas Government Code, Chapter 551.

In addition, this agenda and supporting documents are posted on the City of Big Spring's website, [www.mybigspring.com](http://www.mybigspring.com) in accordance with legal requirements.

  
 Lesa Gamble, Assistant to the City Manager

THE MEETING FACILITY IS ACCESSIBLE TO DISABLED PERSONS. ANY DISABLED PERSON NEEDING SPECIAL ACCOMMODATIONS OR HEARING-IMPAIRED PERSONS WISHING TO HAVE AN INTERPRETER SHOULD CONTACT LESA GAMBLE AT 264-2401. REQUESTS FOR AN INTERPRETER SHOULD BE MADE AT LEAST 48 HOURS IN ADVANCE OF THE MEETING TIME.

**Agenda Removal Notice** - This public notice was removed from the official posting board at the Big Spring City Hall Building, 310 Nolan Street, Big Spring, Texas on

September \_\_\_\_\_, 2015 at \_\_\_\_\_ a.m./p.m. By: \_\_\_\_\_

STATE OF TEXAS :  
COUNTY OF HOWARD :  
CITY OF BIG SPRING :

The City Council of the City of Big Spring, Texas, met in a regular meeting in the City Council Chambers located at 307 E. 4<sup>th</sup>, Big Spring, Texas, at 5:30 p.m., September 8, 2015, with the following members present:

LARRY McLELLAN	Mayor
JUSTIN MYERS	Mayor Pro Tem
RAUL MARQUEZ	Councilmember
STEVE WAGGONER	Councilmember
JIM DEPAUW	Councilmember

(Councilmembers Harbour and Benavides were not present at this meeting.)

Same and constituting a quorum; and

TODD DARDEN	City Manager
KAYE EDWARDS	City Attorney
JOHN MEDINA	Assistant City Manager/ Human Resource Director
CHAD WILLIAMS	Police Chief
CRAIG FERGUSON	Fire Chief
JOHNNY WOMACK	Public Works Director
DON MOORE	Finance Director/ City Secretary
JIM LITTLE	Airpark Director
TIM GREEN	Municipal Court Judge
DEBBIE WEGMAN	Community Services Director

## **INVOCATION & PLEDGE OF ALLEGIANCE**

Pastor Derrick Looney, Spring Creek Fellowship, gave the invocation and Mayor McLellan led the Pledge of Allegiance to the American and Texas Flags.

## **ANNOUNCEMENTS AND PUBLIC HEARINGS**

### **SECOND PUBLIC HEARING - PROPOSED TAX RATE FOR FISCAL YEAR 2015-16**

Motion was made by Councilmember Waggoner, seconded by Mayor Pro Tem Myers with all members of the Council voting "aye" to open the above captioned public hearing. After a few citizens comments on the proposed tax rate, motion was made by

Councilmember Waggoner, seconded by Councilmember Marquez with all members of the Council voting “aye” to close the above captioned public hearing.

#### **PUBLIC HEARING – ANNUAL BUDGET FOR FISCAL YEAR 2015-16**

Motion was made by Mayor Pro Tem Myers, seconded by Councilmember Waggoner with all members of the Council voting “aye” to open the above captioned public hearing. There were no comments concerning the annual budget. Motion was made by Councilmember Marquez, seconded by Councilmember DePauw with all members of the Council voting “aye” to close the above captioned public hearing.

#### **PUBLIC HEARING – CONSIDER THE NEED TO CONTINUE THE CURFEW ORDINANCE CHAPTER 14, ARTICLE 3 OF THE CITY CODE UNTIL SEPTEMBER 1, 2018**

Motion was made by Councilmember DePauw, seconded by Councilmember Waggoner with all members of the Council voting “aye” to open the above captioned public hearing. There were no comments. Motion was made by Councilmember Marquez, seconded by Councilmember DePauw with all members of the Council voting “aye” to close the above captioned public hearing.

#### **DISPOSITION OF MINUTES**

##### **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 25, 2015**

Motion was made by Mayor Pro Tem Myers, seconded by Councilmember Waggoner, with all members of the Council voting “aye” approving the above listed minutes.

#### **CONSENT ITEMS**

##### **ACCEPTANCE OF THE MCMAHON-WRINKLE AIRPORT DEVELOPMENT BOARD MINUTES FOR THE MEETING OF JULY 16, 2015**

##### **ACCEPTANCE OF THE ZONING BOARD OF ADJUSTMENTS AND APPEALS MINUTES FOR THE MEETING OF JULY 15, 2015**

Motion was made by Councilmember DePauw, seconded by Councilmember Marquez, with all members of the Council voting “aye” approving the above listed minutes.

#### **ROUTINE BUSINESS**

Councilmember Waggoner reviewed the vouchers in the amount of \$739,454.34 (8/27/15) and \$612,716.40 (9/03/15). Motion was made by Councilmember Waggoner, seconded by Mayor Pro Tem Myers, with all members of the Council voting “aye” approving the above listed vouchers.

## **NEW BUSINESS**

### **PRESENTATION OF HOWARD COUNTY 9-1-1 COMMUNICATION DISTRICT'S PROPOSED BUDGET FOR FISCAL YEAR 2015-16**

Tommy Sullivan, 9-1-1 Communication District Director, presented the Howard County 9-1-1 Communication District's proposed budget for fiscal year 2015-16. Motion was made by Councilmember DePauw, seconded by Mayor Pro Tem Myers, with all members of the Council voting "aye" approving the above captioned budget.

### **FIRST READING OF AN ORDINANCE APPROVING AND ADOPTING THE CITY OF BIG SPRING'S ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016**

Motion was made by Councilmember DePauw, seconded by Councilmember Waggoner, with all members of the Council voting "aye" approving the above captioned ordinance.

### **FIRST READING OF AN ORDINANCE FIXING AND LEVYING MUNICIPAL AD VALOREM TAXES FOR THE CITY OF BIG SPRING FOR THE TAX YEAR 2015 AND DIRECTING THE ASSESSMENT AND COLLECTION THEREOF**

Motion was made by Councilmember Waggoner, seconded by Councilmember Marquez, with all members of the Council voting "aye" approving the motion that the property tax rate be increased by the adoption of a tax rate of \$0.770500 per \$100 valuation, which is effectively a 9.95% increase in the tax rate.

### **FIRST READING OF AN ORDINANCE GRANTING A PARTIAL RESIDENCE HOMESTEAD EXEMPTION FOR TAX YEAR 2015; AND GRANTING A PARTIAL RESIDENCE HOMESTEAD EXEMPTION TO ANY INDIVIDUAL WHO IS DISABLED OR AGE 65 OR OLDER**

Motion was made by Councilmember DePauw, seconded by Mayor Pro Tem Myers, with all members of the Council voting "aye" approving the above captioned ordinance.

### **FIRST READING OF AN ORDINANCE PROVIDING FOR AN ADDITIONAL TWENTY PERCENT (20%) PENALTY TO DEFRAID COSTS OF COLLECTING DELINQUENT TAXES THAT REMAIN DELINQUENT ON JULY 1 OF THE YEAR IN WHICH THEY BECOME DELINQUENT, AND PROVIDING FOR PUBLICATION**

Motion was made by Councilmember DePauw, seconded by Councilmember Marquez, with all members of the Council voting "aye" approving the above captioned ordinance.

### **FIRST READING OF AN ORDINANCE ESTABLISHING THE PAY SCHEDULE FOR CLASSIFIED POSITIONS WITHIN THE POLICE DEPARTMENT FOR THE FISCAL YEAR**

2015-16; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE

Motion was made by Councilmember DePauw, seconded by Mayor Pro Tem Myers, with all members of the Council voting "aye" approving the above captioned ordinance.

FIRST READING OF AN ORDINANCE ESTABLISHING THE FIRE DEPARTMENT PAY SCALE FOR FISCAL YEAR 2015-16 IN ACCORDANCE WITH CHAPTER 143 OF THE TEXAS LOCAL GOVERNMENT CODE; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE

Motion was made by Councilmember DePauw, seconded by Councilmember Waggoner, with all members of the Council voting "aye" approving the above captioned ordinance.

FIRST READING OF AN ORDINANCE AMENDING CHAPTER SIXTEEN OF THE CODE OF ORDINANCES ENTITLED "PUBLIC UTILITIES," ARTICLE 3 ENTITLED "UTILITY SERVICE CHARGES" BY AMENDING SECTION 16-70 ENTITLED "UTILITY SERVICE CHARGES" BY AMENDING SECTION 16-70 ENTITLED "CHARGES FOR WATER RATES," SUBSECTION (B) TO ADJUST WATER RATES IN RESPONSE TO AN INCREASE FROM CRMWD; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

Motion was made by Councilmember Marquez, seconded by Mayor Pro Tem Myers, with all members of the Council voting "aye" approving the above captioned ordinance.

EMERGENCY READING OF AN ORDINANCE AMENDING CHAPTER 14, ARTICLE 3, OF THE CITY CODE ENTITLED "MINORS" BY AMENDING SECTION 14-30 ENTITLED "CURFEW ORDINANCE EXTENDED" TO EXTEND THE JUVENILE CURFEW ORDINANCE UNTIL SEPTEMBER 1, 2018; RENUMBERING THE AFFECTED SECTION TO 14-29-1 TO CORRECT A NUMBERING ERROR; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; PROVIDING FOR AN EFFECTIVE DATE

Motion was made by Councilmember DePauw, seconded by Councilmember Waggoner, with all members of the Council voting "aye" approving the above captioned ordinance.

FIRST READING OF A RESOLUTION ADOPTING AN INVESTMENT POLICY OF THE CITY OF BIG SPRING, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

Motion was made by Mayor Pro Tem Myers, seconded by Councilmember Waggoner, with all members of the Council voting "aye" approving the above captioned resolution.

CONSIDERATION AND AUTHORIZATION PERMITTING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH FIRE RECOVERY USA, LLC FOR THE BILLING AND COLLECTION OF FIRE DEPARTMENT SERVICES IN

**CONNECTION WITH MOTOR VEHICLE INCIDENTS AND OTHER EMERGENCY INCIDENTS**

After a brief discussion, motion was made by Councilmember DePauw, seconded by Councilmember Waggoner, with all members of the Council voting “aye” approving the above captioned agreement.

**CITY MANAGER’S REPORT**

Todd Darden announced that the seal coat project will begin on October 10, 2015 and also appointments for the City Boards and Committees will be coming up soon.

**COUNCIL INPUT**

Mayor McLellan asked citizens to help prevent fires by mowing your allies.

**EXECUTIVE SESSION**

ADJOURN INTO EXECUTIVE SESSION UNDER THE PROVISIONS OF TITLE 5, TEXAS GOVERNMENT CODE SECTION 551.074 TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION AND DUTIES OF THE CITY MANAGER, CITY ATTORNEY AND MUNICIPAL JUDGE AT 6:30 P.M.

RECONVENE IN OPEN SESSION AND TAKE ANY NECESSARY ACTION AT 8:18 P.M.

Motion was made by Mayor Pro Tem Myers, seconded by Councilmember DePauw, with all members of the Council voting “aye” approving the motion to renew all three contracts and authorizing the mayor to negotiate salaries.

**ADJOURN**

Mayor McLellan adjourned the meeting at 8:20 p.m.

CITY OF BIG SPRING, TEXAS

\_\_\_\_\_  
Larry McLellan, Mayor

ATTEST:

\_\_\_\_\_  
Tami L. Davis, Assistant City Secretary

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF BIG SPRING, TEXAS GRANTING A PARTIAL RESIDENCE HOMESTEAD EXEMPTION FOR TAX YEAR 2015; AND GRANTING A PARTIAL RESIDENCE HOMESTEAD EXEMPTION TO ANY INDIVIDUAL WHO IS DISABLED OR AGE 65 OR OLDER**

WHEREAS, the City Council finds that it would be in the best interest of the public welfare for the City Council to grant the residence homestead exemptions provided in Article 8, Section 1-b of the Texas Constitution and §11.13 of the Texas Property Tax Code;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AS FOLLOWS:**

**SECTION 1.** As authorized by Article 8 Section 1-b (e) of the Texas Constitution and §11.13 (n) of the Texas Property Tax code, the City Council hereby exempts from Municipal Ad Valorem Taxation twenty percent (20%) of the market value of the residence homestead of a married or unmarried adult, including one living alone, for the tax year 2015. However, as provided in said constitutional provision, the amount of the exemption authorized pursuant to this section may not be less than Five Thousand Dollars (\$5,000.00) unless the legislature by general law prescribes other monetary restrictions on the amount of this exemption. Also, as prescribed in said constitutional provisions, an eligible adult is entitled to receive other applicable exemptions provided by law. Further, as provided in said constitution provision, where Ad Valorem Tax has previously been pledged for the payment of debt, the City of Big Spring may continue to levy and collect the tax against the value of the homesteads exempted under this section until the debt is discharged if the cessation of the levy would impair the obligation of the contract by which the debt was created.

**SECTION 2.** In addition to the exemption in Section 1 above, and as authorized by Article 8, Section 1-b of the Texas constitution and §11.13 (d), (e), and (f) of the Texas Property Tax Code, the City Council hereby exempts from Municipal Ad Valorem Taxation Five Thousand and no/100 Dollars (\$5,000.00) of the appraised value of the residence homestead of an individual who is age sixty-five (65) or older or is disabled. (See said §11.13 for definitions and restrictions.) An eligible disabled individual who is sixty-five (65) years of age or over may not receive both a disabled and an age 65 exemption in the same year but may choose either one; notwithstanding the foregoing, where any Ad Valorem Tax has heretofore been pledged for payment of any debt, the taxing officers of the City shall have authority to continue to levy and collect the tax against said homestead property at the same rate as the tax so pledged until the debt is discharged if cessation of the levy would impair the obligation of the contract by which the debt was created.

The exemption provided by this Section 2 may be repealed or decreased in amount by the City Council. In the case of decrease, the amount of the exemption may not be reduced to less than \$3,000.00 of the market value.

**SECTION 3.** Joint or community owners may not each receive the same exemption by Section 1 or Section 2 above for the same residence homestead in the same year.

**PASSED AND APPROVED** on first reading at a regular meeting of the City Council on the 8<sup>th</sup> day of **September, 2015**, with all members present voting “aye” for the passage of same.

**PASSED AND APPROVED** on second and final reading at a regular meeting of the City Council on the 21<sup>st</sup> day of **September, 2015**, with all members present voting “aye” for passage of same.

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Larry McLellan, Mayor

ATTEST:

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Tami L. Davis, Assistant City Secretary

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF BIG SPRING, TEXAS PROVIDING FOR AN ADDITIONAL TWENTY PERCENT (20%) PENALTY TO DEFRAY COSTS OF COLLECTING DELINQUENT TAXES THAT REMAIN DELINQUENT ON JULY 1 OF THE YEAR IN WHICH THEY BECOME DELINQUENT, AND PROVIDING FOR PUBLICATION**

WHEREAS, the City of Big Spring has contracted with an attorney pursuant to Section 6.30 of the Texas Property Tax Code to represent the City to enforce the collection of delinquent taxes;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS:**

**SECTION 1.** Pursuant to Section 33.07 of the Texas Property Tax Code, ad valorem taxes that remain delinquent on July 1 of the year in which they become delinquent incur an additional penalty, which shall be 20% of the amount of taxes, penalty, and interest due.

**SECTION 2.** Pursuant to Section 33.07 (b) of the Texas Property Tax Code, a tax lien attaches to the property on which the tax is imposed to secure payment of said additional penalty.

**SECTION 3.** Pursuant to Section 33.07 (c) of the Texas Property Tax Code, the City of Big Spring, Texas, shall not recover attorney's fees in a suit to collect delinquent taxes subject to said additional penalty.

**SECTION 4.** Pursuant to Section 33.07 (d) of the Texas Property Tax Code, the City of Big Spring tax collector shall deliver notice of delinquency and of said additional penalty to the property owner no less than 30 and no more than 60 days before July 1.

**SECTION 5.** The City Secretary shall, after passage of this ordinance, publish the caption of this ordinance as required by law.

**PASSED AND APPROVED** on first reading at a regular meeting of the City Council on the 8<sup>th</sup> day of **September, 2015**, with all members present voting "aye" for the passage of same.

**PASSED AND APPROVED** on second and final reading at a regular meeting of the City Council on the 21<sup>st</sup> day of **September, 2015**, with all members present voting "aye" for the passage of same.

\_\_\_\_\_  
Larry McLellan, Mayor

ATTEST:

\_\_\_\_\_  
Tami L. Davis, Assistant City Secretary

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, ESTABLISHING THE PAY SCHEDULE FOR CLASSIFIED POSITIONS WITHIN THE POLICE DEPARTMENT FOR THE FISCAL YEAR 2015-16; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council desires to amend the Police Department pay plan for fiscal year 2015-16;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, AS FOLLOWS, THAT:**

**SECTION 1.** The pay schedule for the Police Department as shown in Exhibit “A”, which is attached hereto and incorporated herein for all purposes as if copied herein verbatim, is adopted as the pay schedule for the classified positions within the Police Department of the City of Big Spring for fiscal year 2015-16. In the event the City Council does not take action to amend the pay schedule in the years following 2015-16, the pay plan provided shall remain in effect for subsequent years.

**SECTION 2.** That, all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

**SECTION 3.** That, this ordinance shall be in force and effect beginning October 1, 2015.

**PASSED AND APPROVED** on first reading at a regular meeting of the City Council on the **8<sup>TH</sup>** day of **September, 2015**, with all members of the Council voting “aye” for passage of the same.

**PASSED AND APPROVED** on second and final reading at a regular meeting of the City Council on the **22<sup>ND</sup>** day of **September 2015**, with all members voting “aye” for the passage of the same.

\_\_\_\_\_  
Larry McLellan, Mayor

ATTEST:

\_\_\_\_\_  
Tami Davis, Assistant City Secretary

**Exhibit A**

City of Big Spring  
Police Department Pay Plan  
FY 15-16

<u>Rank</u>	<u>Grade &amp; Step</u>	<u>Old Pay Rate</u>	<u>New Pay Rate</u>	<u>Bi-weekly</u>
Non-Cert Police Officer	P0-01	20.424	20.424	\$ 1,633.92
Police Officer	P1-01	21.461	22.105	\$ 1,768.40
Corporal	P2-01	23.111	23.804	\$ 1,904.32
Corporal 1 <sup>st</sup> Class	P3-01	24.888	25.635	\$ 2,050.80
Senior Corporal	P4-01	26.148	26.932	\$ 2,154.56
Sergeant	P5-01	27.473	28.297	\$ 2,263.76
Sergeant 1 <sup>st</sup> Class	P6-01	30.326	30.781	\$ 2,462.48
Master Sergeant	P7-01	31.862	32.340	\$ 2,587.20
Lieutenant	P8-01	33.473	33.975	\$ 2,718.00
Senior Lieutenant	P9-01	37.873	38.346	\$ 3,067.68

Additional Assignment Pay

Narcotics Officers            One Step Increase except Master Sergeant

Includes authorized personnel only, specifically:		<u>Pay Rate</u>	<u>Bi-weekly</u>
(1) Master Sergeant	P7-01	32.340	\$ 2,587.20
(1) Corporal	P2-02	24.399	\$ 1,951.92
(1) Corporal - 1 <sup>st</sup> Class	P3-02	26.276	\$ 2,102.08
(1) Senior Corporal	P4-02	27.605	\$ 2,208.40

Emergency Management Director \$200.00 per month

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, ESTABLISHING THE FIRE DEPARTMENT PAY SCALE FOR THE FISCAL YEAR 2015-16 IN ACCORDANCE WITH CHAPTER 143 OF THE TEXAS LOCAL GOVERNMENT CODE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City Council desires to amend the Fire Department pay plan for October 1, 2015 to September 30, 2016; and to provide for certificate, education, and paramedic pay;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, AS FOLLOWS, THAT:**

**SECTION 1.** The pay schedule for the Fire Department as shown in Exhibit “A,” which is attached hereto and incorporated herein for all purposes as if copied herein verbatim, is adopted as the pay scale for the Fire Department of the City of Big Spring for October 1, 2015 through September 30, 2016. Assignment, education and paramedic pay are authorized as provided in Exhibit “A.” In the event the City Council does not take action to amend the assignment, education, and paramedic pay in the years following 2015-16, the assignment, education, and paramedic pay provided shall remain in effect for subsequent years.

**SECTION 2.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

**SECTION 3.** This ordinance shall be in force and effect beginning October 1, 2015.

**PASSED AND APPROVED** on first reading at a regular meeting of the City Council on the **8<sup>th</sup>** day of **September, 2015**, with all members of the Council voting “aye” for passage of the same.

**PASSED AND APPROVED** on second reading at a regular meeting of the City Council on the **22<sup>nd</sup>** day of **September, 2015**, with all members of the Council voting “aye” for passage of the same.

\_\_\_\_\_  
Larry McLellan, Mayor

ATTEST:

\_\_\_\_\_  
Tami Davis, Assistant City Secretary

**FIRE - Exhibit A  
FY 15-16**

	STEP	SHIFT	JOB DESCRIPTION	CODE	CURRENT HOURLY	NEW HOURLY
<b>BASE PAY</b>	1	SHIFT	CADET		\$12.934	\$12.934
		DAY			\$18.107	\$18.107
	1	SHIFT	FIRE FIGHTER	FF S	\$13.901	\$14.144
	2	DAY	FIRE FIGHTER	FF D	\$19.461	\$19.802
	1	SHIFT	APPARATUS ENGINEER	APENG S	\$15.365	\$15.634
	2	DAY	APPARATUS ENGINEER	APENG D	\$21.512	\$21.888
	1	SHIFT	LIEUTENANT	LT S	\$17.338	\$17.641
	2	DAY	LIEUTENANT	LT D	\$24.274	\$24.699
	1	SHIFT	DEPUTY CHIEF	DC S	\$20.860	\$21.173
	2	DAY	DEPUTY CHIEF	DC D	\$29.207	\$29.645
<b>PARA CERT.</b>	1	SHIFT	EMERGENCY MED TECH PARAMEDIC	EMTP S	\$2.131	\$2.131
	2	DAY	EMERGENCY MED TECH PARAMEDIC	EMTP D	\$2.985	\$2.985
<b>EDUCATION</b>	1	SHIFT	ASSOCIATE DEGREE	ASSOC S	\$0.428	\$0.428
	2	DAY	ASSOCIATE DEGREE	ASSOC D	\$0.600	\$0.600
	1	SHIFT	BACHELORS DEGREE	BACH S	\$0.870	\$0.870
	2	DAY	BACHELORS DEGREE	BACH D	\$1.218	\$1.218
<b>ASSIGNMENT PAY</b>	1	SHIFT	INSTRUCTOR - TDH	INST-TDH S	\$0.888	\$0.888
	2	DAY	INSTRUCTOR - TDH	INST-TDH D	\$1.244	\$1.244
	1	SHIFT	INSTRUCTOR - INTERMEDIATE TCFP	INST-TCFP S	\$0.888	\$0.888
	2	DAY	INSTRUCTOR - INTERMEDIATE TCFP	INST-TCFP D	\$1.244	\$1.244
	1	SHIFT	FIRE INVESTIGATOR or INSPECTOR	INV-INSP S	\$0.455	\$0.455
	2	DAY	FIRE INVESTIGATOR or INSPECTOR	INV-INSP D	\$0.636	\$0.636
	1	SHIFT	ARSON INVESTIGATOR	ARSON S	\$0.908	\$0.908
	2	DAY	ARSON INVESTIGATOR	ARSON D	\$1.261	\$1.261
	1	SHIFT	TRAINING OFFICER	TRANOFF S		\$0.861
	2	DAY	TRAINING OFFICER	TRANOFF D	\$1.206	\$1.206
1	SHIFT	FIRE MARSHAL	FIRE MARSH S		\$2.548	
2	DAY	FIRE MARSHAL	FIRE MARSH D	\$3.567	\$8.410	
1	SHIFT	HEALTH INSPECTOR	FIRE MARSH S	\$0.861	\$0.861	
2	DAY	HEALTH INSPECTOR	FIRE MARSH D	\$1.206	\$1.206	

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AMENDING CHAPTER SIXTEEN OF THE CODE OF ORDINANCES ENTITLED "PUBLIC UTILITIES," ARTICLE 3 ENTITLED "UTILITY SERVICE CHARGES" BY AMENDING SECTION 16-70 ENTITLED "CHARGES FOR WATER RATES," SUBSECTION (B) TO ADJUST WATER RATES IN RESPONSE TO AN INCREASE FROM CRMWD; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Colorado River Municipal Water District has notified the City of an increase in the raw water costs to be charged to City; and

**WHEREAS**, the City Council recognizes the need to pass this additional cost through to its utility customers, while instituting measures to insulate lower volume water users from the impact of this increase;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS AS FOLLOWS, THAT:**

**SECTION 1.** The Big Spring Code of Ordinances, Chapter 16 entitled "Public Utilities," Article 3 entitled "Utility Service Charges," Section 16-70 entitled "Charges for Water Rates," Subsection (B) is hereby amended in its entirety as follows:

**Sec. 16.70. Charges for water rates**

(B) Water Usage Rate Table:

**Inside city limits – Residential**

0-2,000 gallons	\$1.50 per thousand gallons
3,000-10,000 gallons	3.75 per thousand gallons
11,000-20,000 gallons	4.50 per thousand gallons
21,000-50,000 gallons	4.75 per thousand gallons
>50,000 gallons	5.00 per thousand gallons

**Inside city limits – Commercial**

0-50,000 gallons	\$3.75 per thousand gallons
51,000-100,000 gallons	4.20 per thousand gallons
>100,000 gallons	4.50 per thousand gallons

Note: For customers receiving water utility service outside the corporate limits of the City, rates for base rate and usage shall be doubled as set forth in Section 16-6 of this Chapter.

**SECTION 2.** Should any section, paragraph, sentence, clause, phrase or word of this ordinance be declared unconstitutional or invalid for any purpose, the remainder of this ordinance shall not be affected thereby.

**SECTION 3.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

**SECTION 4.** The City Secretary is hereby directed to cause the caption and the fees associated with this ordinance to be published as provided by law.

**SECTION 5.** This ordinance shall take effect immediately from and after its publication and passage upon two readings in accordance with the provisions of the Charter of the City of Big Spring, and it is accordingly so ordained.

**PASSED AND APPROVED** on first reading at a regular meeting of the City Council on the **8<sup>th</sup>** day of **September, 2015**, with all Councilmembers present voting “aye” for passage of same.

**PASSED AND APPROVED** on second and final reading at a regular meeting of the City Council on the **21<sup>st</sup>** day of **September, 2015**, with all Councilmembers present voting “aye” for passage of same.

\_\_\_\_\_  
Larry McLellan, Mayor

ATTEST:

\_\_\_\_\_  
Tami L. Davis, Assistant City Secretary

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, ADOPTING AN INVESTMENT POLICY OF THE CITY OF BIG SPRING, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Big Spring has adopted a written investment policy as required by the Public Funds Investment Act;

**WHEREAS**, Section 2256.005(e) of the Public Funds Investment Act requires an annual review of the adopted investment policy; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, THAT:**

**SECTION 1.** The City Council has reviewed and hereby approves the investment policy and investment strategy hereto attached as Exhibit A.

**SECTION 2.** Should any section, paragraph, sentence, clause, phrase or word of this Resolution be declared unconstitutional or invalid for any purpose, the remainder of this Resolution shall not be affected thereby.

**SECTION 3.** All resolutions or ordinances or parts of any resolution or ordinance in conflict herewith are hereby repealed to the extent of the conflict.

**SECTION 4.** This Resolution shall take effect immediately from and after its passage upon two readings in accordance with the provisions of the Charter of the City of Big Spring, and it is accordingly so ordained.

**PASSED AND APPROVED** on first reading at a regular meeting of the City Council on the 8<sup>th</sup> day of **September, 2015**, with all Councilmembers voting “aye” for passage of same.

**PASSED AND APPROVED** on second reading at a regular meeting of the City Council on the 21<sup>st</sup> day of **September, 2015**, with all Councilmembers voting “aye” for passage of same.

\_\_\_\_\_  
Larry McLellan, Mayor

ATTEST:

\_\_\_\_\_  
Tami L. Davis, Assistant City Secretary

## EXHIBIT A

### *CITY OF BIG SPRING*

## INVESTMENT POLICY

**Scope:** This investment policy applies to all financial assets of the City of Big Spring, Texas, and includes all funds listed below:

1. General Fund
2. Special Revenue Funds
3. Debt Service Funds
4. Enterprise Funds
5. Internal Service Funds
6. Trust and Agency Funds

**Statement of Cash Management Philosophy** - The City of Big Spring shall maintain a comprehensive cash management program, to include the effective collection of all accounts receivable, the prompt deposit of receipts to the City's bank accounts, the payment of obligations so as to comply with state law and in accordance with vendor invoices, and the prudent investment of idle funds in accordance with this policy.

**Objectives** - The City's investment program shall be conducted so as to accomplish the following objectives, listed in order of priority:

1. Safety of the principal invested;
2. Availability of sufficient cash to pay obligations of the City when they are due; and
3. Investment of idle cash at the highest rate of possible return, consistent with state and local laws and the two objectives listed above.

**Delegation of Authority** - The Director of Finance, as the City's chief financial officer, is responsible for overall management of the City's investment program and is designated as the City's Investment Officer, with support from the City Manager, and may designate the Assistant Director of Finance as a deputy to assist with the management of the investment portfolio. Accordingly, the Finance Director is responsible for day-to-day administration of the investment program and for the duties listed below:

1. Maintain current information as to available cash balances in City accounts, and as to the idle cash available for investment;
2. Make investments in accordance with this policy;
3. Ensure that all investments are adequately insured.

**Prudence** - Investments shall be made with judgment and care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The treasurer, the chief financial officer if the treasurer is not the chief financial officer, deputies appointed to assist in investments and the investment officer shall attend at least one training session relating to the person's responsibilities within twelve months after taking office or assuming duties. The positions mentioned above must attend a training session once every two years and receive a minimum of ten hours training, with the training to be provided by an independent source approved by the City Council. For the purposes of this policy, an "independent source" from which investment training shall be obtained shall include a professional organization, an institute of higher learning or any other sponsor other than a business organization with whom the City of Big Spring may engage in an investment activity.

**Authorized Investments** - City of Big Spring funds may be invested in the following:

1. U.S. Treasury bills, notes or bonds which are guaranteed as to principal and interest by the full faith and credit of the United States of America;
2. Collateralized or fully insured certificates of deposit at FDIC insured banks in the State of Texas, consistent with provisions of the City's current bank depository agreement; **or a broker that has its main office or a branch office in this state and is selected from a list adopted by the investing entity as required by Section [2256.025](#);**
3. Direct obligations of the State of Texas or its agencies **with investment quality by a nationally recognized investment rating firm not less than A or its equivalent;**
4. Other obligations which are unconditionally guaranteed or insured by the State of Texas or the United States of America;
5. Commercial paper with a rating of A-1 or P-1 or an equivalent rating by at least two nationally recognized rating agencies;
6. Fully collateralized repurchase agreements and reverse repurchase agreements having a defined termination date and secured by any obligation of the United States, its agencies or its instrumentalities; and

7. No-load money market mutual funds which are regulated by the Securities and Exchange Commission; rated AAA; maintain a dollar weighted average stated maturity of ninety (90) days or less and maintain a stable net asset value of One Dollar (\$1.00).

The use of Delivery versus Payment (DVP) for investment transactions/purchases will be continually used by the investment officer. Security selection and terms will be determined in accordance with (1) safety of principal, (2) cash flow needs, (3) investment type as a percentage of total investment portfolio, and (4) yield.

**Market Price** - The market price for investments will be obtained through the Wall Street Journal on the last trade day of the month.

**Qualifying Institutions** - Investments may be made through or with the following institutions:

1. Federally insured banks located in the State of Texas;
2. Primary government security dealers reporting to the Market Reports Division of the Federal Reserve Bank of New York; and
3. Eligible Public Fund Investment Pools that are rated no lower than investment grade by at least one nationally recognized rating service and having a weighted average maturity no longer than ninety (90) days.

**Collateralization and Safekeeping** - The City of Big Spring will accept as collateral for its certificates of deposit and other evidence of deposit the following securities:

FDIC coverage;

U.S. Treasury bills, note or bonds;

State of Texas bonds;

Other obligations of the U.S. or its agencies and instrumentalities;

Bonds issued by other Texas government entities (city, county, school, or special districts), with a remaining maturity of twenty years or less.

Securities pledged as collateral must be retained in a third party bank in the State of Texas and the City shall be provided the original safekeeping receipt on each pledged security. The City, financial institution, and the safekeeping bank shall operate in accordance with a master safekeeping agreement signed by all three parties.

The release of a pledged security, prior to its removal from the safekeeping account, must be approved by original signature of any two of the following: Investment Officer, Assistant Director of Finance and City Manager.

The financial institution with which the City invests and/or maintains other deposits shall provide monthly, and as requested by the City, a listing of the collateral pledged to the City marked to current market prices. The listing shall include at a minimum, total pledged securities itemized by:

1. name, type and description of the security
2. safekeeping receipt number
3. par value
4. current market value
5. maturity date
6. Moody's or Standard and Poor's rating (both if available)

**Description** - It is the policy of the City of Big Spring to diversify its investments to eliminate the risk of loss resulting from over-concentration of assets in a specific maturity, a specific issuer or a specific class of securities. The following general constraints shall apply: maturities shall be staggered to avoid undue concentration of assets in a specific maturity sector and maturities selected shall provide for stability of income and reasonable liquidity.

**General Government Practices** - All investment transactions shall be documented by the Investment Officer. The Investment Officer may make investments orally, but shall follow promptly with a written confirmation to the financial institution or broker/dealer, with a copy of such confirmation retained in the City's files.

On all investments which do not fall under provisions of the City's depository agreement, the Investment Office shall take competitive bids. At least three (3) quotations shall be taken for each such investment made.

The City of Big Spring maintains portfolios which utilize specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolio.

Investment strategies for operating funds and commingled funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure which will experience minimum volatility during economic cycles. This may be accomplished by purchasing high quality short to medium term securities. The dollar weighted average maturity of three-hundred sixty-five (365) days or less will be calculated using the stated final maturity dates of each security.

Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date which exceeds the debt service payment date.

Investment strategies for special projects of special purpose funds will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The stated final maturity dates of securities held should not exceed the estimated project completion date.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, APPROVING AND ADOPTING AN ANNUAL BUDGET FOR THE CITY OF BIG SPRING, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016**

**WHEREAS**, the City Manager of the City of Big Spring has prepared, at the direction of the City Council, the annual budget of the City of Big Spring, Texas, for the fiscal year beginning October 1, 2015 and ending September 30, 2016; and

**WHEREAS**, public notices of a public hearing upon this budget have been duly and legally made as required by law; and

**WHEREAS**, after due deliberation, study and consideration of the proposed budget as submitted by the City Manager, the City Council of the City of Big Spring is of the opinion that the same should be approved and adopted;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS:**

**SECTION 1.** That the budget of the City of Big Spring, Texas for the fiscal year commencing October 1, 2014, and ending September 30, 2015, be revised in accordance with the expenditures estimated for said fiscal year as indicated in the documents setting forth the budget for the fiscal year commencing October 1, 2015 and terminating September 30, 2016.

**SECTION 2.** That the annual budget of the City of Big Spring, Texas for the fiscal year commencing October 1, 2015, and ending September 30, 2016, as submitted by the City Manager, is hereby approved and adopted and that a true and correct copy of the budget herein approved and adopted shall be filed for record in the office of the City Secretary and that same shall constitute a part of the public records of the City of Big Spring, Texas.

**SECTION 3.** That the City Manager is granted the authority to revise line item accounts within a department budget so long as the total departmental budget is not increased, unless the City Council has approved increases in a departmental budget at a scheduled Council meeting. The City Manager will notify the City Council of any such revisions that exceed \$1,000.00.

**PASSED AND APPROVED** on first reading at a regular meeting of the City Council on the 8<sup>th</sup> day of **September, 2015**, with all members present voting "aye" for the passage of same.

**PASSED AND APPROVED** on second and final reading at a regular meeting of the City Council on the 21<sup>st</sup> day of **September, 2015**, with all members present voting "aye" for the passage of same.

\_\_\_\_\_  
Larry McLellan, Mayor

ATTEST:

\_\_\_\_\_  
Tami L. Davis, Assistant City Secretary

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF BIG SPRING, TEXAS, FIXING AND LEVYING MUNICIPAL AD VALOREM TAXES FOR SAID CITY FOR THE YEAR 2015 AND DIRECTING THE ASSESSMENT AND COLLECTION THEREOF**

**WHEREAS**, the City Council finds that the tax for the year 2015, hereinafter levied for current expenses of the City and general improvement of the City and its property, must be levied to provide the revenue requirements of the budget for the ensuing year; and,

**WHEREAS**, the City Council finds that taxes for year 2015, hereinafter levied therefore, are necessary to pay interest and to provide the required sinking fund on outstanding bonds of the City issued for municipal purposes;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AS FOLLOWS:**

**SECTION 1.** For the current expenses of the City and general improvement of the City and its property, i.e., for maintenance and operation, there is hereby levied and ordered to be assessed and collected for the year 2015 on all property situated within the limits of said City and not exempted from taxation by valid laws, ad valorem tax at the rate of 59.3011 cents (\$0.593011) on each one hundred dollars (\$100.00) valuation of said property. Said rate represents 55.9103 cents levied for maintenance and operations of General Fund, and 3.3908 cents for task force operations.

**SECTION 2.** For the purpose of paying interest and providing a sinking fund for the payment of each issue of bonds issued for various municipal purposes and described in the schedule set out in Section 3, including the various installments of principal falling due during the ensuing year on serial bonds issued for said purposes, there is hereby levied and ordered to be assessed and collected for the year 2015 on all property situated within the limits of said city and not exempted from taxation by valid laws, an ad valorem tax for each of the issues of bonds described in said section at the respective rates shown in the right hand column of said section opposite the descriptions of said issues, said rates being expressed in amounts on one hundred dollars (\$100.00) valuation of said property, the sum of said respective levies being 17.7489 cents (\$0.177489) on each one hundred dollars (\$100.00) valuation of said property for said bond issues, and the amounts of levies therefore being as shown in said Section 3.

**SECTION 3.** Schedule of Bond Issues and Amounts of the Tax Levies Thereof:

<u>Purpose of Issue</u>	<u>Date of Issue</u>	<u>Tax Rate Per \$100 Valuation</u>
General Obligation Bonds	2007	13.5878¢
Certificates of Obligation	2007	.4170¢
Certificates of Obligation	2010	<u>3.7441¢</u>
Total requirements for outstanding bonds		17.7489¢

**SECTION 4.**

- a) THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE; AND
- b) THE TAX RATE WILL EFFECTIVELY BE RAISED BY 9.95% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$99.48.

**PASSED AND APPROVED** on first reading at a special meeting of the City Council on the 8<sup>th</sup> day of **September, 2015**, with all members of the Council present voting "aye" for passage of same.

**PASSED AND APPROVED** on second and final reading at a regular meeting of the City Council on the 21<sup>st</sup> day of **September, 2015**, with all members of the Council present voting "aye" for the passage of same.

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Larry McLellan, Mayor

ATTEST:

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Tami L. Davis, Assistant City Secretary

# *City of Big Spring*

## *Purchasing and Material Control*

### *Memorandum*

**To:** Honorable Mayor, City Council, City Manager  
**From:** Paul Sotelo, Purchasing Agent  
**Date:** September 21, 2015  
**Subject:** Request for Bid Award for Aluminum Sulfate

---

On Monday, September 14, 2015, the City of Big Spring accepted sealed bids for **Aluminum Sulfate (Alum)** for the Water Treatment Plant. We received bids from four (4) vendors. A bid tabulation sheet has been prepared and is attached to this memo for your consideration in making your award.

**Recommendation:** The staff recommends the bid be awarded to Chameleon Industries of Mesquite, Texas for the amount of \$139,380.00.

**Note:** Last year's bid was \$123,980.00, which represents an 11.1% increase for FY 2015-16. This increase was due to the rise in cost of components used to make this chemical.

**Aluminum Sulfate (Alum)**

Bid Tabulations

RFP # 16-001

September 14, 2015

**Received:** 2:00 p.m., Monday, September 14, 2015

**Contacts:** Four (4) Vendors

**Responses:** 4

**Requested:** Five hundred (500) tons (dry ton basis)

<b>VENDOR</b>	<b>Base Bid</b>
<b>Chameleon Industries</b> PO Box 853027 Mesquite, TX 75185-3027	\$278.76/ ton \$139,380.00 total
<b>Brenntag Southwest, Inc.</b> 1632 Haden Road Houston, TX 77015	\$493.74/ ton \$246,870.00 total
<b>Chemtrade Chemicals US, LLC</b> 90 East Halsey Rd Parsippany NJ 07054-0395	\$325.00/ ton \$162,500.00 total
<b>GEO Specialty Chemicals</b> 9213 Arch Street Pike Little Rock, AR 72206	\$355.84/ ton \$177,920.00 total

# *City of Big Spring*

## *Purchasing and Material Control*

### *Memorandum*

**To:** Honorable Mayor, City Council, City Manager  
**From:** Paul Sotelo, Purchasing Agent  
**Date:** September 21, 2015  
**Subject:** Request for Bid Award for Anhydrous Ammonia

---

On Monday, September 14, 2015, the City of Big Spring accepted sealed bids for **Anhydrous Ammonia** for the Water Treatment Plant. We received a bid from one (1) vendor. A bid tabulation sheet has been prepared and is attached to this memo for your consideration in making your award.

**Recommendation:** The staff recommends the bid be awarded to DPC Industries, Inc. of Sweetwater, TX for the amount of \$47,200.00.

**Note:** Last year's bid was \$43,600.00, which represents a 7.7% increase for 2015-16.

**Anhydrous Ammonia**  
Bid Tabulations  
RFP # 16-002  
September 14, 2015

**Received:** 2:00 p.m., Monday, September 14, 2015

**Contacts:** Four (4) vendors

**Responses:** 1

**Requested:** 20 tons

<b>VENDOR</b>	<b>Base Bid</b>
<b>DPC Industries Inc.</b> PO Box 158 Sweetwater, TX 79556	\$1.18/ lb. \$47,200.00 total
<b>Chameleon Industries</b> PO Box 853027 Mesquite, TX 75185-3027	No Response
<b>Brenntag Southwest, Inc.</b> 1632 Haden Road Houston, TX 77015	No Response
<b>Airgas</b> 2530 Sever Road, Suite 300 Lawrenceville, GA 30043	No Reponse

# *City of Big Spring*

## *Purchasing and Material Control*

### *Memorandum*

**To:** Honorable Mayor, City Council, City Manager  
**From:** Paul Sotelo, Purchasing Agent  
**Date:** September 21, 2015  
**Subject:** Request for Bid Award for Liquid Chlorine

---

On Monday, September 14, 2015, the City of Big Spring accepted sealed bids for **Liquid Chlorine** for the Water Treatment Plant. We received bids from one (1) vendor. A bid tabulation sheet has been prepared and is attached to this memo for your consideration in making your award.

**Recommendation:** The staff recommends the bid be awarded to DPC Industries, Inc. of Sweetwater, Texas for the amount of \$101,770.00.

**Note:** Last year's bid was \$99,170.00, which represents a 2.6% increase for 2015-16.

**Liquid Chlorine**  
Bid Tabulations  
RFP # 16-003  
September 14, 2015

**Received:** Monday, September 14, 2015

**Contacts:** Four (4) Vendors

**Responses:** 1

**Requested:** (130) One Ton Cylinders & (25) 150 lb. Cylinders

<b>VENDOR</b>	<b>Base Bid</b>
<b>DPC Industries Inc.</b> PO Box 158 Sweetwater, TX 79556	\$754.00 per 1 ton cylinders \$150.00 per 150# cylinders \$101,770.00 total
<b>Chameleon Industries</b> PO Box 853027 Mesquite, TX 75185-3027	No Response
<b>Brenntag Southwest, Inc.</b> 1632 Haden Road Houston, TX 77015	No Response
<b>GEO Specialty Chemicals</b> 9213 Arch Street Pike Little Rock, AR 72206	No Response

# *City of Big Spring*

## *Purchasing and Material Control*

### *Memorandum*

**To:** Honorable Mayor, City Council, City Manager

**From:** Paul Sotelo, Purchasing Agent

**Date:** September 21, 2015

**Subject:** Request for Bid Award for Polymer

---

On Monday, September 14, 2015, the City of Big Spring accepted sealed bids for **Polymer** for the Water Treatment Plant and Wastewater Treatment Plant. We received bids from one (1) vendor. A bid tabulation sheet has been prepared and is attached to this memo for your consideration in making your award.

**Recommendation:** The staff recommends the bid be awarded to Polydyne, Inc. of Riceboro, GA. for the amount of \$31,200.00.

**Note:** Last year's bid was \$32,700.00, which represents a 4.6% decrease for 2015-16.

**Polymer**  
Bid Tabulations  
RFP # 16-004  
September 14, 2015

**Received:** 2:00 p.m., Monday, September 14, 2015

**Contacts:** Four (4) Vendors

**Responses:** 1

**Requested:** thirty thousand (30,000) lbs.

<b>VENDOR</b>	<b>Base Bid</b>
<b>Polydyne Inc.</b> One Chemical Plant Road Riceboro, GA 31323	\$1.04/ lb. \$31,200.00 total
<b>DPC Industries Inc.</b> PO Box 158 Sweetwater, TX 79556	No Response
<b>Brenntag Southwest, Inc.</b> 1632 Haden Road Houston, TX 77015	No Response
<b>Ashland</b> 1003 Star Street Claremore, OK 74017	No Response

# *At City of Big Spring*

## *Purchasing and Material Control*

### *Memorandum*

**To:** Honorable Mayor, City Council, City Manager  
**From:** Paul Sotelo, Purchasing Agent  
**Date:** September 21, 2015  
**Subject:** Request for Bid Award for Sulfur Dioxide

---

On Monday, September 14, 2015, the City of Big Spring accepted sealed bids for **Sulfur Dioxide** for the Water Treatment Plant. We received a bid from one (1) vendor. A bid tabulation sheet has been prepared and is attached to this memo for your consideration in making your award.

**Recommendation:** The staff recommends the bid be awarded to DPC Industries, Inc. of Sweetwater, Texas for the amount of \$26,700.00.

**Note:** Last year, the cost was \$26,700.00, which reflects no change for 2015-16.

**Sulfur Dioxide**  
Bid Tabulations  
RFP # 16-005  
September 14, 2015

**Received:** 2:00 p.m., Monday, September 14, 2015

**Contacts:** Three ( 3) Vendors

**Responses:** 1

**Requested:** Thirty (30) tons

<b>VENDOR</b>	<b>Base Bid</b>
<b>DPC Industries Inc..</b> PO Box 158 Sweetwater, TX 79556	\$890.00/ ton \$26,700.00 total
<b>Brenntag</b> 1632 Haden Road Houston, TX 77015	No Response
<b>GEO Specialty Chemicals</b> 9213 Arch Street Pike Little Rock, AR 72206	No Response

# *City of Big Spring*

## *Purchasing and Material Control*

### *Memorandum*

**To:** Honorable Mayor, City Council, City Manager

**From:** Paul Sotelo, Purchasing Agent

**Date:** September 21, 2015

**Subject:** Request for Bid Award for Fleet Fueling Services

---

On Monday, September 8, 2014, the City of Big Spring accepted sealed bids for **Fleet Fueling Services** for City Vehicles. We received bids from one (1) vendor. A bid tabulation sheet has been prepared and is attached to this memo for your consideration in making your award.

**Recommendation:** The staff recommends the bid be awarded to Kent Distributors, Inc. of Midland, Texas. The bids were \$.12 over rack for unleaded and \$.12 over rack for diesel.

**Note:** Last year's bid was \$.12 over rack for unleaded and diesel which represents no change for 2015-16.

**Fleet Fueling Services**

Bid Tabulations

Bid #16-006

September 14, 2015

**Received:** 2:00 p.m., Monday, September 14, 2015

**Contacts:** Three (3) Vendors

**Responses:** 2

**Requested:** Unleaded and Diesel Fueling Services for City Vehicles - One Year Contract

<b>VENDOR</b>	<b>Base Bid</b>
<b>Kent Companies</b> 2408 N. Big Spring St. Midland, TX 79705	\$.12 over rack for unleaded gas \$.12 over rack for diesel
<b>Alon U.S.A.</b> 200 Refinery Road Big Spring, TX 79720	No Bid
<b>SC Fuels</b> 2406 W. Wall Midland, TX 79701	No Response

# *City of Big Spring*

## *Purchasing and Material Control*

### *Memorandum*

**To:** Honorable Mayor, City Council, City Manager

**From:** Paul Sotelo, Purchasing Agent

**Date:** September 21, 2015

**Subject:** Request for Bid Award for Janitorial Services for Dora Roberts CC

---

On Monday, September 14, 2015, the City of Big Spring accepted sealed bids for **Janitorial Services at the Dora Roberts Community Center**. We received bids from one (1) vendor. A bid tabulation sheet has been prepared and is attached to this memo for your consideration in making your award.

**Recommendation:** The staff recommends the bid be awarded to Manny's Janitorial Service of Big Spring, Texas for the amount of \$21,600.00 for twelve (12) months.

**Note:** Last year's bid was \$33,600.00, which represents a 35.8% decrease for 2015-16.

**Janitorial Services for Dora Roberts Community Center**

Bid Tabulations

Bid # 16-007

September 14, 2015

**Received:** 2:00 p.m., Tuesday, September 14, 2015

**Contacts:** Three (3) Vendors

**Responses:** 1

**Requesting:** Janitorial services for Dora Roberts Community Center

<b>VENDOR</b>	<b>Base Bid</b>
<b>Professional Janitorial Services</b> PO Box 8616 Midland, TX 79708	No Response
<b>J. Williams Management</b> PO Box 2878 Big Spring, TX 79721-2878	No Response
<b>Manny's Janitorial Service</b> 4218 Dixon Big Spring, TX 79720	\$1,800.00 monthly \$21,600.00 total

# *City of Big Spring*

## *Purchasing and Material Control*

### *Memorandum*

**To:** Honorable Mayor, City Council, City Manager

**From:** Paul Sotelo, Purchasing Agent

**Date:** September 21, 2015

**Subject:** Request for Bid Award for Downtown City Offices Janitorial Service

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On Monday, September 14, 2015, the City of Big Spring accepted sealed bids for **Downtown City Offices Janitorial Services**. We received one (1) bid from vendors. A bid tabulation sheet has been prepared and is attached to this memo for your consideration in making your award.

**Recommendation:** The staff recommends the bid be awarded to Manny's Janitorial Service for \$4,508.40.00 per month for an annual charge of \$54,100.80.

**Note:** Last year's cost was \$54,100.80, which represents no change for 2015-16.

**City Offices Janitorial Services**  
Bid Tabulations  
Bid # 16-008  
September 14, 2015

**Received:** 2:00 p.m., Monday, September 14, 2015

**Contacts:** Four (4) Vendors

**Responses:** 1

**Requesting:** City Hall, Planning Annex, Polly Mays Annex, and CVB Janitorial Services

<b>VENDOR</b>	<b>Base Bid</b>
<b>Professional Janitorial Services</b> PO Box 8616 Midland, TX 79708	No Response
<b>J. Williams Management</b> PO Box 2878 Big Spring, TX 79721-2878	No Response
<b>Manny's Janitorial Service</b> 4218 Dixon Big Spring, TX 79720	City Hall - \$1,700.00/ month Council Chambers - 200.00/ month Polly Mays - \$1,000.00/ month Planning Annex - \$358.40/ month CVB - \$1,250.00/ month Total Monthly Charge - \$4,508.40 Total Annual Charge - \$54,100.80

# *City of Big Spring*

## *Purchasing and Material Control*

### *Memorandum*

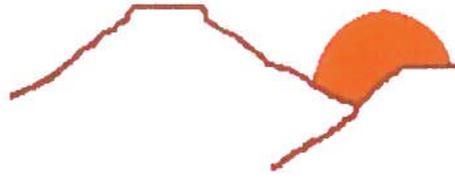
**To:** Honorable Mayor, City Council, City Manager  
**From:** Paul Sotelo, Purchasing Agent  
**Date:** September 21, 2015  
**Subject:** Request for Bid Award for City Uniforms

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On Monday, September 14, 2015 the City of Big Spring accepted a bid from G & K Services through the Buy Board Purchasing Cooperative for Uniforms for City of Big Spring employees.

**Recommendation:** The staff recommends that the bid be awarded to G & K Services in San Antonio, Texas, for the amount of \$9,263.80.

**Note:** Last year's bid was \$12,930, which represents a 28.4% decrease for 2015-16.



# CITY OF BIG SPRING

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310 NOLAN STREET, BIG SPRING, TX 79720

September 21, 2015

Honorable Mayor and City Council,

I am pleased to announce that we have awarded UNUM Life Insurance with our city provided term life insurance coverage for our full-time employees. This change allows for a \$10,800 per month savings over our previous coverage which includes savings to our employees on optional coverage. This is a substantial annual savings of \$126,322 to the City and \$3,278 to our employees.

We received quotes from the McEwen Agency and TML, you will find attached the bid tabulation comparing costs between our previous provider, Principal Life Insurance; The Standard Life Insurance, provided by TML; and UNUM, provided by the McEwen Agency, a local broker.

Please feel free to contact me with any questions or concerns you may have.

Respectfully,



John Medina  
Assistant City Manager/HR Director



Mailing Address: Des Moines, IA Principal Life Insurance  
50392-0001 Company

Group Policyholder's  
Monthly Report  
970

See Attached Reverse for Reporting Instructions

THE STANDARD	UNUM
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<b>Policyholder Name:</b> CITY OF BIG SPRING	<b>L.B. No:</b> 8 67931	<b>Amount of Remittance</b> \$20,356.96
<b>Account No.</b> H67931-1	<b>Report for Month/Year:</b> May 2015	<b>ATTACH CHECK IF APPLICABLE AND MAIL TO:</b> PRINCIPAL LIFE INSURANCE COMPANY ATTN MARLENE VOLS 711 HIGH STREET DES MOINES, IA 50309
<b>Due date 1st unless otherwise provided in Group Policies</b>		<i>If you have questions, please call Marlene Vols 1-800-986-3343 ext: 82907</i>

Account is delinquent and claim payments are stopped if payment is not received within 30 days of due date

Coverages and Classifications	Total Lives	Total Volume of Insurance	Rates Effective Date 04-01-2010	Amount Due		
<b>Basic Life</b>						
			Rates are per \$1,000			
Billed by volume of coverage in force	243	38,988,150	\$0.32	\$12,476.21	\$5,848.22	\$5,458.34
<b>Total of All Steps</b>	<b>243</b>	<b>38,988,150</b>		<b>\$12,476.21</b>	<b>\$5,848.22</b>	<b>\$5,458.34</b>
<b>Basic AD&amp;D</b>						
			Rates are per \$1,000			
Billed by volume of coverage in force	243	38,988,150	\$0.046	\$1,793.455	\$974.70	\$974.70
<b>Total of All Steps</b>	<b>243</b>	<b>38,988,150</b>		<b>\$1,793.45</b>	<b>\$974.70</b>	<b>\$974.70</b>
<b>Voluntary Life Billed by volume of coverage in force</b>						
<b>Age Bracket for Uni-smoker - Employee</b>			Rates are per \$1,000			
29 & Under	3	30,000	\$0.20	\$6.00	\$2.40	\$4.50
30-34	2	150,000	\$0.20	\$30.00	\$13.50	\$22.50
35-39	6	230,000	\$0.20	\$46.00	\$23.00	\$34.50
40-44	11	760,000	\$0.35	\$266.00	\$106.40	\$199.12
45-49	6	240,000	\$0.45	\$108.00	\$48.00	\$81.12
50-54	4	140,000	\$0.70	\$98.00	\$42.00	\$73.50
55-59	1	10,000	\$1.15	\$11.50	\$4.50	\$8.63
60-64	2	110,000	\$1.75	\$192.50	\$71.50	\$144.43
65-69	2	30,000	\$2.69	\$80.70	\$39.00	\$60.54
70 & over	0	0	\$3.89	\$0.00	\$0.00	\$0.00
<b>Total of All Steps</b>	<b>37</b>	<b>1,700,000</b>		<b>\$838.70</b>	<b>\$350.30</b>	<b>\$628.84</b>
<b>Voluntary Life Billed by volume of coverage in force</b>						
<b>Age Bracket for Uni-smoker - Spouse</b>			Rates are per \$1,000			
29 & Under	3	30,000	\$0.20	\$6.00	\$2.40	\$4.50
30-34	1	10,000	\$0.20	\$2.00	\$0.90	\$1.50
35-39	3	80,000	\$0.20	\$16.00	\$8.00	\$12.00
40-44	8	340,000	\$0.35	\$119.00	\$47.60	\$89.08
45-49	2	110,000	\$0.45	\$49.50	\$22.00	\$37.18
50-54	3	40,000	\$0.70	\$28.00	\$12.00	\$21.00
55-59	0	0	\$1.15	\$0.00	\$0.00	\$0.00
60-64	1	50,000	\$1.75	\$87.50	\$32.50	\$65.65
65-69	0	0	\$2.69	\$0.00	\$0.00	\$0.00
70 & over	0	0	\$3.89	\$0.00	\$0.00	\$0.00
<b>Total of All Steps</b>	<b>21</b>	<b>660,000</b>		<b>\$308.00</b>	<b>\$125.40</b>	<b>\$230.91</b>
<b>Voluntary Child Life</b>						
			Rate are per Family			
\$2,000	0	0	\$0.40	\$0.00		
\$3,000	0	0	\$0.60	\$0.00		
\$4,000	0	0	\$0.80	\$0.00		
\$5,000	0	0	\$1.00	\$0.00		
\$10,000	20	20,000	\$2.00	\$40.00	\$4.00	\$7.36
<b>Total of All Steps</b>	<b>20</b>	<b>20,000</b>		<b>\$40.00</b>	<b>\$4.00</b>	<b>\$7.36</b>
<b>Voluntary AD&amp;D, Billed by volume of coverage in force</b>						
			Rates are per \$1000			
No. of Lives / Volume - Employee	37	1,700,000	\$0.046	\$78.20	\$42.50	\$59.50
No. of Lives / Volume - Spouse	21	660,000	\$0.046	\$30.36	\$16.50	\$23.10
<b>Total of All Steps</b>	<b>58</b>	<b>2,360,000</b>		<b>\$108.56</b>	<b>\$59.00</b>	<b>\$82.60</b>
<b>LTD Billed by volume of covered monthly compensation</b>						
			Rates are per \$100			
No. of Lives / Volume	243	840,708	\$0.57	\$4,792.04	\$2,522.12	\$2,101.77
<b>Total of All Steps</b>	<b>243</b>	<b>840,708</b>		<b>\$4,792.04</b>	<b>\$2,522.12</b>	<b>\$2,101.77</b>
<b>**Explanation of Adjustments</b>						
				<b>Net Adjustments**</b>	\$20,356.98	\$9,883.75
				<b>Total Amount Due</b>	\$20,356.96	\$9,484.52
<b>Completed by:</b> <i>Yolanda Bryans</i>				<b>Phone#</b> 432-264-2348	<b>6/3/2015</b>	
					<b>SAVINGS/MONTH</b> \$10,473.21	<b>SAVINGS/MONTH</b> \$10,872.43

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

### GENERAL WARRANTY DEED

Date: September 4, 2015

Grantors: Robert H. Moore, III and Holly R. Moore

Grantors' Mailing Address:

Grantee and Grantee's Mailing Address:

City of Big Spring  
310 Nolan St.  
Big Spring, Texas 79720

Consideration: TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration, receipt and sufficiency of which is acknowledged.

Property (including any improvements):

Lots 1 and 2, Block 12, of Original Town to the City of Big Spring, in Howard County, Texas, according to proper Plat thereof recorded in Plat records of Howard County, Texas.

Reservations to Conveyance: None

Exceptions to Conveyance and Warranty:

This conveyance is made subject to all outstanding interests not owned by Grantors of record in the oil, gas and other minerals in, under and that may be produced from the above described land.

This conveyance is made subject to all valid easements and rights-of-way of record and all which, although not of record, are visible on the ground and actually in use.

This conveyance is made subject to any valid and subsisting restrictive covenants of record, to the extent valid and subsisting only.

THE IMPROVEMENTS ON THE LAND ARE SOLD AS IS, WHERE IS AND WITH ALL FAULTS. THERE IS NO WARRANTY OF HABITABILITY OR OF USEFULNESS FOR ANY PURPOSE. THERE IS NO REPRESENTATION, EXPRESS OR IMPLIED, AS TO THE CONDITION OF SUCH IMPROVEMENTS. Grantee acknowledges that Grantee is fully familiar with the condition of the improvements on the property and that Grantee is purchasing the property based upon Grantee's own familiarity with it and Grantee is not relying on any representation, express or implied, of Grantors with respect to the condition of the improvements on the property.

Grantors, for the consideration and subject to the reservations from conveyance and the exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's successors and assigns forever. Grantors bind Grantors and Grantors' heirs and successors to warrant and forever defend all and singular the property to Grantee and Grantee's successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from conveyance and the exceptions to conveyance and warranty.

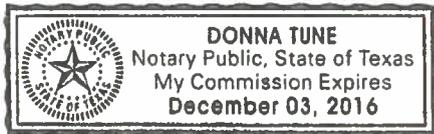
When the context requires, singular nouns and pronouns include the plural.

  
HOLLY R. MOORE

  
ROBERT H. MOORE, III

THE STATE OF TEXAS  
COUNTY OF HOWARD

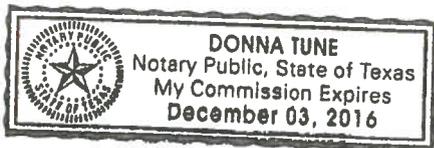
This instrument was acknowledged before me on the 14<sup>th</sup> day of September 2015, by ROBERT H. MOORE, III.



  
Notary Public, State of Texas

THE STATE OF TEXAS  
COUNTY OF HOWARD

This instrument was acknowledged before me on the 14<sup>th</sup> day of September 2015 by HOLLY R. MOORE.



  
Notary Public, State of Texas

**Minutes of the Board of Director's Regular Meeting  
BIG SPRING ECONOMIC DEVELOPMENT CORPORATION  
Wednesday, August 19, 2015, 5:15 p.m.  
Offices of the Big Spring Economic Development Corporation  
215 West Third Street, Big Spring, Texas**

The Regular Meeting of the Board of Directors of the Big Spring Economic Development Corporation was called to order at 5:15 p.m. Wednesday, August 19, 2015 in the offices of the Big Spring Economic Development Corporation. The following notice was sent on August 14, 2015 to all Directors, the news media, and duly posted on August 14, 2015, by Teresa Darden in compliance with the Open Meeting's Act by posting it on the outside door of the Big Spring Economic Development Corporation and on the inside and outside of City Hall.

"The Board of Directors of the Big Spring Economic Development Corporation will hold a Regular Board Meeting on Wednesday, August 19, 2015 5:15 p.m. in the offices of the Big Spring Economic Development Corporation, 215 West Third Street, Big Spring, Texas. The purpose of the meeting is: Action on Minutes of the July 21, 2015 Regular Meeting and July 30, 2015 Special Meeting, Action to Approve July Financials Report, Action to Approve July Investment Report, Action to Approve 2015-2016 Goals, Action/Consideration of Plan of Work for 2015-2016, Action to Approve Corporate Resolution adopting Investment Policy for 2015-2016, Approve Authorized Security Brokers/Dealers, Action to Approve Corporate Resolution for Authorized Representative for Financial Institutions, Approval of Resolution Appointing Executive Director as Public Information Coordinator, Directors Report, Executive Session, Action as a Result of Executive Session, Approval of 2015-2016 Annual Budget, Public Comment, Board Comment, and Adjourn".

**Directors Present:**

Mr. Terry Hansen- President  
Mrs. Nadine Reyes- Secretary/Treasurer  
Mrs. Kay McDaniel  
Mr. Bob Price

**Directors Absent:**

Mr. Cole Morgan-Vice President

**Staff Present:**

Mr. Terry Wegman  
Mrs. Teresa Darden

**Guests that signed in:**

Jim DePauw

**AGENDA ITEM # 1 – Call to Order/Invocation and Pledge:**

Mr. Hansen called the meeting to order at 5:15 p.m. Mr. Hansen led the invocation and pledge.

**ACTION ITEM #2- Action on Minutes of the July 21, 2015 Regular Meeting and July 30, 2015 Special Meeting:**

Mr. Hansen presented the Minutes. Motion to accept the Minutes was made by Mrs. McDaniel seconded by Mrs. Reyes. The motion passed 4 to 0 with all members present voting "aye" in favor of the motion.

**ACTION ITEM #3- Action to Approve July Financials:**

Mrs. Reyes presented the Financials. Motion to approve the Financials was made by Mrs. Reyes seconded by Mrs. McDaniel. The motion passed 4 to 0 with all members present voting "aye" in favor of the motion.

**ACTION ITEM #4-Action to Approve July Investment Report:**

Mrs. Reyes presented the Investment Report. Motion to approve the Investment Report was made by Mrs. Reyes seconded by Mr. Price. The motion passed 4 to 0 with all members present voting “aye” in favor of the motion.

**ACTION ITEM #5- Action to Approve 2015-2016 Goals:**

Mr. Wegman presented the Goals. Motion to approve the 2015-2016 Goals was made by Mrs. McDaniel seconded by Mr. Price. The motion passed 4 to 0 with all members present voting “aye” in favor of the motion.

**ACTION ITEM #6- Action/Consideration of Plan of Work for 2015-2016:**

Mr. Wegman presented the Plan of Work for 2015-2016. Motion to approve the 2015-2016 Plan of Work was made by Mr. Price seconded by Mrs. Reyes. The motion passed 4 to 0 with all members present voting “aye” in favor of the motion.

**ACTION ITEM #7- Action to Approve Corporate Resolution adopting Investment Policy for 2015-2016:**

Mr. Wegman presented the Resolution adopting the Investment Policy for 2015-2016. Motion to approve the Resolution was made by Mrs. Reyes seconded by Mrs. McDaniel. The motion passed 4 to 0 with all members present voting “aye” in favor of the motion.

**ACTION ITEM #8- Approve Authorized Security Brokers/Dealers:**

Mr. Wegman presented the Security Brokers/Dealers. Motion to approve the Security Broker/Dealers was made by Mr. Price seconded by Mrs. Reyes. The motion passed 4 to 0 with all members present voting “aye” in favor of the motion.

**ACTION ITEM #9- Action to Approve Corporate Resolution for Authorized Representative for Financial Institutions:**

Mr. Wegman presented the Resolution for Authorized Representative for Financial Institutions. Motion to approve the Resolution was made by Mrs. McDaniel seconded by Mr. Price. The motion passed 4 to 0 with all members present voting “aye” in favor of the motion.

**ACTION ITEM #10- Approval of Resolution Appointing Executive Director as Public Information Coordinator:**

Mr. Wegman presented the Resolution Appointing the Executive Director as Public Information Coordinator. Motion to approve the Resolution was made by Mr. Price seconded by Mrs. Reyes. The motion passed 4 to 0 with all members present voting “aye” in favor of the motion.

**ACTION #11- Directors Report:**

Mr. Wegman updated the Board on several projects including: Invenergy met with community leaders and a potential buyer of power for the project. Phase II Airpark Rail project is complete with Bartlett & West inspection, release of lien waivers from COLO and final payment is being processed. Phase III will have to be approved by TxDot Aviation/FAA. Permian Industrial Center MOU is on hold until the Oncor line elevation concerns have been addressed. There is no new information on UPRR. Desert Tank inventory has been completed and collateral prepared to submit to auctioneer. A letter has been sent to Desert Tank notifying them the EDC has taken possession of the collateral and a demand letter to produce the missing collateral. Next week there will be a site visit from a potential pipe company. Mr. Wegman updated the Board on past and upcoming meetings to include: High Ground Forward Planning Meeting August 13-14 in

Frisco, met with a developer out of Dallas on August 14 in Dallas, Sept 8<sup>th</sup> the Council will announce the vacancy on the Board, Sept. 21<sup>st</sup> the EDC will present the 2015-2016 budget to Council and the next regular Board meeting will be Sept. 15th.

**ACTION ITEM #12- Executive Session in accordance with Texas Government Code, Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. Executive Directors' Contract:**

Mr. Hansen adjourned the Board of Directors into Executive Session @ 5:58 pm., August 19, 2015

Mr. Hansen called the Executive Session to order at 6:04 pm., August 19, 2015

Mr. Hansen adjourned out of executive session at 7:21 pm., August 19, 2015

Mr. Hansen reconvened into open session at 7:24pm., August 19, 2015

**ACTION ITEM #13- Action as a Result of Executive Session:**

After thorough evaluation a motions was made to adjust the compensation package of Mr. Terry Wegman the Executive Director of the Big Spring EDC to include reimbursement for health insurance to \$520 per month, car allowance to \$400 per month and base salary to \$85,000 per year and to authorize the Board President to sign any necessary adjustments to the contract and any other documents associated with the adjustments, was made by Mr. Price, seconded by Mrs. McDaniel. The motion passed 4 to 0 with all members present voting "aye" in favor of the motion.

Motion to increase the Executive Assistants to \$20 per hour with additional duties was made by Mrs. Reyes, seconded by Mrs. McDaniel. The motion passed 4 to 0 with all members present voting "aye" in favor of the motion.

**AGENDA ITEM #14- Approval of 2015-2016 Annual Budget:**

Mr. Wegman presented the 2015-2016 Annual Budget. Motion to approve the 2015-2016 Annual Budget was made by Mrs. McDaniel seconded by Mrs. Reyes. The motion passed 4 to 0 with all members present voting "aye" in favor of the motion.

**AGENDA ITEM #15- Public Comments:**

Mr. DePauw commended the Board for the raises given to the staff and stated the importance of the feasibility study at the Airpark/Industrial Park.

**AGENDA ITEM #16- Board Comments:**

Mr. Price made the comment that his company has been working with a national aggregate company that is looking at Big Spring to rail in large quantities of aggregate for distribution.

**AGENDA ITEM # 17- Adjourn:**

Mr. Price made a motion to adjourn, seconded by Mrs. McDaniel.

The motion passed 4 to 0 with all members present voting "aye" in favor of the motion.

Meeting adjourned at 7:57pm on August 19, 2015.

  
Mr. Terry Hansen, President

ATTEST:

  
Mrs. Nadine Reyes, Secretary/Treasurer



**Boards & Committees  
Appointed by City Council**

**Expiring Terms or Vacancies**

**September, 2015**

**BOARD OF ADJUSTMENTS & APPEALS: Three Year Term – Expires 9-30**

Membership should be composed of:

- (1) Engineer or Architect
- (1) Mechanical Contractor
- (3) Members at large from the Construction Field
- (1) Master Plumber
- (1) Master Electrician

(2) Ex-officio Members – Representatives of Atmos and TXU Electric

Name	Appointed	Reappointed	Term Expires	Confidentiality Requested
Phil Furqueron	5-22-01	9-27-11	9-17	Yes
Walter Brumley, Jr.	5-22-01	9-27-11	9-17	Yes
Edward Roach	1-25-11	9-25-12	9-15	Yes
Ron Howell	10-10-06	9-25-12	9-15	Yes
Dale Coates	02-22-05	9-24-13	9-16	No
Tommy Corwin	02-22-05	9-24-13	9-16	Yes
Richard Wright	02-22-05	9-24-13	9-16	No

**PLANNING & ZONING COMMISSION: Three Year Term – Expires 9-30**

Name	Appointed	Reappointed	Term Expires	Confidentiality Requested
Terry McDaniel	10-23-07	9-27-14	9-17	Yes
Kevan Schooler	9-24-02	9-27-14	9-17	Yes
Lupe Dominguez	3-09-04	9-12-12	9-15	Yes
Vacant			9-15	
Aubrey Weaver, Jr	09-24-13		9-16	No
Margarito (Junior) Yanez	09-24-13		9-16	Yes
Dale Avant	09-24-13		9-16	No

**ZONING BOARD OF ADJUSTMENTS: Three Year Term – Expires 9-30**

**Agenda 12-14-10 Change to 5 Members**

Name	Appointed	Reappointed	Term Expires	Confidentiality Requested
Drew Mouton	2-21-95	9-27-11	9-17	Yes
Libby Uribe	1-27-04	9-27-11	9-17	Yes
Steve Herren	1-27-04	9-25-12	9-15	Yes
Vacant				
Carrie Rodman	09-24-13		9-16	Yes

**BIG SPRING ECONOMIC DEVELOPMENT CORP.: Three Year Term  
Expires 9-30**

Each Director Shall Meet at Least One (1) of the Following Qualifications:

1. Serve, or have served, as Chief Executive Officer of a Company; or
2. Serve, or have served, in a Position of Executive Management of a Company
3. Serve, or have served, in a Professional Capacity; or
4. Have Experience Equivalent to Any of the Above Qualifications

Name	Appointed	Reappointed	Term Expires	Confidentiality Requested
Vacant/Cole Morgan			9-30-2015	
Terry Hansen	09-16-14		9-30-2017	
Larry Rogers	09-16-14		9-30-2017	
Nadine Reyes	09-16-14		9-30-2016	
Bob Price	09-16-14		9-30-2016	



310 Nolan • Big Spring, Texas 79720  
Phone: 432-264-2401 • Fax: 432-263-8310

**Committee & Board Appointment Resume'**

Board you are interested in serving on: Big Spring Economic Development Bd

Your Name: BOBBY McDONALD

Address: 805 WEST 15<sup>TH</sup>  
BIG SPRING, TEXAS 79720

Home Telephone Number: 432-263-4835

Work Telephone Number: 432-263-1234

Cellular Number: \_\_\_\_\_

Current Occupation: RETIRED; REAL ESTATE RENTALS - PERSONAL PROP.

Any Related Past Experience? Please Describe Below:

PLEASE SEE ATTACHED ATTACHMENT #1  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please Describe Your Education History:

PLEASE SEE ATTACHED - ATTACHMENT #1  
\_\_\_\_\_  
\_\_\_\_\_

Signature: BOBBY McDONALD

Date: AUGUST 26, 2015

Please attach any additional sheets as necessary or personal resume.  
Once form is completed please deliver or mail Attention to the City Manager at the address above.

## Attachment #1-McDonald

### Past Experience:

1. Real Estate Profession-60 years :Business manager/owner, Broker( 1966),B/S Board of Realtors: President term, State Delegate 6 terms. Assistant Subdivision developer- Douglas Additions One & Two,Suburban Heights, Kentwood orig & development for planning, permits, utilities, inspections, building products, purchasing, design, commercial, shopping centers building & development, appraisals, sales, basic (non-pro) engineering. FHA -Management Broker-23 counties-Nolan County (Sweetwater) to Mexico border, job creation centering Big Spring for local jobs, properties management, acquisition, appraisal, property rehab administration, inspections, payroll approval, co-op sales training with Brokers-all 23 county cities- Big Spring, Midland, Odessa. Ft. Stockton, Pecos, Kermit, etc.: Facilitator Alon Citizens Advisory Panel 15 years. Howard College Instructor-Real Estate: Lubbock FHA office nominee (approx 1999) Outstanding small Business of Texas.

2. City Activities: Airpark Development Board approx 1991-2011. Hangar 25 origination & development, co-originated Hang Gliding. TML (Texas Municipal League) training 12 years, Southwestern Rail Conference -approx 10 yrs., Annual Texas Transportation Conferences. Various City Conferences Texas, Colo., Mexico; Originated Poinsettia for Big Spring Festival of Lights. Volunteer-conference attendee - Ports to Plains since approximately 2005; Various seminars city development conferences. Installed Interstate 20 Poinsettia display, CVB (Convention-Visitors Bureau),Kids Zone restoration, Friends of State Park City e-waste committee, Lake Clean-up committee, Leadership Big Spring 1989, City Council Dist 4 - one term.

### Education:

Mill Inspection, grocery clerk, electrical & plumbing trainee from age 10-Big Spring High School graduate,1954, Howard College graduate 1956, Texas Tech-Mangement, Economics ,Business Law 1957-1958 undergraduate no degree. Athens, Ga. Appraisal School, Oklahoma City Appraisal School.



CITY OF  
**Big Spring**

310 Nolan • Big Spring, Texas 79720  
Phone: 432-264-2401 • Fax: 432-263-8310

**Committee & Board Appointment Resume'**

Board you are interested in serving on: BIG SPRING ECONOMIC DEVELOPMENT COMMITTEE FOR BIG SPRING, INC.

Your Name: DDN CARL FINKENBINDER

Address: 700 WEST FM 700

BIG SPRING, TEXAS 79720

Home Telephone Number: (432) 267-8003

Work Telephone Number: RETIRED

Cellular Number: \_\_\_\_\_

Current Occupation: RETIRED LICENSED PHARMACIST

Any Related Past Experience? Please Describe Below:

SERVED ON LEONARD'S PHARMACY, INC. BOARD OF DIRECTORS FOR OVER 40 YEARS

SERVED ON DORA ROBERTS REHABILITATION CENTER BOARD OF DIRECTORS - CURRENTLY SERVING ON BIG SPRING-HOWARD

SERVED ON BIG SPRING YMCA BOARD OF DIRECTORS (OV

SERVED THE PEOPLE OF BIG SPRING AS A PHARMACIST FOR 46 YEARS

I AM CURRENTLY SERVING AS SECRETARY ON CITIZENS FEDERAL CREDIT UNION

Please Describe Your Education History: BOARD OF DIRECTORS (SERVED 16 YEARS)

BACHELOR OF SCIENCE DEGREE IN PHARMACY FROM THE

UNIVERSITY OF OKLAHOMA. GRADUATED FROM CLINTON

HIGH SCHOOL, CLINTON, OKLAHOMA.

Signature: Don C. Finkenbinder Date: 08-28-2014

Please attach any additional sheets as necessary or personal resume.  
Once form is completed please deliver or mail Attention to the City Manager at the address above.

FROM PAGE 1) → HUMANE SOCIETY BOARD OF DIRECTORS (TREASURER  
(15 YEARS SERVICE)



CITY OF  
**Big Spring**  
310 Nolan • Big Spring, Texas 79720  
Phone: 432-264-2401 • Fax: 432-263-8310

**Committee & Board Appointment Resume'**

**Board you are interested in serving on:** Big Spring Economic Development Corp.

**Your Name:** Jeffrey David Ward

**Address:** 608 Edwards Blvd.  
Big Spring, Tx. 79720

**Home Telephone Number:** N/A

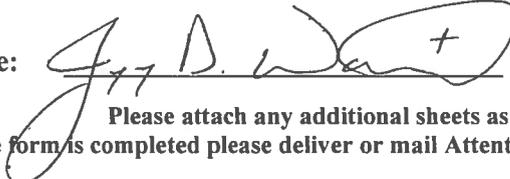
**Work Telephone Number:** (432) 264-2142

**Cellular Number:** \_\_\_\_\_

**Current Occupation:** Banking Officer, The State National Bank of Big Spring

**Any Related Past Experience? Please Describe Below:**  
See attached resume for detailed description.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please Describe Your Education History:**  
A.S. Howard College, 2007  
B.B.A Texas Tech University, 2009  
M.Ed. Wayland Baptist University, 2014

**Signature:**  **Date:** 9/14/15

Please attach any additional sheets as necessary or personal resume.  
Once form is completed please deliver or mail Attention to the City Manager at the address above.

# Jeffrey David Ward

608 Edwards Blvd. ♦ Big Spring ♦ Texas 79720

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## EDUCATION

### **M.Ed., Higher Education, May 2014**

Wayland Baptist University; Virtual Campus; Plainview, Texas

### **B.B.A., Management, May 2009**

Rawls College of Business; Texas Tech University; Lubbock, Texas

Dean's List

### **A.S., General Studies, May 2007**

Howard College; Big Spring, Texas

Dean's List, Phi Theta Kappa

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## PROFESSIONAL EXPERIENCE

### **The State National Bank of Big Spring**

#### ***Banking Officer***

***Big Spring, Texas***

***July 2014 – Present***

As an officer of the bank I am responsible for various administrative duties. As a generic responsibility I as well as other officers are responsible for maintaining the assets of the bank. My primary roles are as follows.

- Lending Officer
  - Assist qualified customers with all our available lending options
  - Analyze and prepare credit memos for loan approval
- Security Officer
  - Work daily to asses/maintain/improve the measures taken to adequately uphold a secure environment in three branch locations
- Facilities and Maintenance
  - Identify and maintain areas of need in three branch location facilities
- Advertising and Marketing
  - Identify goals of the bank and then utilize different media outlets to reach the target market
- Mobile Banking administrator
  - Design/Implementation and administration for the bank's mobile banking application

My goal is to provide strong and sound banking advice to all customers served as well as being a strong positive presence in my community.

### **Howard College**

#### ***Dean of Student Life***

***Big Spring, Texas***

***May 2011 – July 2014***

- Was responsible for all Student Life on Howard College, Big Spring campus.
  - Served as the Judicial Pre - Hearing Officer for the Big Spring campus
  - Oversight of recruitment, retention, marketing, community outreach, child development, counseling, ADA, housing, student/campus activity and academic advising efforts.
  - Management of a multi-faceted staff, (housing/activities, support staff, security, counseling, etc.)
  - Maintained statistical data for each department under the Student Life umbrella
  - Enforced Code of Student Conduct and all rules and regulations set forth in the Catalog/Student Handbook, Supplement Handbook for Housing and the Clubs and Organizations Guide
  - Quality management liaison for Great Western Dining and Texas Book Company services
  - Organization of New Student Orientation and Kids College programs
  - Supervision of Student Activities and Intramural programs
- Chief Administrator of Campus Security for the Big Spring Campus.

- Maintained good working relationships with City, County and state law enforcement agents
- Managed contract security company for campus safety
- Coordinated day security personnel with local state certified law enforcement
- Manage 9 different departmental budgets for the Big Spring Campus.
  - Strived to maintain a balanced well rounded budget each year
  - Budget amounts combined valued at more than \$1,400,000

**Director of Outreach**

**Big Spring, Texas**

**Jan 2009 - May 2011**

- Responsible for recruiting in the Howard College Service area (13 counties).
  - Worked with all Howard College District campuses and various community organizations
  - Assisted students and families in filling out FAFSA and Apply Texas applications
  - Community Activities Organizer
- Managed staff of two employees, work-study, and 20 students
  - Maintained a productive office structure while on the road
- Grant Director for the College Access Challenge Grant
  - Required monthly accountability, time and effort, and financial reports to the Texas Higher Education Coordinating Board
- Trained in the processes of Financial Aid, Admissions, Advising and Student Testing
  - More knowledge in these fields helped me be a more efficient recruiter and advocate for prospective students
- Worked closely with Dual Credit, housing, student life, and the campus bookstore personnel
- Created and worked to maintain relationships with service area high school administrators

**ORGANIZATIONS AND ACCOMPLISHMENTS**

- Greater Big Spring Area Rotary Club Member (current)
  - Educational Liaison
- Texas Tech Alumni Association of Howard County Board (current)
  - Scholarship Committee
- Hillcrest Baptist Church Member (current)
  - Facilities Committee
  - Youth Minister Interview Team

***Listed Below are passed organizations/accomplishments***

- *College Access Challenge Grant Director*
- *Comanche Warrior Triathlon Committee*
- *Design and Implementation of the Howard College Mobile Go Center.*
- *Howard County Fair Board*
- *Howard County United Way Board*
  - *Allocations Committee*
- *Leadership Big Spring, c/o 2010*
- *TACCSAA (Texas Association of Community College Student Affairs Administrators)*
  - *Vice President for Membership & Communications*
  - *Vice President of Finance*

# Jeffrey David Ward

608 Edwards Blvd. ♦ Big Spring ♦ Texas 79720

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## REFERENCE LIST

### **Richard Steel**

President, The State National Bank of Big Spring

Office: 432-264-2156

Cell: 432-935-1156

### **Jason Mims**

Business Manager, Forsan Independent School District

Office: 432-457-223 ext 3

Cell: 432-816-5104

### **Elwin Collom**

Pastor, Hillcrest Baptist Church

Office: 432-267-1639

Cell: 432-213-0544