



CITY COUNCIL AGENDA

Tuesday, July 12, 2016

Notice is hereby given that the City Council of the City of Big Spring, Texas will meet in Regular Session on Tuesday, July 12, 2016, at 5:30 p.m. in the City Council Chambers located at 307 East 4th Street, Big Spring, Texas.

As a courtesy to those in attendance, please place your cell phone on “Silent” or “Vibrate.”

Please, no talking during the meeting; take any conversations outside, so others can hear.

Thank You!

The City of Big Spring City Council reserves the right to consider business out of the posted order, and at any time during the meeting, reserves the right to adjourn into executive session on any of the below agenda items which are not listed as executive session items and which qualify to be discussed in closed session under Chapter 551 or the Texas Government Code.

Open Session

1. Call to Order McLellan
2. Invocation by Pastor Mona Lou Tonn of Spring Tabernacle McLellan
3. Pledge of Allegiance to the United States Flag and to the Texas State Flag McLellan

“Honor the Texas flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible.”

Public Hearing Comments – The Council will take public input on public hearing items **prior** to any Action. Each member of the public should make remarks **from the podium** and **begin by stating his/her name**. Citizens will be limited to **three minutes**, unless waived by the Mayor for **all** speakers. No individual will be allowed to speak more than once, until every citizen wishing to comment has done so.

Announcements & Public Hearings

4. McLellan

Disposition of Minutes

- 5. Approval of the Minutes of the Regular Meeting of June 28, 2016 5-8 Davis

Consent Items

- 6. Final Reading of an Ordinance Amending Ordinance Number 043-2015 Which Adopted the Annual Budget for the City of Big Spring for the Fiscal Year Beginning October 1, 2015 and Ending September 30, 2016 to Increase the Utility Fund Budget for the Purpose of Re-Roofing the Polly Mays Building; Providing for Severability; Providing for Publication; and Providing an Effective Date 9 Medina
- 7. Final Reading of an Ordinance Amending Chapter 6 of the Code of Ordinances Entitled "Cemeteries, Parks, and Recreation" by Amending Article 10 Entitled "Ballfield Recreational Areas," by Repealing Section 6-183 in its Entirety and Reserving the Section for Future Expansion; Providing for Severability; and Providing an Effective Date 10 Wegman
- 8. Acceptance of the Zoning Board of Adjustment and Appeals Board Minutes for the Meeting of April 27, 2016 11-13 Johnston
- 9. Acceptance of the Convention and Visitors Bureau Committee Minutes for the Meeting of June 1, 2016 14-15 Wegman
- 10. Acceptance of the Howard County Appraisal District Board Minutes for the Meeting of May 18, 2016 16-17 Moore

Routine Business

- 11. Vouchers for 06/30/16 \$ 649,903.38 Waggoner
Vouchers for 07/08/16 \$ 1,227,617.88

New Business

- 12. Approval of the Third Amendment to the Industrial Park Lease with Big Spring Rail System, Inc. and Authorizing the City Manager or His Designee to Execute Any Necessary Documents 18-20 Little
- 13. Approval of Agreement Between Big Spring Economic Development Corporation and Big Spring Rail Systems, Inc. 21-23 Terry Wegman
- 14. Approval of a Request from Texas Parks and Wildlife to Use Comanche Trail Park for Overnight Camping and a Teaching Day; Authorizing the Waiver of Fees and Authorizing the City Manager or His Designee to Negotiate and Execute Any Necessary Documents 24-26 Womack
- 15. Authorizing the City Attorney and City Manager to Negotiate Any Oil and Gas Matters and Authorizing the Mayor or His Designee to Negotiate and Execute Any Necessary Documents Edwards

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|---|-------|---------------|
| 16. Acceptance of a Grant Award from the Permian Basin Area Foundation and Authorizing the Mayor or His Designee to Execute Any Necessary Documents | 27 | Debbie Wegman |
| 17. Acceptance of Donation of Trees from TXU Energy for the Big Spring Spring Restoration Project and Authorizing the Mayor or His Designee to Execute Any Necessary Documents | 28 | Debbie Wegman |
| 18. Approval of a Task Order with Bartlett & West, Inc. for Submittal of FASTLANE Grant for McMahan-Wrinkle Air Park and Authorizing the City Manager or His Designee to Execute Any Necessary Documents | 29-33 | Womack |
| 19. Approval of a Task Order with Bartlett & West, Inc. for Topographic Survey for Approximately 5.8 miles for New Roadways at McMahan-Wrinkle Air Park and Authorizing the City Manager or His Designee to Execute Any Necessary Documents | 34-36 | Womack |

City Manager's Report

- | | | |
|---|--|--------|
| 20. Items of Public Interest | | Darden |
| 21. Summers on the Green - Friday, July 15, 2016 - "Grease" | | Darden |
| 22. Planning & Zoning Commission – One Opening | | Darden |

Council Input

- | | | |
|-------------|--|----------|
| 23. Input | | McLellan |
| 24. Adjourn | | McLellan |

I hereby certify that this agenda was posted on the official bulletin boards at the Big Spring City Hall Building, 310 Nolan Street, Big Spring, Texas. Given by order of the City Council and Posted on Friday, July 8, 2016 at 4:30 p.m. in accordance with Title 5, Texas Government Code, Chapter 551.

In addition, this agenda and supporting documents are posted on the City of Big Spring's website, www.mybigspring.com, in accordance with legal requirements.


 Lesa Gamble, Assistant to the City Manager

THE MEETING FACILITY IS ACCESSIBLE TO DISABLED PERSONS. ANY DISABLED PERSON NEEDING SPECIAL ACCOMMODATIONS OR HEARING-IMPAIRED PERSONS WISHING TO HAVE AN INTERPRETER SHOULD CONTACT LESA GAMBLE AT 264-2401. REQUESTS FOR AN INTERPRETER SHOULD BE MADE AT LEAST 48 HOURS IN ADVANCE OF THE MEETING TIME.

Agenda Removal Notice - This public notice was removed from the official posting board at the Big Spring City Hall Building, 310 Nolan Street, Big Spring, Texas on

July __, 2016 at _____ a.m./p.m.

By: _____

STATE OF TEXAS :
COUNTY OF HOWARD :
CITY OF BIG SPRING :

The City Council of the City of Big Spring, Texas, met in a regular meeting in the City Council Chambers located at 307 E. 4th, Big Spring, Texas, at 5:30 p.m., June 28, 2016, with the following members present:

LARRY MCLELLAN	Mayor
JIM DEPAUW	Mayor Pro Tem
RAUL MARQUEZ	Councilmember
JUSTIN MYERS	Councilmember
STEVE WAGGONER	Councilmember
RAUL BENAVIDES	Councilmember

(Councilmember Harbour was not present at this meeting.)

Same and constituting a quorum; and

TODD DARDEN	City Manager
KAYE EDWARDS	City Attorney
JOHN MEDINA	Assistant City Manager/ Human Resource Director
CHAD WILLIAMS	Police Chief
CRAIG FERGUSON	Fire Chief
JOHNNY WOMACK	Public Works Director
DON MOORE	Finance Director/ Assistant City Secretary
JIM LITTLE	Airpark Director
TIM GREEN	Municipal Court Judge
DEBBIE WEGMAN	Community Services Director

INVOCATION & PLEDGE OF ALLEGIANCE

Father Edson Way, St. Mary's Episcopal Church, gave the invocation and Mayor McLellan led the Pledge of Allegiance to the American and Texas Flags.

ANNOUNCEMENTS & PUBLIC HEARINGS

MAYOR AND CITY COUNCIL COMMENDATION TO BIG SPRING FIREFIGHTERS

Mayor McLellan and Chief Ferguson recognized Firefighters John Roberts, Joshua Jennings and Brad Moncrief for their services while off duty involving a water rescue.

DISPOSITION OF MINUTES

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JUNE 14, 2016

Motion was made by Councilmember Waggoner and seconded by Councilmember Benavides, with all members of the Council voting “aye” approving the above minutes.

CONSENT ITEMS

FINAL READING OF AN ORDINANCE AMENDING ORDINANCE NUMBER 043-2015 WHICH ADOPTED THE ANNUAL BUDGET FOR THE CITY OF BIG SPRING FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 TO INCREASE THE GENERAL FUND BUDGET FOR THE PURPOSE OF PURCHASING TWO SIGNS DESIGNATING THE WILLIAM B. CROOKER MEMORIAL HIGHWAY ALONG US HIGHWAY 87; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

ACCEPTANCE OF THE MCMAHON-WRINKLE INDUSTRIAL PARK DEVELOPMENT BOARD MINUTES FOR THE MEETING OF MAY 26, 2016

ACCEPTANCE OF THE PLANNING AND ZONING COMMISSION MINUTES FOR THE MEETING OF MAY 17, 2016

ACCEPTANCE OF THE HOWARD COUNTY APPRAISAL DISTRICT BOARD MINUTES FOR THE MEETING OF MAY 18, 2016

Motion was made by Councilmember Benavides and seconded by Councilmember Marquez, with all members of the Council voting “aye” approving the second and final reading of the above ordinance and minutes.

ROUTINE BUSINESS

Councilmember Myers reviewed the vouchers in the amount of \$1,512,406.50 (6/17/16) and \$497,466.59 (6/23/16). Motion was made by Councilmember Myers and seconded by Councilmember Marquez, with all members of the Council voting “aye” approving the above vouchers.

BIDS

AWARD BID TO GKS COMMERCIAL, INC. FOR MUNICIPAL AUDITORIUM AND POLLY MAYS ROOF REPAIRS AND AUTHORIZING THE MAYOR TO EXECUTE ANY NECESSARY DOCUMENTS

Motion was made by Mayor Pro Tem DePauw and seconded by Councilmember Myers, with all members of the Council voting “aye” awarding the above bid to GKS

Commercial, Inc. in the amount of \$52,000.00 (Municipal Auditorium \$28,000 and Polly Mays \$24,000).

NEW BUSINESS

FIRST READING OF AN ORDINANCE AMENDING ORDINANCE NUMBER 043-2015 WHICH ADOPTED THE ANNUAL BUDGET FOR THE CITY OF BIG SPRING FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 TO INCREASE THE UTILITY FUND BUDGET FOR THE PURPOSE OF RE-ROOFING THE POLLY MAYS BUILDING; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

Motion was made by Councilmember Myers and seconded by Councilmember Waggoner, with all members of the Council voting “aye” approving the above captioned ordinance.

FIRST READING OF AN ORDINANCE AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED “CEMETERIES, PARKS AND RECREATION” BY AMENDING ARTICLE 10 ENTITLED “BALLFIELD RECREATIONAL AREAS,” BY REPEALING SECTION 6-183 IN ITS ENTIRETY AND RESERVING THE SECTION FOR FUTURE EXPANSION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

Motion was made by Councilmember Benavides, seconded by Mayor Pro Tem DePauw, with all members of the Council voting “aye” approving the above captioned ordinance.

APPROVAL OF THE THIRD AMENDMENT TO THE INDUSTRIAL PARK LEASE WITH BIG SPRING RAIL SYSTEM, INC. AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE ANY NECESSARY DOCUMENTS

Motion was made by Mayor Pro Tem DePauw, seconded by Councilmember Marquez, with Councilmembers Marquez, McLellan, Waggoner, DePauw and Benavides voting “aye” approving the above third amendment. Councilmember Myers abstained. Motion passed five to zero.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BIG SPRING ECONOMIC DEVELOPMENT CORPORATION HELD ON MAY 31, 2016

Motion was made by Councilmember Waggoner and seconded by Councilmember Myers, with all members of the Council voting “aye” approving the above minutes.

CONSIDERATION OF THE HOWARD COUNTY APPRAISAL DISTRICT BUDGET FOR THE YEAR 2017

Motion was made by Councilmember Waggoner and seconded by Mayor Pro Tem DePauw, with all members of the Council voting “aye” approving the above budget.

CITY MANAGER’S REPORT

City Manager Todd Darden announced the Annual Pops in the Park will be July 3, 2016, the Russ McEwen Aquatic Center will be closed July 3, 2016, and City offices will be closed on July 4, 2016. He also noted an opening on the Planning and Zoning Commission.

COUNCIL INPUT

Mayor McLellan and Mayor Pro Tem DePauw wished everyone a happy and safe 4th of July and also asked citizens to help keep Big Spring clean and green by taking care of their property.

ADJOURN

Mayor McLellan adjourned the meeting at 5:57 p.m.

CITY OF BIG SPRING, TEXAS

Larry McLellan, Mayor

ATTEST:

Tami L. Davis, Assistant City Secretary

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AMENDING ORDINANCE NUMBER 043-2015 WHICH ADOPTED THE ANNUAL BUDGET FOR THE CITY OF BIG SPRING, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 TO INCREASE THE UTILITY FUND BUDGET FOR THE PURPOSE OF RE-ROOFING THE POLLY MAYS BUILDING; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS the City Council adopted the annual 2015-16 budget for the City of Big Spring, Texas on September 21, 2015; and

WHEREAS funding for re-roofing the Polly Mays Building due to fire damage was not included in such budget.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS AS FOLLOWS, THAT:

SECTION 1. The Utility Fund Budget of the Annual Budget for the City of Big Spring, Texas for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016 is hereby increased by the amount of \$26,000 for the purpose of re-roofing the Polly Mays Building into the expense fund (405-002-735-5311) from the existing fund balance.

SECTION 2. The remaining portions of Ordinance Number 043-2015 shall remain in full force and effect.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 4. The City Secretary is hereby authorized and directed to cause the publication of this ordinance in accordance with law.

SECTION 5. This ordinance shall be in force and effective from and after its publication as required by law.

PASSED AND APPROVED on first reading at a regular meeting of the City Council on the **28th** day of **June, 2016** with all members of the Council voting “aye” for the passage of same.

PASSED AND APPROVED on second and final reading at a regular meeting of the City Council on the **12th** day of **July, 2016** with all members of the Council voting “aye” for the passage of same.

ATTEST:

Larry McLellan, Mayor

Tami L. Davis, Assistant City Secretary

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "CEMETERIES, PARKS, AND RECREATION" BY AMENDING ARTICLE 10 ENTITLED "BALLFIELD RECREATIONAL AREAS," BY REPEALING SECTION 6-183 IN ITS ENTIRETY AND RESERVING THE SECTION FOR FUTURE EXPANSION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City staff discovered that Section 6-183 conflicted with the 2012 amendments to Sections 6-181 and 6-182; and

WHEREAS, the City Council finds it necessary to correct the oversight by repealing Section 6-183 in its entirety and reserving the section for future expansion;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AS FOLLOWS, THAT:

SECTION 1. The City of Big Spring Code of Ordinances Chapter 6, Article 10, Section 6-183 entitled "Big Spring Ball Field Recreation Area Rental Fee – Cotton Mize and National League Fields" is hereby repealed in its entirety and reserved for future expansion.

Sec. 6-183 through 6-190. Reserved.

SECTION 2. Should any section, paragraph, sentence, clause, phrase or word of this ordinance be declared unconstitutional or invalid for any purpose, the remainder of this ordinance shall not be affected thereby.

SECTION 3. Any ordinance that conflicts with this ordinance is hereby repealed to the extent of such conflict.

SECTION 4. This Ordinance shall take effect immediately after passage in accordance with the provisions of the Charter of the City of Big Spring, and it is accordingly so ordained.

PASSED AND APPROVED on first reading at a regular meeting of the City Council on the **28th** day of **June, 2016**, with all members voting "aye" for the passage of same.

PASSED AND APPROVED on second reading at a regular meeting of the City Council on the **12th** day of **July, 2016**, with all members voting "aye" for the passage of same.

ATTEST:

Larry McLellan, Mayor

Tami Davis, Assistant City Secretary

**THE CITY OF BIG SPRING
ZONING BOARD OF ADJUSTMENTS AND APPEALS
MINUTES OF APRIL 27, 2016**

THE CITY OF BIG SPRING ZONING BOARD OF ADJUSTMENTS AND APPEALS HELD A MEETING WEDNESDAY, APRIL 27, 2016 AT 5:30 PM IN THE CITY COUNCIL CHAMBERS, LOCATED AT 307 E 4TH ST.

THE FOLLOWING MEMBERS WERE PRESENT:

Steve Herron
Veronica Zuniga
Libby Uribe
Carrie Rodman

MEMBERS ABSENT:

Drew Mouton

STAFF PRESENT:

Leslie Whitten-Administrative Assistant
Thomas Hodges-Code Enforcement Superintendent
Kay Pilgrim-Planning Administrative Assistant

OTHERS PRESENT:

Ric Arguello
Ricardo Arguello
Jillian Pinney

CALL TO ORDER:

Steve Herron called the meeting to order @ 5:41 PM.

APPROVAL OF MINUTES OF April 6, 2016:

Carrie Rodman made motion to approve minutes, Libby Uribe 2nd motion.
All members present voted "Aye", none opposed. Motion carried.

Pinney Property Holdings, LLC, Less E/10 of LT 7 BK 18 Cedar Crest Addition, Located at 909 Aylesford (more specifically, this property occupies 0.693 acres located at the northeast intersection of Aylesford Street and Martin Luther King Boulevard), is requesting three (3) variances from Article 6, Section 6-6 and Appendix B of the Zoning Ordinance for the following under the title of SF-2, Single-Family Dwelling District: (1) an 80' variance from subsection (E) entitled "Lot Depth" which normally requires

100' for single-family use, (property requesting a rezone to Multiple-Family Dwelling District after variances are obtained) so requesting an 80' lot depth variance; (2) a complete 25' variance for the required 25' front yard setback as outlined in Appendix C; **and**, (3) a 7' rear yard setback variance from the required 10' rear yard setback. Mr. Hodges stated that 9 letters were sent out, 0 no objection, 0 objections and 0 returned letters. Mr. Hodges stated that the City doesn't have any issues with the proposal. Carrie Rodman made motion to approve. Libby Uribe 2nd the motion. All members present voted "Aye", none opposed. Motion carried

Pinney Property Holdings, LLC, S/60 of LT 5 BK 17 Cedar Crest Addition, Located at 910 Aylesford (more specifically this property occupies 0.251 acres located at the northwest intersection of Aylesford Street and Martin Luther King Boulevard), is requesting three (3) variances from Article 6, Section 6-6 and Appendix C of the Zoning Ordinance for the following under the title of MF, Multi-Family Dwelling District: (1) an 80' variance from subsection (E) entitled "Lot Depth" which requires 120' for multi-family use; (2) a complete 23' variance for the required 25' front yard setback as outlined in Appendix C; **and** (3) a 7' rear yard setback variance from the required 10' rear yard setback.

Mr. Hodges stated that 11 letters were sent out, 0 no objection, 0 objections and 0 returned letters. Mr. Hodges stated that the City doesn't have any issues with the proposal.

Carrie Rodman made motion to approve. Veronica Zuniga 2nd the motion. All members present voted "Aye", none opposed. Motion carried

Pinney Property Holdings, LLC, S/45 E/130 of LT 4 & N/5 E/130 OF Lt 5 BK 18 Cedar Crest Addition, Located at 910 Bell (more specifically this property occupies approximately 0.145 acres located at northwest corner of the intersection of Bell Street and Martin Luther King Boulevard), is requesting three (3) variances from Article 6, Section 6-6 and Appendix B of the Zoning Ordinance for the following under the title of SF-2, Single Family Dwelling District: (1) a 60' variance from subsection (E) entitled "Lot Depth" which normally requires 100' for single-family use, (property requesting a rezone to Two-Family Dwelling District after variances are obtained) thereby requesting a 60' lot depth variance; (2) a complete 25' variance for the required 25' front yard setback as outlined in Appendix C, subsection (2); **and**, (3) a 7' rear yard setback variance from the required 10' rear yard setback.

Mr. Hodges stated that 9 letters were sent out, 0 no objection, 0 objections and 0 returned letters. Mr. Hodges stated that the City doesn't have any issues with the proposal.

Veronica Zuniga made motion to approve. Carrie Rodman 2nd the motion. All members present voted "Aye", none opposed. Motion carried.

OTHER BUSINESS:

ADJOURNMENT:

Steve Herron made motion to adjourn. Carrie Rodman 2nd motion.
All members present voted "Aye". None opposed. Meeting Adjourned.

CHAIRMAN'S SIGNATURE

Steve Herron

ADMIN ASSISTANT SIGNATURE

Leslie Whitten

**Convention and Visitors Bureau Committee
Minutes from Wednesday, June 1, 2016
City Council Chambers**

Present: Andrea Barr, Jim DePauw, Manny Negron, Troy Tompkins, Jacob Cerda, Jay Patel
Staff: Debbie Wegman, Rachel Kennedy, Terri Telchik, Hayley Lewis, Todd Darden
Absent: Don Moore, Raul Marquez
Guests: Craig Felty

Mrs. Andrea Barr called the meeting to order at 4:31 p.m.

Approval of Minutes

The minutes from the May 4, 2016 meeting were reviewed. Motion was made by Troy Tompkins to approve the minutes as written. Motion was seconded by Jim DePauw and passed unanimously.

Discussion of Follow-up Reports

a. Super Sprint and Kids Triathlon

Craig Felty was present to answer any questions about the 2015 Super Sprint and Kids Triathlon. Mr. Felty informed the committee that they had a loss of \$0.66. The event filled 5 paid hotel rooms and there were approximately 40 people that attended the event with 25 being out of town visitors.

Review of Event Funding Report

The event funding balance was provided to committee members.

Financials

The financial reports for April 2016 were provided. Hotel tax revenue report, comparison report of local hotels, data from the state comptroller, and an occupancy report were also provided.

Facilities Coordinator

Terri Telchik informed the Committee that in the month of May the Dora Roberts Community Center had 22 individual rentals with a revenue of \$3,830.00. Four rentals were donated to the Senior Center and City Of Big Spring. The miscellaneous park structures revenue was \$1,850.00. The Heart of the City Plaza revenue was \$250.00. The alcohol permits revenue was \$150.00. The ballfield revenue was \$95.00. The Aquatic Center revenue was \$3,200.00.

Mrs. Telchik stated that she met with multiple prospective renters. There was a successful Cinco de Mayo event at the Heart of the City Plaza. The sound system installation at the Auditorium began this month and it is 60% complete. Two Big Spring ISD choir concerts were held at the Auditorium.

Director's Report

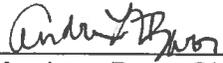
Debbie Wegman informed the committee that two RFQs have been turned in by two construction companies that are interested in doing the Spring Restoration Project. The two companies that are interested are Onyx Construction and Hawkins Construction. A decision will eventually be made about which contractor that will be used for the Spring Restoration Project.

Mrs. Wegman stated that her staff is busy working on budget. Hotel revenue is down so any type of expenses are going to be pushed back such as signage and the Spring Project will be scaled back unless funding request are successful. A funding request that was sent to the Big Spring Area Foundation was already denied. Permian Basin Area foundation grant is in and the Dora Roberts Foundation request will be mailed out soon.

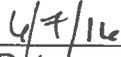
Members' Comments

The committee expressed that they think an electronic billboard is very important. The committee wants to find a way to still purchase an electronic billboard even if that means cutting the funds that are used for funding requests because it is more of a long term investment opposed to the short term investment of events.

Meeting was adjourned at 5:07 p.m.



Andrea Barr, Chair



Date

**THE MINUTES OF MEETING OF THE
BOARD OF DIRECTORS
HOWARD COUNTY APPRAISAL DISTRICT**

MAY 18, 2016

The Board of Directors of the Howard County Appraisal District (HCAD) met for their regular meeting on May 18, 2016 at 5:15 P.M. Directors present were Donnie Baker, Tim Blackshear, Danny Howard and Mark Barr. Ronny Babcock and Lisa Reyna represented the HCAD. Tiffany Fernandez represented the Tax Office.

Mr. Baker called the meeting to order at 5:15 P.M.

No one was registered for comments.

Mark Barr motioned to approve the minutes of March 9, 2016 as printed. Tim Blackshear seconded the motion. Motion carried 4 to 0.

Danny Howard motioned to approve the bills as printed. Motion was seconded by Mark Barr. Motion carried 4 to 0.

Tim Blackshear motioned to approve the Financial Reports as printed for February, March and April, 2016. Motion was seconded by Mark Barr. Motion carried 4 to 0.

The chief appraiser presented issues he had with the air condition. It seems to be working currently. He also stated he would like to update the front counter area. The board recommended that he discuss these issues with the Howard County Judge.

Howard County Appraisal District
Board of Directors
May 18, 2016

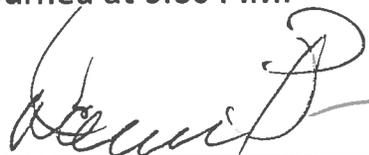
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The chief appraiser informed the board that he would be resigning at the end of this year. The board suggested that at the next meeting, they would go into executive session to discuss the chief appraiser's position.

With no other business to discuss, the meeting adjourned at 6:00 P.M.



Jimmy Miller, Secretary



Donnie Baker, Chairman

**THIRD AMENDMENT TO THE INDUSTRIAL PARK LEASE
BETWEEN THE CITY OF BIG SPRING AND
BIG SPRING RAIL SYSTEM, INC.**

This Third Amendment to the Industrial Park Lease Between the City of Big Spring and Big Spring Rail System, Inc. (“Third Amendment”) is made and entered into as of the last date of execution below, (the “Effective Date”), by and between the City of Big Spring, a Texas home-rule municipal corporation with its principal address at 310 Nolan St., Big Spring, Texas 79720 (“Lessor”), and Big Spring Rail System, Inc., a Texas corporation with its principal address at 1554 Paoli Pike, #179, West Chester, PA 19380 (“Lessee”).

WHEREAS, Lessor and Transport Handling Specialists, Inc. entered into that certain Industrial Park Lease effective as of October 1, 2011, covering certain land and improvements located at the Big Spring Airport and Industrial Park, (“Agreement”), which was amended on February 4, 2014 (“First Amendment”) hereinafter collectively referred to as (the “Lease”); and

WHEREAS, the Lease was assigned to Big Spring Rail System, Inc pursuant to a Memorandum of Record dated January 5, 2015 from Transport Handling Specialists, Inc. and an Assumption of Industrial Park Lease authorized by City of Big Spring City Council on March 8, 2016 as authorized by Article 15 of the Lease, and amended the Lease again on March 15, 2016 (“Second Amendment”); and

WHEREAS, Lessor and Lessee mutually desire to enact changes, as set forth herein, the terms and conditions of the Lease as set forth below;

NOW THEREFORE, for and in consideration of the mutual promises, covenants and conditions contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Lessor and Lessee hereby amend the Lease as follows:

1. **Article 5 Rent** is amended to read as follows:

Lessee shall report to Lessor, by the 15th day of each month, its Operating Revenue for the preceding month and shall pay to Lessor at Lessor’s address hereinafter stated in the City of Big Spring, Howard County, Texas, also by the 15th day of each month and without invoicing from the City of Big Spring, rent in arrears for the preceding month’s Operating Revenue, calculated as follows:

Operating Revenue			Rent Due
< \$40,000.00			\$2,000.00
\$40,000.01	To	\$60,000.00	\$3,000.00
\$60,000.01	To	\$80,000.00	\$4,000.00
\$80,000.01	To	\$100,000.00	\$5,000.00
\$100,000.01	To	\$150,000.00	\$5,500.00
\$150,000.01	To	\$200,000.00	\$6,000.00

\$200,000.01	To	\$250,000.00	\$7,000.00
\$250,000.01	To	\$300,000.00	\$7,500.00
\$300,000.01	To	\$350,000.00	\$8,250.00
\$350,000.01	To	\$400,000.00	\$8,750.00
\$400,000.01	To	\$449,999.99	\$9,000.00
>\$450,000.00			\$9,000.00 + 2.0% of the amount over \$450,000.00

In the event Lessee does not pay Lessor Rent within ten days after the applicable due date, then Lessee shall pay a Service Charge at the rate of one percent (1%) per month or fraction of a month on the balance of delinquent Rent. Lessor shall have the right, on seven (7) day's advance notice, to audit the records of Lessee as they pertain to Operating Revenue.

2. **Successors and Assigns; Governing Law.** This Third Amendment shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns and shall be governed by Texas law.
3. **Counterparts.** This Third Amendment may be executed in multiple counterparts, each of which shall be deemed an original, and counterpart signature pages may be assembled to form a single original document.
4. **All Other Provisions.** Except as specifically amended hereby, all other provisions of the Lease shall continue in full force and effect.

IN WITNESS WHEREOF, Lessor and Lessee have executed this Third Amendment to the Industrial Park Lease Between the City of Big Spring and Big Spring Rail System, Inc. to be effective as of the Effective Date.

Executed this _____ day of _____, 2016 by:

CITY OF BIG SPRING

ATTEST:

Todd Darden, City Manager

Tami Davis, Assistant City Secretary

Executed this _____ day of _____, 2016 by:

BIG SPRING RAIL SYSTEM, INC.

Baxter D. Wellmon
Chairman, Board of Directors

ATTEST:

Thomas F. Erickson, Jr.
Member, Board of Directors

**AGREEMENT BETWEEN
BIG SPRING ECONOMIC DEVELOPMENT CORPORATION
AND BIG SPRING RAIL SYSTEMS, INC.**

This Agreement is made and entered into by and between Big Spring Economic Development Corporation a Texas non-profit corporation (hereinafter referred to as “EDC”), and Big Spring Rail Systems, Inc., a corporation organized under and pursuant to the laws of the State of Texas and having a place of business at 1554 Paoli Pike, #179, West Chester, PA 19380 (hereinafter referred to as “BSR”). The Agreement shall become effective as of June 1, 2016 and upon execution by both Parties.

I. RECITALS

WHEREAS, BSR desires to enhance the competitiveness of industrial activity in Big Spring and the development of industrial properties located within the Big Spring McMahan Wrinkle Airpark (“Airpark”) through the rehabilitation of an existing line of railroad to the Airpark and through the facilitation of new railway infrastructure within the Airpark under the name Big Spring Rail Systems, Inc.; and

WHEREAS, BSR desires to operate a common carrier railroad to the Airpark and to facilitate the construction of new railroad facilities to be served by said Big Spring Rail Systems, Inc. on certain industrial properties within the Airpark; and

WHEREAS, BSR desires an economic development incentive in the form of rent and an Operating Revenue lease subsidy to offset rent payments and Operating Revenue Lease payments for fifteen (15) perpetual and contemplated railway easements, as originally procured by the City of Big Spring under an Indenture with the United States of America on October 6, 1978, as recorded on February 11, 1980 and approximately sixteen (16) acres of land and within the Airpark currently under lease from the City of Big Spring, hereafter referred to as the “Leased Property”; and

WHEREAS, BSR requests reimbursement for up to \$4000.00 per month for rent and Operating Revenue lease established by the lease agreement between the City of Big Spring (the “City”) and BSR for the Leased Property for a period of six (6) months, with such reimbursement to be paid to BSR on a monthly basis; and

WHEREAS, EDC is willing to provide such economic development incentive with the expectation that the maintenance and increase capital improvements to the Leased Property will result in increased economic activity at the Airpark, provide service to existing customers at the Airpark, and facilitate the development of new business entities resulting in the potential for additional job creation and business development in Big Spring and Howard County and retain existing employees currently employed by BSR; and

NOW THEREFORE, in consideration of the mutual agreements, covenants and conditions contained herein, the Parties agree as follows:

II. TERM

This Agreement shall be for a term of six (6) months beginning June 1, 2016 and expiring on November 30, 2016. This Agreement may be extended upon mutual agreement, in writing, by both parties.

III. DEFINITIONS

1. "Capital Improvements" shall mean all investments by the BSR or the City of Big Spring in fixed railway infrastructure above and beyond those maintenance expenditures required to maintain existing track in Class 1 condition, such as investments in new tracks, land acquisition or land lease for new tracks, new signal facilities, and rehabilitation of track to standards higher than Class 1.
2. "Class 1" track shall mean railway track and supporting structures that conform to a standard promulgated by Title 49 of the Code of Federal Regulations, Part 213.9, as monitored by the Federal Railroad Administration, whereby a freight railroad track meets the requirements for speeds up to 10 m.p.h.
3. "Operating Revenue" shall mean income of BSR from railway operations in Howard County, TX, such as its factor of line haul transportation rates and incidental railway operating revenues from demurrage, switching, and right-of-way access fees.

IV. AGREEMENT

1. Big Spring Rail Systems, Inc. agrees and covenants as follows:
 - (a) BSR will continue the lease agreement executed on March 15, 2016 with the City of Big Spring for the Leased Property and will make timely rental payments to the City of Big Spring pursuant to the Lease with the City.
 - (b) BSR will submit a request to EDC each month for reimbursement of up to \$4000.00 of the lease payments at the Airpark for the previous month and provide invoices from the City of Big Spring to BSEDC as evidence for the month requested.
2. Big Spring Economic Development Corporation agrees to:
 - (a) Reimburse BSR up to \$4000.00 of the preceding month's rent for the Leased Property and the Operating Revenue lease payment each month for the term of six (6) months, unless an event of default as set forth below occurs.
 - (b) When BSR's Operating Revenue exceeds \$100,000.00 in any one month during the term of this agreement, no reimbursement to BSR will be extended for that month.

V. DEFAULT

This Agreement shall terminate immediately in the event that the lease between BSR and the City terminates for any reason, BSR abandons the Leased Property, or assigns or subleases to another entity that is not a parent or subsidiary of BSR. This Agreement shall terminate, at the EDC's discretion, if BSR should enter into an agreement with or agree to partial ownership with another rail entity, ceases to utilize the Leased Property in the manner described above, or relocates operations conducted on the Leased Property or other properties leased by BSR at the Airpark to another location. Additionally, in the event BSR fails to timely make any rental payment for the Leased Property to the City, EDC may discontinue rental reimbursement payments to BSR.

IN WITNESS WHEREOF, the parties hereto have executed these presents in duplicate originals on the dates specified below:

**BIG SPRING ECONOMIC
DEVELOPMENT CORPORATION**

Terry Hansen, President

Date executed: _____

ATTEST:

Nadine Reyes, Secretary/Treasurer

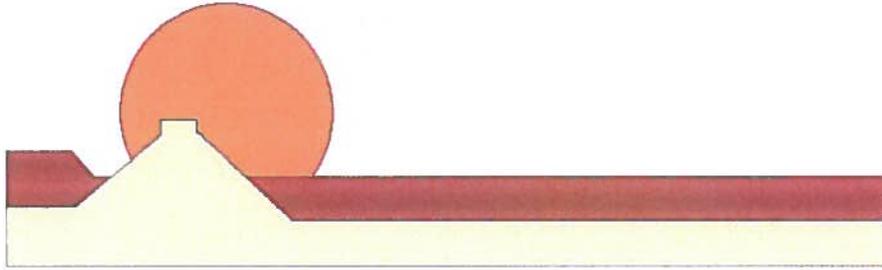
BIG SPRING RAIL SYSTEMS, INC.

Baxter D. Wellmon
Chairman, Board of Directors

Date executed: _____

ATTEST:

Thomas F. Erickson, Jr.
Member, Board of Directors



City of Big Spring
310 Nolan
Big Spring, Texas 79720
(432) 264-2501

Dear Mayor and Council,

Texas Parks and Wildlife, with Kent Ivey of Big Spring and other local groups, would like permission to use the Comanche Trail Park for overnight camping and a day of teaching outdoor skills. The area of the park they would like to use is not designated as an overnight camping area. Staff is asking permission be given to use the area behind the BSISD tennis courts and near the lake and DRCC. We also ask that the \$5.00 tent charge per night be waived.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Johnny Womack', is written over a light blue horizontal line.

Johnny Womack,
Director of Public Works

Received 6/29/16.



Johnny Womack
City of Big Spring
Public Works Director

Life's better outside

Administrators

T. Dan Friedkin
Chairman
Houston

Ralph H. Duggins
Vice-Chairman
Fort Worth

Anna B. Galo
Laredo

Bill Jones
Austin

Jeanne W. Latimer
San Antonio

James H. Lee
Houston

S. Reed Morlan
Houston

Dick Scott
Wimberley

Kelcy L. Warren
Dallas

Lee M. Bass
Chairman-Emeritus
Fort Worth

Carter P. Smith
Executive Director

Texas Parks and Wildlife is partnering with Kent Ivey of Big Spring and other local groups to put on an event in Comanche Trail Park called "Campout on the Comanche Trail" to teach outdoor skills and encourage camping and outdoor enjoyment. This would be held near the Dora Roberts center for Aug 13th and 14th. We would like to use the land near the lake behind the Tennis Courts for overnight tent camping and to have day events in hope that the restrooms and showers at the tennis court facility could be used for this event also. We would like access to use the body of water Comanche Trail Lake for kayaking and fishing during this event.

Thank you for your support,

Kyle O'Haver
Lake Colorado City State Park Superintendent
Texas Parks and Wildlife

4200 SMITH SCHOOL ROAD
AUSTIN, TEXAS 78744-3291
512.389.4800
www.tpwd.texas.gov

To manage and conserve the natural and cultural resources of Texas and to provide hunting, fishing and outdoor recreation opportunities for the use and enjoyment of present and future generations.





PERMIAN BASIN AREA
Foundation

200 North Loraine, Suite 500
Midland, Texas 79701
ph 432.617.3213 • 432.682.4704
j 432.617.0151 • 432.704.5276
www.pbaf.org

June 23, 2016

City of Big Spring Convention & Visitors Bureau
Ms. Debbie Wegman
113 E. 3rd Street
Big Spring, Texas 79720

Dear Debbie,

We are pleased to notify you that Permian Basin Area Foundation has awarded a grant to City of Big Spring Convention & Visitors Bureau in the amount of \$40,000 for use as described in your grant application.

This grant is made possible through the generosity of donors who have established undesignated and field of interest funds with the Foundation. A list of these funds is enclosed. Any public acknowledgement of this grant award should appear as Permian Basin Area Foundation.

We will announce this grant at an upcoming news conference and request that a representative of your organization be in attendance, preferably a member of your governing board. Your representative will be asked to briefly describe the purpose and use of your grant. The news conference is scheduled for 10:00 a.m. on Wednesday, July 6th, at Museum of the Southwest's Wagner Wing, 1705 W. Missouri, Midland, Texas, 79701. Please use the west entrance facing K Street.

Within one year, your organization must complete and submit a *Grant Award Follow-up Form (SF-FW)*, detailing the use of these grant funds and the status of the project's outcomes. The form can be found on the Foundation's website, www.pbaf.org. For additional assistance contact Kenda at the Foundation office, 432.617.3213, or kprather@pbaf.org.

Sincerely,


Guy McCrary

Board of Governors

Mark Nicholas
Chairman

Cal Hendrick
Vice Chairman

Trey Grafa
Secretary

Scott Kidwell
Treasurer

Michael Canon
Immediate Past Chairman

Mara Barham
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Staff

Guy McCrary
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Aaron Bedell, CFRE
Executive Associate

Cyndi Vara, CPA
Controller

Vicki Rice
Scholarships & Donor Relations

Kenda Prather
Grants & Administration

Cari Whitaker
Finance & Accounting Associate

Mcagan Wayland
Scholarship Associate

Mcagan Harris
Office Administrator



Excellence. Accountability. Impact.™

From: Debra Wegman <dwegman@mybigspring.com>
Date: 03/14/2016 3:17 PM (GMT-06:00)
To: "Sperry, Lacy Lee" <Lacy.Sperry@energyfutureholdings.com>
Subject: Big Spring Spring Restoration Project

Lacy,

The Big Spring Convention & Visitors Bureau is currently working on a major restoration project at the site of the "Big Spring" in Comanche Trail Park. There will probably be a need for new trees at the site and was wondering if TXU would be interested in discussing the possibility of partnering with this project?

Debbie Wegman
Community Services Director

From: Sperry, Lacy Lee [<mailto:Lacy.Sperry@energyfutureholdings.com>]
Sent: Monday, March 14, 2016 3:32 PM
To: Debra Wegman
Subject: RE: Big Spring Spring Restoration Project

Yes, absolutely! We would love to be part of this.

We have 10, 20 and 30-gallon sizes available. We can donate around 10-15 trees of the larger 30-gallon species and a larger quantity if you choose a smaller size. We will deliver the trees to the location of your choice, but it is up to you/the city to plant them and care for them. I have attached our program brochure for your reference.

We have 10, 20 and 30-gallon sizes available. We can donate around 10-15 trees of the larger 30-gallon species and a larger quantity if you choose a smaller size. We will deliver the trees to the location of your choice, but it is up to you/the city to plant them and care for them. I have attached our program brochure for your reference.



Lacy Sperry
Manager, Community Affairs
214.437.7257
Lacy.Sperry@txu.com

BARTLETT & WEST, INC.
TASK ORDER NO. 6

This Task Order No. 6 is issued relative to and in accordance with the Master Agreement for Professional Services between the City of Big Spring, Texas (“CLIENT”) and Bartlett & West, Inc. (“CONSULTANT”) as dated October 20, 2015 and as further modified herein.

The Provisions of this Task are as follows:

- A. **Definitions and Rules of Interpretation.** For purposes of this Task Order, definitions and rules of interpretation as outlined within the Agreement, or within preceding Task Orders, shall apply unless exception or redefinition to any previously provided terms are expressly noted by this Task Order.
- B. **Scope of Work.** The CONSULTANT shall perform services under this Task Order, as more fully described herein:
 - 1. Coordination/meetings with the CLIENT.
 - 2. Complete all tasks (see Exhibit “A”) associated with submittal of FASTLANE Grant for new roadways (see Exhibit “B”) in the McMahon Wrinkle Air Park.
 - 3. Submit Grant Application and monitor status throughout the process until submission is affirmed or denied.
 - 4. Scope does not include boundary survey, geotechnical investigation or construction services.
- C. **Client’s Responsibilities.** CLIENT’S responsibilities in the completion of this Task Order are as follows.
 - 1. **General Obligations.** All obligations as listed in the Agreement remain unchanged unless specifically changed in this Task Order or unless both parties mutually waive or modify such obligations in writing by a subsequent amendment to the Agreement or to this Task Order.
- D. **Time of Performance for Services.** The services will be completed upon approval of final construction documents by City of Big Spring.
- E. **Compensation for Services.** The services contained in this Task Order No. 6 shall be performed for a lump sum fee of \$65,000. The project will be invoiced monthly on a percent completed basis.
- F. **Special Items.** Special items relative to this Task Order are as follows:
 - 1. **Change Orders to this Task Order.** The CONSULTANT and CLIENT agree that the Master Agreement and this Task Order may be changed by mutual written consent of both the CONSULTANT and CLIENT.

City of Big Spring, TX
Task Order No. 6

G. Authorization Acknowledgement and Acceptance: All services herein offered are subject to the terms of the Master Agreement, unless otherwise specifically provided for herein. Signature hereto by both Parties constitutes an offer by the CONSULTANT to perform such services listed herein and an authorization by the CLIENT for CONSULTANT to proceed with the services.

CLIENT:
CITY OF BIG SPRING, TEXAS

CONSULTANT:
BARTLETT & WEST, INC.

By: _____
Print name

By: _____
Print name

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____

Exhibit "A"

**Grant Application Schedule: Big Spring Project
FY 2016 Nationally Significant Freight and Highway Projects (NSFHP) FASTLANE
Grant Program**

Tasks

- Identify POC for submittal of Application
- Put BCA questions together & send to stakeholders
- Confirm the total project scope.
- Identify the total project cost.
- Identify the earliest date the project can begin considering permitting and design.

- Come up with a descriptive project name that implies regional significance

- Receive sign off on scope and project cost
- Engineering data of the project
- Contact TXDOT ensure they are aware of project and applicant. Identify the expected composition of the match and confirm the ability of TXDOT to commit any of their funds. Identify TXDOT priorities and where this project fits in.

- Walk through the NEPA requirements and environmental checklist

- Schedule field visit/interview with project personnel
- Complete field visit/interview with project personnel
- Conduct kickoff call for support letter coordination.
- Review and update the project engineering description and build/no-build transportation impacts text
- Transmit key shipper contact information for support letters and research inquiries

- Set up website for full application & supporting documents

- Draft master support letter template
- Document correspondence with SHPO on project impact for NEPA/CatEx

- Document correspondence with local roads authority on traffic diversion impacts and mitigation for NEPA/CatEx
- Abstract engineering description and build/no-build draft into master support letter template
- Determine rational segmentation of project components for purposes of cost estimate, schedule, and labor estimate (independent utility)

- Discuss the timing and sources of funding for the project segments as well as impact on the build scenario and viability of inclusion in the BCA.

- Confirm that project scope completely locked in.
- Gather NEPA/CatEx supporting documentation
- Prepare draft detailed SOW attachment

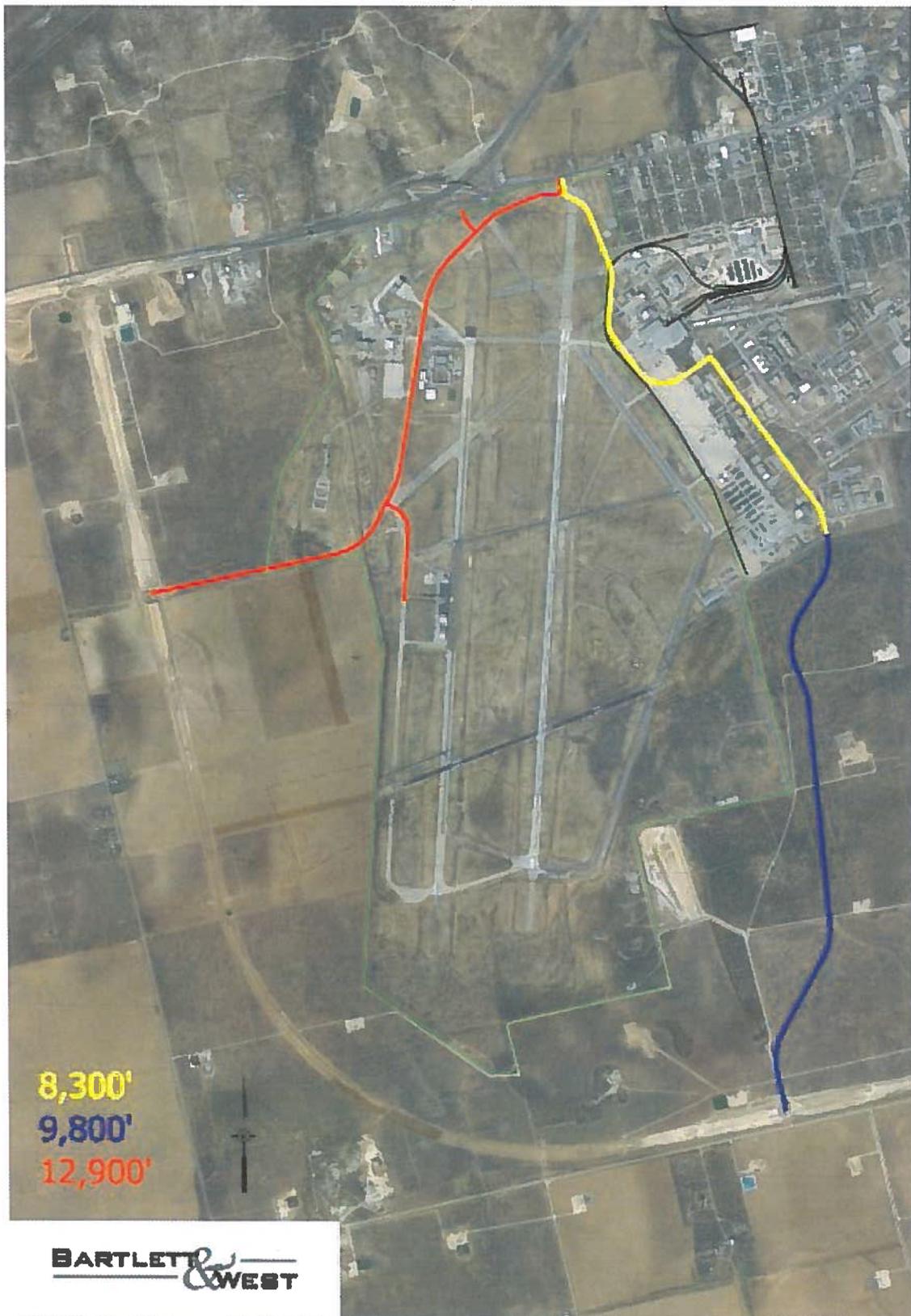
Exhibit "A"

**Grant Application Schedule: Big Spring Project
FY 2016 Nationally Significant Freight and Highway Projects (NSFHP) FASTLANE
Grant Program**

Tasks (continued)

- Confirm build/no-build infrastructure/operations assumptions
- Review draft detailed SOW attachment
- Finalize draft detailed SOW attachment
- Prepare and transmit draft schedule and labor analysis
- Review and edit draft schedule and labor analysis.
- Confirm that detailed SOW and project schedule are in agreement
- Send draft SF-424/SF-424C to POC
- Review TXDOT transportation plans to see if project is included
- Contact POC on: grants.gov, wage rate letter, planning documents
- Wage rate letter
- Research planning documentation in county + state for references, text and URLs for inclusion in narrative.
- BCA summary table for narrative
- Update values in SF424
- Attachment filenames 10 character text
- Map creation & drawings for exhibits and attachments
- Obtain correct depreciation rates for project expenses from the cost estimate.
- Final review of build/no-build assumptions
- Perform project residual value calculation
- Password protect web document archive
- Draft stakeholder funding commitment letter template
- Traffic variance charts between build/no build scenario
- As part of M&S plan discussion with POC need to confirm the amount needed, if any, for grant administration and management
- Finalize/approve stakeholder funding commitment letter
- Draft of application to POC for review
- Final grant application to POC & website uploads

Exhibit "B"



BARTLETT & WEST, INC.
TASK ORDER NO. 7

This Task Order No. 7 is issued relative to and in accordance with the Master Agreement for Professional Services between the City of Big Spring, Texas (“CLIENT”) and Bartlett & West, Inc. (“CONSULTANT”) as dated October 20, 2015 and as further modified herein.

The Provisions of this Task are as follows:

- A. **Definitions and Rules of Interpretation.** For purposes of this Task Order, definitions and rules of interpretation as outlined within the Agreement, or within preceding Task Orders, shall apply unless exception or redefinition to any previously provided terms are expressly noted by this Task Order.
- B. **Scope of Work.** The CONSULTANT shall perform services under this Task Order, as more fully described herein:
 - 1. Coordination/meetings with the CLIENT.
 - 2. Complete a Topographic Survey for approximately 5.8 miles for new roadways as shown in Exhibit “A” in and around the McMahon Wrinkle Air Park.
 - 3. We will coordinate with Dig Safe (811) and the City/Airport personnel to locate & obtain all information on utilities that is available along the proposed route. We ask that any historical utility documents in possession from the City or Airport be provided to Bartlett & West prior to the field survey.
 - 4. The survey will be an approximately 200’ wide corridor along the entire route, setting 6-8 project control points, and running a benchmark loop for good vertical control.
 - 5. Scope does not include boundary survey or legal descriptions for right-of-way acquisition.
- C. **Client’s Responsibilities.** CLIENT’S responsibilities in the completion of this Task Order are as follows:
 - 1. **General Obligations.** All obligations as listed in the Agreement remain unchanged unless specifically changed in this Task Order or unless both parties mutually waive or modify such obligations in writing by a subsequent amendment to the Agreement or to this Task Order.
- D. **Time of Performance for Services.** The services will be completed upon approval of final topographic survey by City of Big Spring.
- E. **Compensation for Services.** The services contained in this Task Order No. 7 shall be performed for a lump sum fee of \$84,500. The project will be invoiced monthly on a percent completed basis.
- F. **Special Items.** Special items relative to this Task Order are as follows:
 - 1. **Change Orders to this Task Order.** The CONSULTANT and CLIENT agree that the Master Agreement and this Task Order may be changed by mutual written consent of both the CONSULTANT and CLIENT.

City of Big Spring, TX
Task Order No. 7

G. Authorization Acknowledgement and Acceptance: All services herein offered are subject to the terms of the Master Agreement, unless otherwise specifically provided for herein. Signature hereto by both Parties constitutes an offer by the CONSULTANT to perform such services listed herein and an authorization by the CLIENT for CONSULTANT to proceed with the services.

CLIENT:
CITY OF BIG SPRING, TEXAS

CONSULTANT:
BARTLETT & WEST, INC.

By: _____
Print name

By: _____
Print name

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____

Exhibit "A"

