



## CITY COUNCIL AGENDA

**Tuesday, June 28, 2016**

Notice is hereby given that the City Council of the City of Big Spring, Texas will meet in Regular Session on Tuesday, June 28, 2016, at 5:30 p.m. in the City Council Chambers located at 307 East 4<sup>th</sup> Street, Big Spring, Texas.

**As a courtesy to those in attendance, please place your cell phone on “Silent” or “Vibrate.”**

**Please, no talking during the meeting; take any conversations outside, so others can hear.**

**Thank You!**

**The City of Big Spring City Council reserves the right to consider business out of the posted order, and at any time during the meeting, reserves the right to adjourn into executive session on any of the below agenda items which are not listed as executive session items and which qualify to be discussed in closed session under Chapter 551 or the Texas Government Code.**

### Open Session

1. Call to Order McLellan
2. Invocation by Father Edson Way of St. Mary’s Episcopal Church McLellan
3. Pledge of Allegiance to the United States Flag and to the Texas State Flag McLellan

**“Honor the Texas flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible.”**

**Public Hearing Comments** – The Council will take public input on public hearing items **prior** to any Action. Each member of the public should make remarks **from the podium and begin by stating his/her name**. Citizens will be limited to **three minutes**, unless waived by the Mayor for **all** speakers. No individual will be allowed to speak more than once, until every citizen wishing to comment has done so.

### Announcements & Public Hearings

4. Mayor and City Council Commendation to Big Spring Firefighters John Roberts, Joshua Jennings, and Brad Moncrief McLellan

**Disposition of Minutes**

5. Approval of the Minutes of the Regular Meeting of June 14, 2016 4-8 Davis

**Consent Items**

6. Final Reading of an Ordinance Amending Ordinance Number 043-2015 Which Adopted the Annual Budget for the City of Big Spring, for the Fiscal Year Beginning October 1, 2015 and Ending September 30, 2016 to Increase the General Fund Budget for the Purpose of Purchasing Two Signs Designating the William B. Crooker Memorial Highway Along US Highway 87; Providing for Severability; Providing for Publication; and Providing an Effective Date 9 Womack
7. Acceptance of the McMahon-Wrinkle Industrial Park Development Board Minutes for the Meeting of May 26, 2016 10-12 Little
8. Acceptance of the Planning and Zoning Commission Minutes for the Meeting of May 17, 2016 13-14 Johnston
9. Acceptance of the Howard County Appraisal District Board Minutes for the Meeting of May 18, 2016 15-16 Moore

**Routine Business**

10. Vouchers for 06/17/16 \$ 1,512,406.50 Myers  
Vouchers for 06/23/16 \$ 497,466.59

**Bids**

11. Award Bid to GKS Commercial, Inc. for Municipal Auditorium and Polly Mays Roof Repairs and Authorizing the Mayor to Execute Any Necessary Documents 17-19 Medina

**New Business**

12. First Reading of an Ordinance Amending Ordinance Number 043-2015 Which Adopted the Annual Budget for the City of Big Spring for the Fiscal Year Beginning October 1, 2015 and Ending September 30, 2016 to Increase the Utility Fund Budget for the Purpose of Re-Roofing the Polly Mays Building; Providing for Severability; Providing for Publication; and Providing an Effective Date 20 Medina
13. First Reading of an Ordinance Amending Chapter 6 of the Code of Ordinances Entitled "Cemeteries, Parks, and Recreation" by Amending Article 10 Entitled "Ballfield Recreational Areas," by Repealing Section 21 Wegman

6-183 in its Entirety and Reserving the Section for Future Expansion;  
Providing for Severability; and Providing an Effective Date

- |  |       |         |
|--|-------|---------|
| 14. Approval of the Third Amendment to the Industrial Park Lease with Big Spring Rail System, Inc. and Authorizing the City Manager or His Designee to Execute Any Necessary Documents | 22-24 | Little  |
| 15. Approval of the Minutes of the Regular Meeting of the Big Spring Economic Development Corporation Held on May 31, 2016   | 25-26 | Edwards |
| 16. Consideration of the Howard County Appraisal District Budget for the year 2017   | 27-40 | Moore   |

**City Manager's Report**

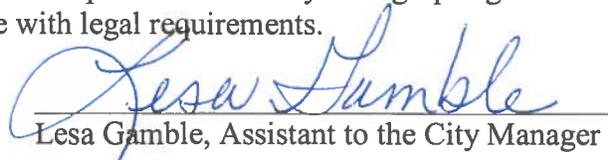
- |  |  |        |
|--|--|--------|
| 17. Items of Public Interest                                 |  | Darden |
| 18. Pops in the Park – July 3 <sup>rd</sup>                  |  | Darden |
| 19. Russ McEwen Aquatic Center Closed – July 3 <sup>rd</sup> |  | Darden |
| 20. July 4 <sup>th</sup> Holiday                             |  | Darden |
| 21. Planning & Zoning Commission – One Opening               |  | Darden |

**Council Input**

- |             |  |          |
|-------------|--|----------|
| 22. Input   |  | McLellan |
| 23. Adjourn |  | McLellan |

I hereby certify that this agenda was posted on the official bulletin boards at the Big Spring City Hall Building, 310 Nolan Street, Big Spring, Texas. Given by order of the City Council and Posted on Friday, June 24, 2016 at 4:00 p.m. in accordance with Title 5, Texas Government Code, Chapter 551.

In addition, this agenda and supporting documents are posted on the City of Big Spring's website, [www.mybigspring.com](http://www.mybigspring.com), in accordance with legal requirements.

  
Lesa Gamble, Assistant to the City Manager

THE MEETING FACILITY IS ACCESSIBLE TO DISABLED PERSONS. ANY DISABLED PERSON NEEDING SPECIAL ACCOMMODATIONS OR HEARING-IMPAIRED PERSONS WISHING TO HAVE AN INTERPRETER SHOULD CONTACT TAMI DAVIS AT 264-2513. REQUESTS FOR AN INTERPRETER SHOULD BE MADE AT LEAST 48 HOURS IN ADVANCE OF THE MEETING TIME.

STATE OF TEXAS :  
COUNTY OF HOWARD :  
CITY OF BIG SPRING :

The City Council of the City of Big Spring, Texas, met in a regular meeting in the City Council Chambers located at 307 E. 4<sup>th</sup>, Big Spring, Texas, at 5:30 p.m., June 14, 2016, with the following members present:

LARRY MCLELLAN	Mayor
RAUL MARQUEZ	Councilmember
CARMEN HARBOUR	Councilmember
STEVE WAGGONER	Councilmember
RAUL BENAVIDES	Councilmember
JIM DEPAUW	Councilmember

(Mayor Pro Tem Myers was not present at this meeting.)

Same and constituting a quorum; and

TODD DARDEN	City Manager
KAYE EDWARDS	City Attorney
JOHN MEDINA	Assistant City Manager/ Human Resource Director
CHAD WILLIAMS	Police Chief
CRAIG FERGUSON	Fire Chief
JOHNNY WOMACK	Public Works Director
JIM LITTLE	Airpark Director
TIM GREEN	Municipal Court Judge

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

Pastor Keith Stone, East 4<sup>th</sup> Baptist Church, gave the invocation and Mayor McLellan led the Pledge of Allegiance to the American and Texas Flags.

#### **ANNOUNCEMENTS & PUBLIC HEARINGS**

##### **RECOGNITION OF LANCE TELCHIK'S GRADUATION FROM LEADERSHIP COMMAND COLLEGE**

Chief Williams recognized Lt. Lance Telchik for graduating from the 76<sup>th</sup> Class of Leadership Command College.

## **DISPOSITION OF MINUTES**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MAY 14, 2016  
AND SPECIAL MEETING OF JUNE 6, 2016

Motion was made by Councilmember DePauw, seconded by Councilmember Harbour,  
with all members of the Council voting "aye" approving the above listed minutes.

## **CONSENT ITEMS**

FINAL READING OF A RESOLUTION PROVIDING FOR THE ISSUANCE OF A SPECIFIC USE PERMIT (SUP16-01) WITHOUT TERM IN A SINGLE-FAMILY (SF-3) ZONING DISTRICT TO ALLOW FOR A PRIVATE COMMUNITY CENTER AS AUTHORIZED IN ARTICLE 7, SECITON 7-2 ENTITLED, "SPECIFIC USE PERMITS," SUBCHAPTER B(15) OF THE ZONING ORDINANCE; THE SUBJECT PROPERTY IS LOCATED IN ALL OF BLOCK 14 IN THE BAUER ADDITION (ST. THOMAS CHURCH), WHICH IS BOUNDED BY 7<sup>TH</sup> STREET TO THE NORTH, SCURRY STREET TO THE WEST, FATHER DELANEY STREET TO THE SOUTH, AND MAIN STREET TO THE EAST; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

FINAL READING OF AN ORDINANCE AMENDING CHAPTER 16 OF THE CODE OF ORDINANCES ENTITLED "PUBLIC UTILITES," ARTICLE 3 ENTITLED "UTILITY SERVICES CHARGES," SECTION 16-60.9 ENTITLED "DEPOSIT REQUIRED" TO ESTABLISH A TIERED DEPOSIT BASED ON THE CUSTOMER'S CREDIT RATING; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

FINAL READING OF AN ORDINANCE AMENDING ORDINANCE NUMBER 043-2015 WHICH ADOPTED THE ANNUAL BUDGET FOR THE CITY OF BIG SPRING FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 TO INCREASE THE UTILITY FUND BUDGET FOR THE PURPOSE OF CONTRACTING WITH A CREDIT CHECK COMPANY; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

FINAL READING OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, HOWARD COUNTY TEXAS, AUTHORIZING THE CITY TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTAITON FOR THE CLOSURE OF EAST 3<sup>RD</sup> STREET FROM RUNNELS STREET TO GREGG STREET AND ONE LANE OF EAST 4<sup>TH</sup> STREET FROM SCURRY STREET TO MAIN STREET FOR THE FUNTASTIC FOURTH FESTIVAL FROM JUNE 24<sup>TH</sup> THROUGH JUNE 26<sup>TH</sup> ; CONTINGENT UPON THE APPROVAL OF COUNTY COMMISSIONERS TO CLOSE FACILITIES; AND UPON INDEMNIFICATION AND PRESENTATION OF INSURANCE COVERAGE BY DOWNTOWN REVITALIZATION ASSOCIATION THAT COMPLIES WITH THE SPECIFICATIONS REQUIRED OF THE CITY BY TxDOT UNDER THE AGREEMENT; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT;

AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO TAKE ALL NECESSARY ACTIONS UNDER THE AGREEMENT

ACCEPTANCE OF THE PLANNING AND ZONING COMMISSION MINUTES FOR THE MEETING OF APRIL 5, 2016

ACCEPTANCE OF THE MCMAHON-WRINKLE AIRPORT DEVELOPMENT BOARD MINUTES FOR THE MEETING OF APRIL 28, 2016

ACCEPTANCE OF THE CONVENTION AND VISITORS BUREAU COMMITTEE MINUTES FOR MEETINGS OF JANUARY 6, 2016, FEBRUARY 3, 2016, MARCH 2, 2016, APRIL 5, 2016 AND MAY 4, 2016

ACCEPTANCE OF THE HOWARD COUNTY APPRAISAL DISTRICT BOARD MINUTES FOR THE MEETING OF APRIL 6, 2016

Motion was made by Councilmember Harbour, seconded by Councilmember Waggoner, with all members of the Council voting "aye" approving the second and final reading of the above listed resolutions, ordinances and minutes.

#### **ROUTINE BUSINESS**

Councilmember Harbour reviewed the vouchers in the amount of \$882,292.90 (5/26/16) and \$218,193.55 (6/02/16). Motion was made by Councilmember Harbour, seconded by Councilmember Marquez, with all members of the Council voting "aye" approving the above listed vouchers.

#### **NEW BUSINESS**

##### **ELECTION OF MAYOR PRO TEM**

Councilmember Benavides nominated Councilmember DePauw for Mayor Pro Tem. Council agreed by show of hands to elect Councilmember DePauw as Mayor Pro Tem.

FIRST READING OF AN ORDINANCE AMENDING ORDINANCE NUMBER 043-2015 WHICH ADOPTED THE ANNUAL BUDGET FOR THE CITY OF BIG SPRING FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 TO INCREASE THE GENERAL FUND BUDGET FOR THE PURPOSE OF PURCHASING TWO SIGNS DESIGNATING THE WILLIAM B. CROOKER MEMORIAL HIGHWAY ALONG US HIGHWAY 87; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

Motion was made by Councilmember Benavides, seconded by Councilmember Marquez, with all members of the Council voting "aye" approving the above captioned ordinance.

CONSIDERATION AND APPROVAL OF ONYX GENERAL CONTRACTORS, LLC AS THE CONSTRUCTION MANAGER AT RISK FOR THE SPRING PROJECT AND AUTHORIZING THE MAYOR OR HIS DESIGNEE TO NEGOTIATE AND EXECUTE ANY NECESSARY DOCUMENTS

Motion was made by Mayor Pro Tem DePauw, seconded by Councilmember Waggoner, with all members of the Council voting “aye” approving the above captioned contractor.

APPROVAL OF A MEDICAL DIRECTOR AGREEMENT WITH ROBBIE COOKSEY, M.D. AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE ANY NECESSARY DOCUMENTS

Motion was made by Mayor Pro Tem DePauw, seconded by Councilmember Harbour, with all members of the Council voting “aye” approving the above captioned agreement.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BIG SPRING ECONOMIC DEVELOPMENT CORPORATION HELD ON APRIL 26, 2016 AND SPECIAL MEETING HELD ON MAY 13, 2016

Motion was made by Councilmember Benavides, seconded by Councilmember Harbour, with all members of the Council voting “aye” approving the above captioned minutes.

APPOINTMENTS TO THE COLORADO RIVER MUNICIPAL WATER DISTRICT BOARD OF DIRECTORS

Motion was made by Mayor Pro Tem DePauw, seconded by Councilmember Benavides, with all members of the Council voting “aye” approving to reappoint Jim Purcell and Dr. John Myers to the Colorado River Municipal Water District Board of Directors.

**CITY MANAGER’S REPORT**

Todd Darden announced that the Planning and Zoning Commission Board has one opening.

**COUNCIL INPUT**

Mayor McLellan asked citizens to help keep Big Spring clean and green by taking care of their property.

Councilmember Harbour congratulated Lt. Lance Telchik.

**EXECUTIVE SESSION**

ADJOURN INTO EXECUTIVE SESSION WITH THE EXECUTIVE DIRECTOR OF THE BIG SPRING ECONOMIC DEVELOPMENT CORPORATION UNDER THE PROVISIONS OF TITLE 5, TEXAS GOVERNMENT CODE, SECTION 551.087 TO DISCUSS OR DELIBERATE COMMERCIAL OR FINANCIAL INFORMATION CONCERNING

ENTITIES THAT THE CITY SEEKS TO HAVE LOCATE, STAY OR EXPAND IN OR NEAR THE CITY AND WITH WHICH THE CITY AND BIG SPRING ECONOMIC DEVELOPMENT CORPORATION ARE CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS; AND UNDER TITLE 5, TEXAS GOVERNMENT CODE, SECTION 551.072 TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY (QUARTERLY UPDATE) AND;

ADJOURN INTO EXECUTIVE SESSION WITH THE CITY ATTORNEY UNDER TITLE 5, TEXAS GOVERNMENT CODE, SECTIONS 551.071(2) AND 551.072 TO DISCUSS A MATTER IN WHICH THE DUTY OF THE CITY ATTORNEY CLEARLY CONFLICTS WITH CHAPTER D OF THE OPEN MEETINGS ACT AND TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY AT 5:56 P.M.

RECONVENE IN OPEN SESSION AND TAKE ANY NECESSARY ACTION AT 6:51 P.M.

No action taken.

**ADJOURN**

Mayor McLellan adjourned the meeting at 6:51 p.m.

CITY OF BIG SPRING, TEXAS

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Larry McLellan, Mayor

ATTEST:

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Tami L. Davis, Assistant City Secretary

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AMENDING ORDINANCE NUMBER 043-2015 WHICH ADOPTED THE ANNUAL BUDGET FOR THE CITY OF BIG SPRING, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 TO INCREASE THE GENERAL FUND BUDGET FOR THE PURPOSE OF PURCHASING TWO SIGNS DESIGNATING THE WILLIAM B CROOKER MEMORIAL HIGHWAY ALONG US HIGHWAY 87; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS the City Council adopted the annual 2015-16 budget for the City of Big Spring, Texas on September 21, 2015; and

WHEREAS funding for a signs along US 87 was not included in such budget.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS AS FOLLOWS, THAT:**

**SECTION 1.** The General Fund Budget of the Annual Budget for the City of Big Spring, Texas for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016 is hereby increased by the amount of \$11,865 for the purpose of purchasing two signs designating the William B Crooker Memorial Highway into the expense fund (002-022-320-5320) from the existing general fund balance.

**SECTION 2.** The remaining portions of Ordinance Number 043-2015 shall remain in full force and effect.

**SECTION 3.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

**SECTION 4.** The City Secretary is hereby authorized and directed to cause the publication of this ordinance in accordance with law.

**SECTION 5.** This ordinance shall be in force and effective from and after its publication as required by law.

**PASSED AND APPROVED** on first reading at a regular meeting of the City Council on the 14<sup>th</sup> day of **June, 2016** with all members of the Council voting “aye” for the passage of same.

**PASSED AND APPROVED** on second and final reading at a regular meeting of the City Council on the 28<sup>th</sup> day of **June, 2016** with all members of the Council voting “aye” for the passage of same.

ATTEST:

\_\_\_\_\_  
Larry McLellan, Mayor

\_\_\_\_\_  
Tami L. Davis, Assistant City Secretary

**City of Big Spring**  
**Big Spring McMahon-Wrinkle Airport and Industrial Park**  
**Development Board Meeting Minutes**  
**May 26, 2016**

The Big Spring Airport and Industrial Park Development Board met in Special Session at 5:30 p.m., on Thursday, May 26th, 2016 at the Airport Terminal conference room, 3200 Rickabaugh Drive, Big Spring, Texas. Phillip Welch called the meeting to order at 5:30 p.m. with the following members in attendance:

Phillip Welch  
Wayne Dawson

Paschol Odom  
Ned Crandall

Also in attendance:

Jim Little

Andriana Olvera

Absent:

Willie Rangel

Terry Hansen

**Item # 1**

**Call to Order**

Phillip Welch called the meeting to order at 5:30 p.m.

**Item # 2**

**Review and approve minutes from April 28, 2016 meeting**

Motion to approve made by Wayne Dawson, seconded by Paschol Odom, with all members voting "aye" for acceptance of the minutes as written.

**Item # 3**

**Big Spring Economic Development Corporation Update**

Terry Wegman was unavailable for an update.

**Item # 4**

**Rail Yard Development Activity**

Terry Wegman was unavailable for an update

**Item # 5**

**Airport Storm Damage, April 16, 2016**

Jim updated the board on the recent storm damage around the airpark. Just about every building has received damage. An Appraiser from the TML Insurance Company has been out every day for the past 2-3 weeks accessing the damage. Two buildings were not covered under the insurance, one being the Bunkers.

**Item # 6**

**Airport Director Update**

Jim updated the board on the city wide hiring freeze that is in place. The airpark will not be filling the vacancy or over hire position at this time. We will not be challenging the issue at this time but we may at a later time. Jim also advised the board that we are currently working on the budget for the next fiscal year as well as the year after. Budget input is due on June the 8<sup>th</sup>. The board also discussed future budget planning that included a runway approach lighting system and rebuilding our taxi way for larger aircraft capability. Jim regrestfully made the announcement that Jane Armstrong has formally submitted her resignation due to health issues. The board will soon be working on a replacement. Ned made a motion to recommend that the eligibility of board members be expanded to county residency from City residents only. There was more discussion about recent storms on the airpark. A student pilot's home just west of the airport was hit. His home is a total loss. The seismic study is now completed in the city but they are still leasing our land for staging. Jim updated the board on recent oil activity around the airpark. Oxy Company is wanting to drill north of the airport. Jim also updated the board on the joint seal issue on runway 17-35. It is still an ongoing issue at this time.

**Item # 7**

**Reliever Route/Airport Access Road**

The Mayor has met with the owner of the west side property and things look favorable. Jim demonstrated where the access road will be. Martha May's contract is now prepared and she is ready to sigh. Martha is the owner of the south side property.

**Item # 8**

**Interstate 27**

No update at this time

**Item #9**

**Leased Building Issues**

Western container lost their roof and had damage to products due to the storm on April 16<sup>th</sup>. The company was covered under their own insurance. They are expected to have their last day of operation on October 1<sup>st</sup> 2016. The EDC has one prospect at this time. The Gaston racing building will soon be cleaned and ready to rent. The board discussed security issues around the airport. Two T-Hangars were broken into and tools and compressors were just some of the property stolen.

**Item #10**

**Airport Safety Committee Report**

Wayne Dawson is still waiting to hear back from the Disaster Chairman regarding the revised Emergency Safety plan.

**Item # 11**

**Other Events and Activities**

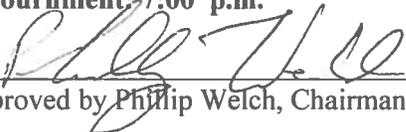
The Annual Fly-In has been cancelled this year. A motion was made by Wayne Dawson and Ned Crandall seconded that motion.

**Item # 12**

**Next Meeting Date**

June 16<sup>th</sup> 2016

**Adjournment: 7:00 p.m.**

  
\_\_\_\_\_  
Approved by Philip Welch, Chairman

6-16-16  
Date

Terry McDaniel, Chairperson, called the Planning and Zoning Commission Meeting to order at 5:30 P.M. on Tuesday, May 17, 2016 in the City Council Chambers, 307 East 4<sup>th</sup>, Big Spring, TX 79720.

Committee members in attendance:	Terry McDaniel Dale Avant Aubrey Weaver Jr.	Kevan Schooler Lupe Dominguez
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Also in attendance:	Johnny Womack, Public Works Director Kay Callison, Planning Secretary Nati Saldivar	Roxanne Johnston, City Planner Carmen Harbour, City Council
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### ITEM I

**Consideration for the approval of corrected minutes for the April 05, 2016 Planning & Zoning meeting.**

Schooler made motion to approve minutes, seconded by Weaver with all members present voting “aye” for the same. Motion passed.

### ITEM II

**Public hearing of a Specific Use Permit in a Single-Family (SF-3) Dwelling District to allow for a Private Community Center as outlined in Section 7-2(15) of the Zoning Ordinance. More specifically, the subject property occupies all of Block 14 in the Bauer Addition (St. Thomas Church).**

Public Hearing was opened by motion from Schooler, seconded by Dominguez with all members present voting “aye” for same.

Weaver recused himself from the meeting discussion and vote due to a conflict of interest. Avant advised that although he is the treasurer for the North Side Movement, this subject is not exclusively related to the North Side Movement and that he would vote on the subject.

Saldivar addressed the committee and advised of her intentions to use the property as a private community center and host events including, but not limited to weddings, reunions, and vow renewals. She stated her intent is to only have two large events on the property each year, including Cinco de Mayo and Diez y Seis de Septiembre. She advised that she had reached out to residents within a four block radius and received no objections.

Saldivar also advised that she would also like to rename the property to “St. Thomas Square” in the future. She advised that the only renovations expected are to replace the carpet, clean the church, and potentially replace the roof. The City Planner advised that no work compromising the architectural structure can be completed.

Public Hearing was closed by motion from Avant and seconded by Dominguez with all members present voting “aye” for the same.

**ITEM III**

**Discussion and consideration of approval of a Specific Use Permit in a Single-Family (SF-3) Dwelling District to allow for a Private Community Center as outlined in Section 7-2(15) of the Zoning Ordinance. More specifically, the subject property occupies all of Block 14 in the Bauer Addition (St. Thomas Church).**

Dominguez made motion to approve the submission schedule, seconded by Schooler with all members present voting "aye" for the same. Motion passed.

**ITEM IV**

**Adjournment**

A motion was made by Schooler and seconded by Avant to adjourn the meeting, with all members present voting "aye" for the same.



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Terry McDaniel, Chairperson

6-21-2016

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Date

**THE MINUTES OF MEETING OF THE  
BOARD OF DIRECTORS  
HOWARD COUNTY APPRAISAL DISTRICT**

**MAY 18, 2016**

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The Board of Directors of the Howard County Appraisal District (HCAD) met for their regular meeting on May 18, 2016 at 5:15 P.M. Directors present were Donnie Baker, Tim Blackshear, Danny Howard and Mark Barr. Ronny Babcock and Lisa Reyna represented the HCAD. Tiffany Fernandez represented the Tax Office.

Mr. Baker called the meeting to order at 5:15 P.M.

No one was registered for comments.

Mark Barr motioned to approve the minutes of March 9, 2016 as printed. Tim Blackshear seconded the motion. Motion carried 4 to 0.

Danny Howard motioned to approve the bills as printed. Motion was seconded by Mark Barr. Motion carried 4 to 0.

Tim Blackshear motioned to approve the Financial Reports as printed for February, March and April, 2016. Motion was seconded by Mark Barr. Motion carried 4 to 0.

The chief appraiser presented issues he had with the air condition. It seems to be working currently. He also stated he would like to update the front counter area. The board recommended that he discuss these issues with the Howard County Judge.

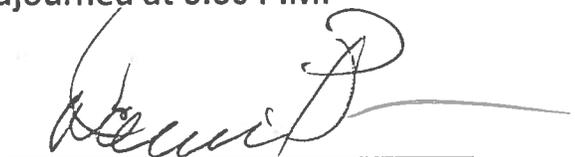
Howard County Appraisal District  
Board of Directors  
May 18, 2016

Page 2

The chief appraiser informed the board that he would be resigning at the end of this year. The board suggested that at the next meeting, they would go into executive session to discuss the chief appraiser's position.

With no other business to discuss, the meeting adjourned at 6:00 P.M.

  
Jimmy Miller, Secretary

  
Donnie Baker, Chairman

***City of Big Spring***  
***Purchasing and Material Control***  
***Memorandum***

**To:** Honorable Mayor, City Council, City Manager

**From:** Paul Sotelo, Purchasing Agent

**Date:** June 23, 2016

**Subject:** Request for Bid Award for Municipal Auditorium Roof Repair and Polly Mays Roof Repair

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On Thursday, June 23, 2016, the City of Big Spring accepted sealed bids for **Municipal Auditorium Roof Repair and Polly Mays Roof Repair**. We contacted ten (10) vendors and received responses from three (3) vendors. A bid tabulation sheet has been prepared and is attached to this memo for your consideration in making your award.

**Recommendation:** The staff recommends the bid be awarded to GKS Commercial, Inc. of Lubbock, Texas for the total amount of \$52,000.00. Break down is listed below:

Municipal Auditorium Roof - \$28,000.00  
Polly Mays Roof - \$24,000.00

**City of Big Spring  
Bid Tabulation -Municipal Auditorium Roof Repair**

June 23, 2016

<u>Vendor/ Contractor</u>	<u>Municipal Auditorium Roof Cost</u>	<u>Polly Mays Roof Cost</u>	<u>Total Cost</u>
<b>A &amp; A Roofing</b>	No Response		
3625 E. Hwy 158			
Midland, TX 79706			
(432) 352-2967			
<a href="mailto:aarofing64@gmail.com">aarofing64@gmail.com</a>			
<b>Abbott Building Company</b>	No Response		
13018 W. Hwy 80 E.			
Odessa, TX 79765			
(432) 563-2422			
<a href="mailto:mike@abbottco.com">mike@abbottco.com</a>			
<b>Charles Terry Roofing</b>	No Response		
2020 Fringewood			
Midland, TX 79707			
(432) 520-6943			
<a href="mailto:lauren@charlesterryconstruction.biz">lauren@charlesterryconstruction.biz</a>			
<b>Flynn Southwest, LP</b>	Unresponsive		
2529 74 <sup>th</sup> St.			
Lubbock, TX 79423			
(806) 787-9592			
<a href="mailto:greg.vaughan@flynncompanies.com">greg.vaughan@flynncompanies.com</a>			
<b>Forster (GKS) Construction Co.</b>	\$ 28,000.00	\$ 24,000.00	\$ 52,000.00
14402 CR 1800			
Lubbock, TX 79423			
(806) 794-5600			
<a href="mailto:robert.beams@yahoo.com">robert.beams@yahoo.com</a>			
<b>J Ferg Pros</b>	No Response		
8802 Urbana Ave			
Lubbock, TX 79424			
(806) 771-3374			
<a href="mailto:info@jfergroofing.com">info@jfergroofing.com</a>			
<b>Lydick-Hooks Roofing</b>	\$ 49,994.00	\$ 32,936.00	\$ 82,930.00
2131 Market St.			
Midland, TX 79703			
(432) 520-7718			
<a href="mailto:midland@lydickhooks.com">midland@lydickhooks.com</a>			

**City of Big Spring  
Bid Tabulation -Municipal Auditorium Roof Repair**

June 23, 2016

<b>Shepard Roofing</b>	No Response				
1803 W. Dakota					
Midland, TX 79701					
(432) 682-8821					
<a href="mailto:robin.peery72@yahoo.com">robin.peery72@yahoo.com</a>					
<b>Tecta America</b>	\$ 55,700.00		\$ 42,600.00		\$ 98,300.00
5401 Acuff Rd.					
Lubbock, TX 79403					
(806) 747-8400					
<a href="mailto:magarcia@tecteamerica.com">magarcia@tecteamerica.com</a>					
<b>West Texas Chapter AGC, Inc.</b>	No Response				
P.O. Box 5365					
Abilene, TX 79608					
(325) 676-7447					
<a href="mailto:midland@wtagc.org">midland@wtagc.org</a>					
<b>West Texas Roofing</b>	No Response				
308 E. Louisiana					
Midland, TX 79701					
(432) 686-0511					
<a href="mailto:westtexasroofing@msn.com">westtexasroofing@msn.com</a>					

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AMENDING ORDINANCE NUMBER 043-2015 WHICH ADOPTED THE ANNUAL BUDGET FOR THE CITY OF BIG SPRING, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 TO INCREASE THE UTILITY FUND BUDGET FOR THE PURPOSE OF RE-ROOFING THE POLLY MAYS BUILDING; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS** the City Council adopted the annual 2015-16 budget for the City of Big Spring, Texas on September 21, 2015; and

**WHEREAS** funding for re-roofing the Polly Mays Building due to fire damage was not included in such budget.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS AS FOLLOWS, THAT:**

**SECTION 1.** The Utility Fund Budget of the Annual Budget for the City of Big Spring, Texas for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016 is hereby increased by the amount of \$26,000 for the purpose of re-roofing the Polly Mays Building into the expense fund (405-002-735-5311) from the existing fund balance.

**SECTION 2.** The remaining portions of Ordinance Number 043-2015 shall remain in full force and effect.

**SECTION 3.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

**SECTION 4.** The City Secretary is hereby authorized and directed to cause the publication of this ordinance in accordance with law.

**SECTION 5.** This ordinance shall be in force and effective from and after its publication as required by law.

**PASSED AND APPROVED** on first reading at a regular meeting of the City Council on the **28<sup>th</sup>** day of **June, 2016** with all members of the Council voting “aye” for the passage of same.

**PASSED AND APPROVED** on second and final reading at a regular meeting of the City Council on the **12<sup>th</sup>** day of **July, 2016** with all members of the Council voting “aye” for the passage of same.

ATTEST:

\_\_\_\_\_  
Larry McLellan, Mayor

\_\_\_\_\_  
Tami L. Davis, Assistant City Secretary

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "CEMETERIES, PARKS, AND RECREATION" BY AMENDING ARTICLE 10 ENTITLED "BALLFIELD RECREATIONAL AREAS," BY REPEALING SECTION 6-183 IN ITS ENTIRETY AND RESERVING THE SECTION FOR FUTURE EXPANSION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, City staff discovered that Section 6-183 conflicted with the 2012 amendments to Sections 6-181 and 6-182; and

**WHEREAS**, the City Council finds it necessary to correct the oversight by repealing Section 6-183 in its entirety and reserving the section for future expansion;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AS FOLLOWS, THAT:**

**SECTION 1.** The City of Big Spring Code of Ordinances Chapter 6, Article 10, Section 6-183 entitled "Big Spring Ball Field Recreation Area Rental Fee – Cotton Mize and National League Fields" is hereby repealed in its entirety and reserved for future expansion.

**Sec. 6-183 through 6-190. Reserved.**

**SECTION 2.** Should any section, paragraph, sentence, clause, phrase or word of this ordinance be declared unconstitutional or invalid for any purpose, the remainder of this ordinance shall not be affected thereby.

**SECTION 3.** Any ordinance that conflicts with this ordinance is hereby repealed to the extent of such conflict.

**SECTION 4.** This Ordinance shall take effect immediately after passage in accordance with the provisions of the Charter of the City of Big Spring, and it is accordingly so ordained.

**PASSED AND APPROVED** on first reading at a regular meeting of the City Council on the 28<sup>th</sup> day of June, 2016, with all members voting "aye" for the passage of same.

**PASSED AND APPROVED** on second reading at a regular meeting of the City Council on the 12<sup>th</sup> day of July, 2016, with all members voting "aye" for the passage of same.

ATTEST:

\_\_\_\_\_  
Larry McLellan, Mayor

\_\_\_\_\_  
Tami Davis, Assistant City Secretary

**THIRD AMENDMENT TO THE INDUSTRIAL PARK LEASE  
BETWEEN THE CITY OF BIG SPRING AND  
BIG SPRING RAIL SYSTEM, INC.**

This Third Amendment to the Industrial Park Lease Between the City of Big Spring and Big Spring Rail System, Inc. (“Third Amendment”) is made and entered into as of the last date of execution below, (the “Effective Date”), by and between the City of Big Spring, a Texas home-rule municipal corporation with its principal address at 310 Nolan St., Big Spring, Texas 79720 (“Lessor”), and Big Spring Rail System, Inc., a Texas corporation with its principal address at 1554 Paoli Pike, #179, West Chester, PA 19380 (“Lessee”).

**WHEREAS**, Lessor and Transport Handling Specialists, Inc. entered into that certain Industrial Park Lease effective as of October 1, 2011, covering certain land and improvements located at the Big Spring Airport and Industrial Park, ( “Agreement”), which was amended on February 4, 2014 (“First Amendment”) hereinafter collectively referred to as (the “Lease”); and

**WHEREAS**, the Lease was assigned to Big Spring Rail System, Inc pursuant to a Memorandum of Record dated January 5, 2015 from Transport Handling Specialists, Inc. and an Assumption of Industrial Park Lease authorized by City of Big Spring City Council on March 8, 2016 as authorized by Article 15 of the Lease, and amended the Lease again on March 15, 2016 (“Second Amendment”); and

**WHEREAS**, Lessor and Lessee mutually desire to enact changes, as set forth herein, the terms and conditions of the Lease as set forth below;

**NOW THEREFORE**, for and in consideration of the mutual promises, covenants and conditions contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Lessor and Lessee hereby amend the Lease as follows:

1. **Article 5 Rent** is amended to read as follows:

Lessee shall report to Lessor, by the 15<sup>th</sup> day of each month, its Operating Revenue for the preceding month and shall pay to Lessor at Lessor’s address hereinafter stated in the City of Big Spring, Howard County, Texas, also by the 15<sup>th</sup> day of each month and without invoicing from the City of Big Spring, rent in arrears for the preceding month’s Operating Revenue, calculated as follows:

Operating Revenue			Rent Due
< \$40,000.00			\$2,000.00
\$40,000.01	To	\$60,000.00	\$3,000.00
\$60,000.01	To	\$80,000.00	\$4,000.00
\$80,000.01	To	\$100,000.00	\$5,000.00
\$100,000.01	To	\$150,000.00	\$5,500.00
\$150,000.01	To	\$200,000.00	\$6,000.00

\$200,000.01	To	\$250,000.00	\$7,000.00
\$250,000.01	To	\$300,000.00	\$7,500.00
\$300,000.01	To	\$350,000.00	\$8,250.00
\$350,000.01	To	\$400,000.00	\$8,750.00
\$400,000.01	To	\$449,999.99	\$9,000.00
>\$450,000.00			\$9,000.00 + 2.0% of the amount over \$450,000.00

In the event Lessee does not pay Lessor Rent within ten days after the applicable due date, then Lessee shall pay a Service Charge at the rate of one percent (1%) per month or fraction of a month on the balance of delinquent Rent. Lessor shall have the right, on seven (7) day's advance notice, to audit the records of Lessee as they pertain to Operating Revenue.

2. **Successors and Assigns; Governing Law.** This Third Amendment shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns and shall be governed by Texas law.
3. **Counterparts.** This Third Amendment may be executed in multiple counterparts, each of which shall be deemed an original, and counterpart signature pages may be assembled to form a single original document.
4. **All Other Provisions.** Except as specifically amended hereby, all other provisions of the Lease shall continue in full force and effect.

**IN WITNESS WHEREOF**, Lessor and Lessee have executed this Third Amendment to the Industrial Park Lease Between the City of Big Spring and Big Spring Rail System, Inc. to be effective as of the Effective Date.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by:

**CITY OF BIG SPRING**

ATTEST:

\_\_\_\_\_  
Todd Darden, City Manager

\_\_\_\_\_  
Tami Davis, Assistant City Secretary

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by:

**BIG SPRING RAIL SYSTEM, INC.**

\_\_\_\_\_  
Baxter D. Wellmon  
Chairman, Board of Directors

ATTEST:

---

Thomas F. Erickson, Jr.  
Member, Board of Directors

**Minutes of the Board of Director's Regular Meeting**  
**BIG SPRING ECONOMIC DEVELOPMENT CORPORATION**  
**Tuesday, May 31, 2016, 5:15 p.m.**  
**Offices of the Big Spring Economic Development Corporation**  
**215 West Third Street, Big Spring, Texas**

The Regular Meeting of the Board of Directors of the Big Spring Economic Development Corporation was called to order at 5:15 p.m. Tuesday, May 31, 2016 in the offices of the Big Spring Economic Development Corporation. The following notice was sent on May 27, 2016 to all Directors, the news media, and duly posted on May 27, 2016, by Teresa Darden in compliance with the Open Meeting's Act by posting it on the outside door of the Big Spring Economic Development Corporation and on the inside and outside of City Hall.

“The Board of Directors of the Big Spring Economic Development Corporation will hold a Regular Board Meeting on Tuesday, May 31, 2016, 5:15 p.m. in the offices of the Big Spring Economic Development Corporation, 215 West Third Street, Big Spring, Texas. The purpose of the meeting is: Action on Minutes of the April 26, 2016 Regular Meeting and May 13, 2016 Special Meeting, Action to Approve April Financials Report, Directors Report, Approval of Settlement Agreement and Mutual Release between BSEDC and Curtis Pittman and Pitts Oilfield Products and Services LLC, Executive Session, Action as a Result of Executive Session, Public Comment, Board Comment, and Adjourn”.

**Directors Present:**

Mr. Terry Hansen- President  
Mr. Bob Price- Vice President  
Mrs. Nadine Reyes- Secretary/Treasurer  
Mrs. Kay McDaniel  
Mr. Bobby McDonald

**Directors Absent:**

**Staff Present:**

Mr. Terry Wegman  
Mrs. Teresa Darden

**Guests that signed in:** Ace Little

**AGENDA ITEM # 1 – Call to Order/Invocation and Pledge:**

Mr. Hansen called the meeting to order at 5:15 p.m. and led the invocation and pledge.

**ACTION ITEM #2- Action to Approve Minutes of the April 26, 2016 Regular Meeting and May 13, 2016 Special Meeting:**

Mr. Hansen presented the Minutes. Motion to accept the Minutes was made by Mr. McDonald seconded by Mrs. McDaniel. The motion passed 4 to 0 with all members present voting “aye” in favor of the motion.

**ACTION ITEM #3- Action to Approve April Financials:**

Mr. Reyes presented the Financials. Motion to approve the Financials was made by Mrs. Reyes seconded by Mrs. McDaniel. The motion passed 4 to 0 with all members present voting “aye” in favor of the motion.

**ACTION ITEM #4- Approval of Settlement Agreement and Mutual Release between BSEDC and Curtis Pittman and Pitts Oilfield Products and Services LLC:**

Motion to authorize the President or his designee to sign the Settlement Agreement and Mutual Release, pending receipt of first payment as stipulated by the settlement agreement was made by Mr. McDonald, seconded by Mrs. McDaniel. The motion passed 4 to 0 with all members present voting “aye” in favor of the motion.

**ACTION ITEM #5- Directors Report:**

Mr. Wegman updated the Board on several projects including: Phase III Rail Construction is on track to be complete in early June. Final FAA approval was given to change aeronautical zoning to revenue producing. DEF (Diesel Exhaust Fluid) manufacturer is in the process of obtaining a phase II environmental study. A commercial real estate broker JLL has contacted two prospects in marketing the WCC building. Walk through of WCC building with WCC representative, discussed what items WCC would be willing to leave. Texas Healthcare Holdings submitted first request for reimbursement. Mr. Wegman met with a logistics company at the AWEA show that has distribution centers for wind components. The company is planning a trip to Big Spring in the coming weeks. Project Taste Bud is still open with hopes to hear from the Gov. Office in the coming days. Mr. Wegman updated the Board on past and upcoming meetings to include: High Ground Spring Meeting May 4-5<sup>th</sup>, AWEA May 22-26<sup>th</sup>, TEDC Mid-Year Conference June 8-10<sup>th</sup>, Quarterly Update to City Council June 14<sup>th</sup>, US 87 Grand Opening July 20<sup>th</sup> at 11:00am. The EDC is on the committee to organize the event and asked permission to fund a portion of the event that sponsorship doesn't cover, the Board agreed, and the next regular EDC Board meeting will be June 21<sup>st</sup>.

**AGENDA ITEM #6-**

**Executive Session in accordance with Texas Government Code, Section 551.087 (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).**

- John Crane Production Solutions
- Big Dog Rig Movers

Mr. Hansen adjourned the Board into Executive Session @ 5:43pm, May 31, 2016

Mr. Hansen called the Executive Session to order at 5:43pm, May 31, 2016

Mr. Hansen adjourned out of executive session at 6:08pm, May 31, 2016

Mr. Hansen reconvened into open session at 6:09pm, May 31, 2016

**AGENDA ITEM #7- Action as a Result of Executive Session:**

None

**AGENDA ITEM #8- Public Comments:**

None

**AGENDA ITEM #9- Board Comments:**

None

**AGENDA ITEM # 10- Adjourn:**

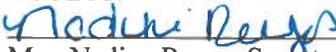
Mrs. Reyes made a motion to adjourn, seconded by Mr. Price

The motion passed 5 to 0 with all members present voting "aye" in favor of the motion.

Meeting adjourned at 6:10 pm on May 31, 2016

  
Mr. Terry Hansen, President

ATTEST:

  
Mrs. Nadine Reyes, Secretary/Treasurer



# HOWARD COUNTY APPRAISAL DISTRICT

Ronny Babcock, RPA, RTA, RTC  
Chief Appraiser

June 10, 2016

Larry McLellan  
Mayor of Big Spring  
605 Avondale  
Big Spring, TX 79720

Dear Mayor McLellan:

Please find enclosed the 2016 Preliminary Budget for the Howard County Appraisal District (HCAD).

The Budget will be approved at our next scheduled meeting August 10, 2016. If you have any questions please do not hesitate to call on me.

Respectfully submitted,

Ronny Babcock  
Chief Appraiser

RB/sm

# Howard County Appraisal District

2017

## Proposed Budget

8-Jun-16

Prepared and Submitted  
By  
Ronny Babcock, RPA, RTA/C  
Chief Appraiser

2017

**Howard County Appraisal District  
2017**

Operating Budget

Table of Contents

Section	Page
<hr/>	
I. Budget	
A. Budget Summary	Exhibit A
B. Salaries	Exhibit A-1
C. Participation	Exhibit A-2
II. Appraisal Budget Summary	
A. Supporting Schedules	Exhibit B-1 thru B-6
B. Appraisal Budget Proration	Exhibit C
C. Appraisal Budget Proration Pie Chart	Exhibit C-1

Howard County Appraisal District  
2017  
Combined Budget Summary  
Exhibit "A"

	2016 Budget	2017 Budget	Net Change
<b><u>Revenues:</u></b>			
Cost Shares	1,058,522.67	1,069,054.50	0.0099
Interest Account	-	-	
Miscellaneous Income	-	-	
<b>Total</b>	<b>1,058,522.67</b>	<b>1,069,054.50</b>	<b>0.0099</b>
<b><u>Expenditures:</u></b>			
Payroll Cost & Employee Benefits 6100 Series	602,290.00	611,516.50	0.0153
Purchased & Contracted Service 6200 Series	321,296.00	311,238.00	-0.0313
Supplies & Materials 6300 Series	49,200.00	47,300.00	-0.0386
Other Operating Expenses 6400 Series	54,737.00	68,000.00	0.2423
Debt Service 6500 Series	-	-	0.0000
Capital Expenditures 6600 Series	31,000.00	31,000.00	0.0000
<b>Total</b>	<b>1,058,523.00</b>	<b>1,069,054.50</b>	<b>0.0099</b>

Exhibit "A"

Howard County Appraisal District  
2017  
Salary & Benefit Schedule  
Exhibit "A-1"

Position	Classification	Salaries
<b>Payroll Cost</b>		
1	Chief Appraiser	* \$ 106,355.00
	Auto/Phone Allowance	6,000.00
	Group Life / Health Insurance (Est)	* 8,400.00
	401 Retirement	13,482.60
	457 Retirement	4,494.20
	FICA - Medicare	1,629.15
1	Deputy Chief Appraiser	* 48,410.00
	Phone Allowance	1,200.00
	Group Life / Health Insurance (Est)	* 8,400.00
	401 Retirement	5,953.20
	457 Retirement	1,984.40
	FICA - Medicare	719.35
1	Administrative Assistant	* 42,066.00
	Group Life / Health Insurance (Est)	* 8,400.00
	401 Retirement	5,047.92
	457 Retirement	1,682.64
	FICA - Medicare	609.96
1	Appraiser-RPA	* 36,050.00
	Phone Allowance	1,200.00
	Group Life / Health Insurance	* 8,400.00
	401 Retirement	4,470.00
	457 Retirement	1,490.00
	FICA - Medicare	540.13
1	Appraiser-Level I	* 30,000.00
	Phone Allowance	1,200.00
	Group Life / Health Insurance	* 8,400.00
	401 Retirement	3,744.00
	457 Retirement	1,248.00
	FICA - Medicare	452.40
1	Appraiser-Level I	* 30,000.00
	Phone Allowance	1,200.00
	Group Life / Health Insurance (Est)	* 8,400.00
	401 Retirement	3,744.00
	457 Retirement	1,248.00
	FICA - Medicare	452.40
1	ARB Coordinator	* 28,655.00
	Group Life / Health Insurance (Est)	* 8,400.00
	401 Retirement	3,438.60
	457 Retirement	1,146.20
	FICA - Medicare	415.50
1	Deeds /Exemption Clerk	* 28,665.00
	Group Life / Health Insurance	* 8,400.00
	401 Retirement	3,439.80
	457 Retirement	1,146.60
	FICA - Medicare	415.64
1	Deeds / Data Entry	* 28,665.00
	Group Life / Health Insurance	* 8,400.00
	401 Retirement	3,439.80
	457 Retirement	1,146.60
	FICA - Medicare	415.64
1	Receptionist	* 28,390.00
	Group Life / Health Insurance	* 8,400.00
	401 Retirement	3,406.80
	457 Retirement	1,135.60
	FICA - Medicare	411.66
<b>10</b>		<b>\$ 575,006.77</b>
<b>Other Salaries &amp; Benefits</b>		
	Workmans Compensation	\$ 1,875.00
	Unemployment Compensation	5,400.00
	Reserve for Merit Increase	3% 11,609.73
	Reserve for Insurance Increase	15% 12,600.00
	Disability Insurance	5,000.00
	Part Time	
		<b>\$ 36,484.73</b>
<b>Total Salaries &amp; Benefits</b>		<b>\$ 611,491.50</b>

\* 2016

Exhibit "A-1"

**PARTICIPATION  
EXHIBIT A-2**

JURISDICTION	2017 ESTIMATED	2016 TOTAL	PERCENT VARIANCE	2015 TOTAL
Howard County	\$ 187,226.38	\$ 164,945.79	13.51%	\$ 181,028.60
Howard County College	126,680.25	96,811.55	30.85%	102,499.98
Permian Basin UWCD	2,302.96	2,286.58	0.72%	2,237.13
City of Big Spring	103,382.55	85,020.09	21.60%	83,579.62
City of Coahoma	2,323.40	1,944.12	19.51%	1,641.79
City of Forsan	469.79	395.84	18.68%	410.58
Big Spring ISD	382,627.98	339,962.37	12.55%	347,440.90
Borden ISD	1,649.67	2,608.25	-36.75%	4,104.85
Coahoma ISD	72,906.84	88,888.34	-17.98%	83,003.41
Forsan ISD	106,872.76	151,656.00	-29.53%	147,957.00
Sands ISD	66,850.44	105,566.09	-36.67%	71,460.34
Stanton ISD	15,761.48	18,437.65	-14.51%	10,166.40
<b>Totals</b>	<b>\$ 1,069,054.50</b>	<b>\$ 1,058,522.67</b>	<b>0.99%</b>	<b>\$ 1,035,530.60</b>

Exhibit A2

**Howard County Appraisal District  
2017  
Budget Request Worksheet**

**Summary by Account**

Department Appraisal

Account Number	Account Name	Budget 2016	Total Requested 2017
<b>Payroll Cost</b>			
6111	Salaries & Wages	\$ 399,589	\$ 407,256.00
6112	Reserve/Merit Increase	11,413	11,609.73
6113	Part Time	-	-
6114	Overtime Wages	-	-
6117	Phone/Auto Allowances	10,800	10,800.00
<b>Employee Benefits</b>			
6142	Group Health/Life Ins	84,000	84,000.00
6143	Workmen's Comp Ins	1,875	1,900.00
6144	FICA-Medicare	5,951	6,061.81
6145	Unemployment Comp Ins	5,400	5,400.00
6146	Disability Insurance	5,000	5,000.00
6149	Retirement	65,662	66,888.96
6150	Reserve for Ins. Increase	12,600	12,600.00
<b>Totals</b>		<b>\$ 602,290.00</b>	<b>\$ 611,516.50</b>

B1  
2017

**Howard County Appraisal District  
2017  
Budget Request Worksheet**

**Summary**

Department Appraisal

Account Number	Account Name	Budget 2016	Total Requested 2017
	<b>Purchased/Contract Services</b>		
6210	CAD Legal Services	\$ 30,000	\$ 15,000.00
6211	ARB Legal Services	5,000	1,000.00
6212	Financial Auditing	4,700	6,000.00
6213	Arbitration Fees	5,000	2,000.00
6214	Building/Storage Rent	12,500	12,500.00
6219	Appraisal Services	150,000	156,000.00
6251	Email Hosting		2,000.00
6253	Computer Equip Maint	10,000	10,000.00
6254	Software Support/Maint	28,200	29,000.00
6255	GIS Interactive Map	3,600	3,600.00
6256	Postage Meter System	3,096	2,500.00
6269	Office Equip Maint	500	500.00
6274	Website Hosting	-	800.00
6275	Telephone	4,500	6,200.00
6276	Offsite Backup	1,200	1,200.00
6288	Ag Productivity Appraisal	8,500	6,000.00
6289	Copier Lease	4,500	4,000.00
6290	Custodial Services	2,400	2,600.00
6292	GIS Map Maintenance	10,600	12,000.00
6293	Aerial Photography	35,000	35,838.00
6294	Deed Data	2,000	2,500.00
<b>Totals</b>		<b>\$ 321,296.00</b>	<b>\$ 311,238.00</b>

B2  
2017



**Howard County Appraisal District  
2017  
Budget Request Worksheet**

**Summary**

Department Appraisal

Account Number	Account Name	Budget 2016	Total Requested 2017
	<b>Other Operating Expense</b>		
6411	Travel/Perdiem/Hotel	\$ 15,000.00	\$ 20,000.00
6413	Schools/Education Cost	5,000.00	7,500.00
6430	Board of Review Expense	7,500.00	9,000.00
6431	Office Insurance	1,337.00	1,500.00
6432	Board Member Liability	1,500.00	1,500.00
6433	Vehicle Insurance	2,400.00	2,000.00
6434	Vehicle Expense	12,000.00	7,000.00
6491	Dues & Fees	-	2,500.00
6492	Legal Notices & Advert	2,000.00	4,000.00
6493	Office Forms & Printing	4,500.00	11,000.00
6494	Other Operating Costs	3,500.00	2,000.00
<b>Total</b>		<b>\$ 54,737.00</b>	<b>\$ 68,000.00</b>

B4  
2017





**Howard County Appraisal District  
2017  
Taxing Jurisdiction Proration  
Exhibit 'C'**

Jurisdiction	2015 Levy	Budget Percentage	2017 Proration
Howard County	12,219,787.90	0.175133	187,226.38
Howard County College	8,268,096.11	0.118497	126,680.25
Permian Basin UWCD	150,308.06	0.002154	2,302.96
City of Big Spring	6,747,515.28	0.096705	103,382.55
City of Coahoma	151,642.26	0.002173	2,323.40
City of Forsan	30,662.21	0.000439	469.79
Big Spring ISD	24,973,151.23	0.357913	382,627.98
Borden ISD	107,669.48	0.001543	1,649.67
Coahoma ISD	4,758,443.33	0.068197	72,906.84
Forsan ISD	6,975,312.00	0.099969	106,872.76
Sands ISD	4,363,157.75	0.062532	66,850.44
Stanton ISD	<u>1,028,711.37</u>	<u>0.014743</u>	<u>15,761.48</u>
<b>Total</b>	69,774,456.98	1.000000	1,069,054.50

**Exhibit C**

# APPRAISAL PARTICIPATION

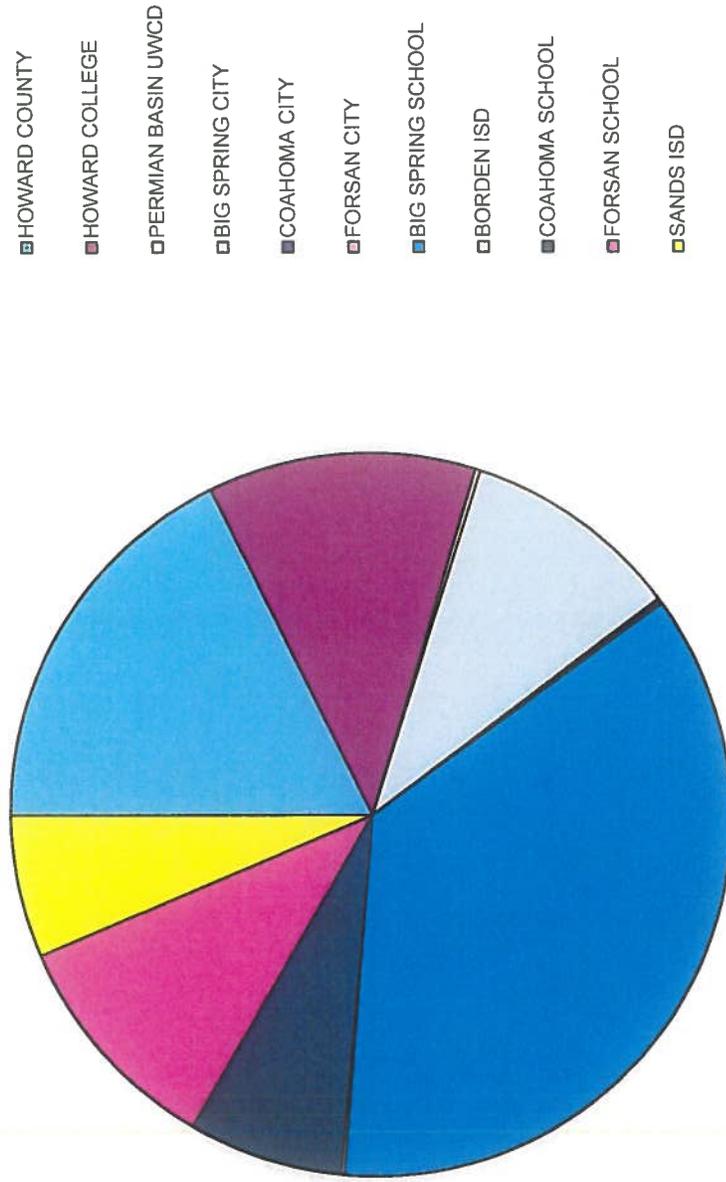


Exhibit C-1