

CITY COUNCIL AGENDA

City of Big Spring
Tuesday, June 25, 2013

Notice is hereby given that the City Council of the City of Big Spring, Texas will meet in Regular Session on Tuesday, June 25, 2013, at 5:30 p.m. in the City Council Chambers located at 307 East 4th Street, Big Spring, Texas.

The City Council may discuss and/or take action on each of the following items before it and may go into Executive Session on any item listed on the agenda in accordance with Chapter 551 of the Texas Government Code.

Presentations & Public Hearings

1. Invocation & Pledge of Allegiance to the United States Flag and to the Texas State Flag McLellan
2. **Public Hearing** – Zone Change from Single Family to Light Commercial for the Property Located at 706 W. Marcy Street Described as Section 6, Block 32, 1-S, Howard County, Big Spring, Texas Browning
3. Presentation from “Keep Texas Beautiful” McLellan

Disposition of Minutes

4. Minutes of the Regular Meeting of June 11, 2013 and Special Meeting of June 18, 2013 5-12 Davis

Consent Items

5. Final Reading of a Resolution Amending the Authorized Representatives Empowered to Transmit and Withdraw Funds from Texpool; Declaring an Effective Date 13-15 Walker
6. Acceptance of Howard County Appraisal District Board of Directors Minutes for Meetings of May 6, 2013 and May 20, 2013 16-17 Walker

Bids

7. Award Bid for Seal Coat 2013 and Authorizing the City Manager or His Designee to Execute Any Necessary Documents Walker

Routine Business

8. Vouchers for 06/13/13 \$ 1,061,005.24 Carrigan
Vouchers for 06/20/13 \$ 499,477.74

New Business

9. Election of Mayor Pro Tem McLellan
10. Presentation of Ports-to-Plains PowerPoint Update Michael Reeves
11. Presentation and Approval of Howard County Appraisal District Proposed 2014 Budget 18-32 Walker
12. Presentation by Grass Roots Enterprises, LLC Regarding Colonial Hills Estates, Request for Economic Incentive and Discussion of Economic Development Programs 33-35 Sjogren/
Cody
Douglas
13. Emergency Reading of an Ordinance Amending Ordinance Number 025-2012 Which Ordinance Adopted the Annual Budget for the City for the Fiscal Year Beginning October 1, 2012 and Ending September 30, 2013; Providing for Increasing the General Fund Budget for the Purpose of Purchasing Containers for the Sanitation Department; Providing for Repeal of Ordinances in Conflict Herewith; Providing for Publication; Providing an Effective Date 36-37 Walker
14. First Reading of an Ordinance Amending the Zoning Ordinance by Changing the Zoning from Single Family-1 (SF-1) to Light Commercial (LC) for the Property Located at 706 W. Marcy Street Described as Section 6, Block 32, 1-S, Howard County, Big Spring, Texas; Providing a Severability Clause; and Providing an Effective Date 38 Browning
15. Discussion of Landfill Issues Darden/
Womack
16. Consideration and Approval of Obtaining Proposals for Sanitation Studies, Including but Not Limited to Collection Routes and Waste Stream Studies and Authorizing the City Manager to Execute Any Necessary Documents Darden/
Womack

- | | | | |
|-----|---|-------|---------|
| 17. | Consideration and Approval of an Agreement with Condrey and Associates to Perform a Compensation Survey and Authorizing the City Manager to Execute Any Necessary Documents | | Medina |
| 18. | Consideration and Approval of an Employment Agreement between the City of Big Spring and Russell Todd Darden and Authorizing the Mayor to Execute Any Necessary Documents | | Sjogren |
| 19. | Acceptance of Big Spring Economic Development Corporation Board of Directors Minutes for Regular Meetings of May 21, 2013 and May 28, 2013 | 39-43 | Walker |

Interim City Manager's Report

- | | | | |
|-----|--|--|--------|
| 20. | Short Term Contracts for Plan Review and Inspection Services | | Darden |
| 21. | Budget Schedule | | Darden |

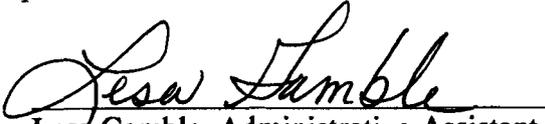
Council Input

- | | | | |
|-----|-------|--|----------|
| 22. | Input | | McLellan |
|-----|-------|--|----------|

Executive Session

- | | | | |
|-----|---|--|----------|
| 23. | Adjourn into Executive Session under Texas Government Code Section 551.074 to Deliberate the Appointment, Employment, Evaluation and Duties of the City Manager | | McLellan |
| 24. | Reconvene in Open Session and Take Any Necessary Action | | McLellan |
| 25. | Adjourn | | McLellan |

I hereby certify that this agenda was posted on the official bulletin boards at the Big Spring City Hall Building, 310 Nolan Street, Big Spring, Texas on Friday, June 21, 2013 at 6:30 p.m. In addition this agenda and supporting documents are posted on the City of Big Spring's website, www.mybigspring.com in accordance with legal requirements.


 Lesa Gamble, Administrative Assistant

Agenda Removal Notice - This public notice was removed from the official posting board at the Big Spring City Hall Building, 310 Nolan Street, Big Spring, Texas on

July _____, 2013 at _____ a.m./p.m.

By: _____
City Secretary's Office

STATE OF TEXAS :
COUNTY OF HOWARD :
CITY OF BIG SPRING :

The City Council of the City of Big Spring, Texas, met in a regular meeting in the City Council Chambers located at 307 E. 4th, Big Spring, Texas, at 5:30 p.m., June 11, 2013, with the following members present:

LARRY McLELLAN	Mayor
CRAIG OLSON	Mayor Pro Tem (Outgoing)
MARCUS FERNANDEZ	Councilmember
CARMEN HARBOUR	Councilmember
GLEN CARRIGAN	Councilmember
BOBBY MCDONALD	Councilmember
RAUL BENAVIDES	Councilmember (Incoming)
MARVIN BOYD	Councilmember

Same and constituting a quorum; and

TODD DARDEN	Interim City Manager
LINDA SJOGREN	City Attorney
PEGGY WALKER	Interim Asst. City Manager
JOHN MEDINA	Human Resources Director
CHAD WILLIAMS	Interim Police Chief
CRAIG FERGUSON	Fire Chief
JIM LITTLE	Airpark Director
TIM GREEN	Municipal Court Judge

PRESENTATIONS & PUBLIC HEARINGS

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Derek Looney, Spring Creek Fellowship, gave the invocation and Mayor McLellan led the Pledge of Allegiance to the American and State Flags.

DISPOSITION OF MINUTES

MINUTES OF THE REGULAR MEETING OF MAY 28, 2013

Motion was made by Councilmember Carrigan, seconded by Councilmember Harbour, with all members of the Council voting "aye" approving minutes of the regular meeting of May 28, 2013.

CONSENT ITEMS

FINAL READING OF AN ORDINANCE AMENDING CHAPTER 9 OF THE BIG SPRING CITY CODE ENTITLED "FIRE PREVENTION" BY AMENDING ARTICLE 2 ENTITLED "FIRE MARSHAL" TO PROVIDE THAT THE CITY FIRE MARSHAL SHALL BE ASSIGNED BY THE FIRE CHIEF RATHER THAN APPOINTED BY THE CITY MANAGER AND TO REQUIRE THAT THE FIRE MARSHAL PERFORM ALL THE DUTIES AND HAVE ALL THE AUTHORITY SET FORTH IN THE INTERNATIONAL FIRE CODE AS ADOPTED BY THE CITY COUNCIL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

FINAL READING OF AN ORDINANCE AMENDING CHAPTER 1 OF THE BIG SPRING CTY CODE BY AMENDING ARTICLE 1, "IN GENERAL", SECTION 1-25, ENTITLED "ADOPTION OF CIVIL SERVICE FOR FIREFIGHTERS AND CIVIL SERVICE POSITION", PARAGRAPH 3 BY ADDING A NEW LIEUTENANT POSITION AND PROVIDING FOR ASSIGNMENT PAY FOR ONE LIEUTENANT POSITION TO BE ASSIGNED AS ASSISTANT FIRE MARSHAL TO PERFORM HEALTH INSPECTIONS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING AN EFFECTIVE DATE

FINAL READING OF AN ORDINANCE AMENDING THE FIRE DEPARTMENT PAY SCALE FOR FISCAL YEAR 2012-13; PROVIDING FOR CERTIFICATE, EDUCATION AND ASSIGNMENT PAY IN ACCORDNANCE WITH CHAPTER 143 OF THE TEXAS LOCAL GOVERNMENT CODE; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE

FINAL READING OF AN ORDINANCE AMENDING CHAPTER FOURTEEN OF THE BIG SPRING CITY CODE ENTITLED "OFFENSES", ARTICLE 1 ENTITLED "GENERAL", BY ADDING A NEW SECTION 14-8 IN ORDER TO PROHIBIT THE INTRODUCTION OF CERTAIN CONTRABAND ITEMS INTO A PRIVATE OR PUBLIC CORRECTIONAL INSTITUTION; PROVIDING FOR A PENALTY OF UP TO FIVE HUNDRED DOLLARS; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFECTIVE DATE

FINAL READING OF AN ORDINANCE AMENDING CHAPTER THIRTEEN, ARTICLE FIVE OF THE BIG SPRING CITY CODE ENTITLED "FOOD AND FOOD ESTABLISHMENTS" TO CHANGE THE DEFINITION OF REGULATORY AUTHORITY TO INCLUDE ANY CERTIFIED HEALTH INSPECTOR EMPLOYED BY THE CITY AND TO CHARGE THE CITY MANAGER WITH CONDUCTING ADMINISTRATIVE HEARINGS RELATED TO FOOD AND FOOD ESTABLISHMENTS; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

ACCEPTANCE OF MCMAHON-WRINKLE AIRPARK DEVELOPMENT BOARD
MINUTES FOR MEETING OF APRIL 25, 2013

Motion was made by Councilmember Carrigan, seconded by Councilmember Boyd, with all members of the Council voting “aye” approving the above listed ordinances and minutes.

BIDS

REJECT BIDS FOR AIRPARK GRANT PROJECTS

Motion was made by Councilmember McDonald, seconded by Councilmember Carrigan, with all members of the Council voting “aye” approving to reject bids for the Airpark Grant Projects.

ROUTINE BUSINESS

Councilmember Harbour reviewed the vouchers. Motion was made by Councilmember Harbour, seconded by Councilmember Carrigan, with all members of the Council voting “aye” approving vouchers in the amount of \$790,353.87 (05/30/13) and \$74,120.94 (06/06/13).

NEW BUSINESS

EMERGENCY READING OF AN ORDINANCE CANVASSING THE RETURNS AND
DECLARING THE RESULTS OF THE RUNOFF ELECTION WHICH WAS HELD ON THE
8TH DAY OF JUNE, 2013, FOR THE PURPOSE OF ELECTING A COUNCILMEMBER
DISTRICT 5

Mayor McLellan and the Councilmembers reviewed the tabulation of the runoff election for which the results were as follow: District 5 – Raul Benavides with 193 votes and J.D. Smith with 111 votes.

Motion was made by Mayor Pro Tem Olson, seconded by Councilmember Carrigan, with all members of the Council voting “aye” approving an emergency reading of an ordinance canvassing the returns and declaring the results of the Runoff Election which was held on the 8th day of June, 2013, for the purpose of electing Raul Benavides as Councilmember District 5.

PRESENTATION OF APPRECIATION PLAQUE TO OUTGOING MAYOR PRO TEM

Todd Darden, Interim City Manager, presented outgoing Mayor Pro Tem Olson with an appreciation plaque for serving on the Council for three years.

ADMINISTER OATH OF OFFICE TO DULY ELECTED COUNCILMEMBERS

Peggy Walker, City Secretary, administered the oath of office to duly elected Councilmember Raul Benavides.

EMERGENCY READING OF A RESOLUTION AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE COMMUNITY SERVICES CONTRACTS AND OTHER NECESSARY DOCUMENTS WITH THE TEXAS DEPARTMENT OF AGING AND DISABILITY SERVICES FOR THE SENIOR CENTER

Motion was made by Councilmember Carrigan, seconded by Councilmember Harbour, with all Councilmembers voting “aye” approving an emergency reading of a resolution authorizing the Mayor to negotiate and execute community services contracts and other necessary documents with the Texas Department of Aging and Disability Services for the Senior Center.

FIRST READING OF A RESOLUTION AMENDING THE AUTHORIZED REPRESENTATIVES EMPOWERED TO TRANSMIT AND WITHDRAW FUNDS FROM TEXPOOL; DECLARING AN EFFECTIVE DATE

Motion was made by Councilmember Harbour, seconded by Councilmember Boyd, with all members of the Council voting “aye” approving first reading of a resolution amending the authorized representatives empowered to transmit and withdraw funds from Texpool; declaring an effective date.

APPROVAL OF AN AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE CITY AND HANGAR 25 MUSEUM ASSOCIATION AND AUTHORIZING THE MAYOR TO EXECUTE ANY NECESSARY DOCUMENTS

Motion was made by Councilmember McDonald, seconded by Councilmember Fernandez, with all members of the Council voting “aye” approving an amendment to the lease agreement between the City and Hangar 25 Museum Association and authorizing the Mayor to execute any necessary documents.

INTERIM CITY MANAGER’S REPORT

No input at this time.

COUNCIL INPUT

Mayor McLellan read a letter from Laura McEwen thanking the Council for the dedication and renaming the Family Aquatic Center to the Russ McEwen Family Aquatic Center. Mayor McLellan also thanked Mayor Pro Tem Olson for his service on the Council and welcomed new Councilmember District 5 Raul Benavides.

Councilmembers Fernandez and Harbour commented on the fire hydrant painting program that is underway in Big Spring, both agreeing that it was a good community project.

Councilmember Benavides thanked the citizens who voted in the runoff election and looks forward to representing District 5.

EXECUTIVE SESSION

ADJOURN INTO EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE SECTION 551.074 TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION AND DUTIES OF THE CITY MANAGER AT 6:00 P.M.

RECONVENE IN OPEN SESSION AND TAKE ANY NECESSARY ACTION AT 7:25 P.M.

Motion was made by Councilmember Carrigan, seconded by Councilmember Harbour, with all members of the Council voting “aye” directing staff to call a special meeting for June 18, 2013 to conduct interviews for City Manager during an executive session.

BUDGET SESSION

POWERPOINT PRESENTATION

Todd Darden, Interim City Manager, presented a powerpoint presentation to the Council on achievements that were met this current budget year and goals for the upcoming budget year of 2013-2014.

COUNCIL INPUT

Councilmembers input for the proposed budget 2013/2014 were as follows:

Mayor McLellan – Increase wages, improve maintenance on facilities such as the sports complex and golf course, complete the volley ball court at the aquatic center, address trash collection problems, infrastructure improvements and overall improved services.

Councilmember Benavides – Compensate employees, sanitation issues, improve ways to keep law enforcement fully staffed.

Councilmember Carrigan – Safety on major streets due to the high volume of traffic such as Gregg Street, FM 700 and Wasson Road, consider a left turn lane going into the hospital.

Councilmember Fernandez – Focus on police and fire departments, infrastructure needs.

Councilmember Boyd – Fix or replace perimeter fence around the golf course.

ADJOURN

Motion was made by Councilmember Harbour, seconded by Councilmember Carrigan, with all members of the Council voting “aye” to adjourn at 9:00 p.m.

CITY OF BIG SPRING, TEXAS

Larry McLellan, Mayor

ATTEST:

Tami L. Davis, Assistant City Secretary

STATE OF TEXAS :
COUNTY OF HOWARD :
CITY OF BIG SPRING :

The City Council of the City of Big Spring, Texas, met in a special meeting in the City Council Chambers located at 307 E. 4th, Big Spring, Texas, at 5:30 p.m., June 18, 2013, with the following members present:

LARRY McLELLAN	Mayor
MARCUS FERNANDEZ	Councilmember
CARMEN HARBOUR	Councilmember
GLEN CARRIGAN	Councilmember
BOBBY MCDONALD	Councilmember
RAUL BENAVIDES	Councilmember
MARVIN BOYD	Councilmember

Same and constituting a quorum; and

TODD DARDEN	Interim City Manager
LINDA SJOGREN	City Attorney
PEGGY WALKER	Interim Asst. City Manager
JOHN MEDINA	Human Resources Director
CRAIG FERGUSON	Fire Chief
JIM LITTLE	Airpark Director
TIM GREEN	Municipal Court Judge
DREW BAVIN	Lieutenant

PRESENTATIONS & PUBLIC HEARINGS

INVOCATION & PLEDGE OF ALLEGIANCE

Mayor McLellan gave the invocation and led the Pledge of Allegiance to the American and State Flags.

EXECUTIVE SESSION

ADJOURN INTO EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE SECTION 551.074 TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION AND DUTIES OF THE CITY MANAGER AT 5:31 P.M.

RECONVENE IN OPEN SESSION AND TAKE ANY NECESSARY ACTION AT 9:25 P.M.

Motion was made by Councilmember McDonald, seconded by Councilmember Fernandez, with all members of the Council voting "aye" authorizing the Mayor to negotiate a contract with Todd Darden as City Manager.

COUNCIL INPUT

Councilmembers congratulated Todd and stated that they look forward to working with him.

ADJOURN

Motion was made by Councilmember Benavides, seconded by Councilmember Boyd, with all members of the Council voting “aye” to adjourn at 9:30 p.m.

CITY OF BIG SPRING, TEXAS

Larry McLellan, Mayor

ATTEST:

Tami L. Davis, Assistant City Secretary

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AMENDING THE AUTHORIZED REPRESENTATIVES EMPOWERED TO TRANSMIT AND WITHDRAW FUNDS FROM TEXPOOL; AND DECLARING AN EFFECTIVE DATE

WHEREAS, the City of Big Spring, Texas, Location Number 77776, (“Participant”) is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool (“TexPool/Texpool *Prime*”), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING TEXAS:

- Section I. THAT the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool/TexPool *Prime* and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- Section II. THAT an Authorized Representative of the Participant may be deleted by a written instrument signed by all remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant’s TexPool/TexPool *Prime* account or (2) is no longer employed by the Participant; and
- Section III. THAT the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representatives of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

- | | | |
|----|-----------------------|-----------------------------------|
| 1. | Name: Larry McLellan | Title: Mayor |
| | Signature: _____ | Phone Number: 432-264-2401 |
| 2. | Name: Peggy S. Walker | Title: Director of Finance |
| | Signature: _____ | Phone Number: 432-264-2514 |
| 3. | Name: Donald Moore | Title: Assistant Finance Director |
| | Signature: _____ | Phone Number: 432-264-2517 |

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name: Peggy S. Walker
 Email: pwalker@mybigspring.com Fax Number: 432-264-2387

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot perform transactions. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Name: N/A Title: _____

Section IV. THAT this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation.

Section V. THAT this Resolution shall supersede and replace all prior Authorized Representative designations and shall become effective immediately upon its final passage.

PASSED AND APPROVED on first reading at a regular meeting of the City Council of the City of Big Spring, Texas, on the 11th day of June, 2013 with all members present voting “aye” for passage of same.

PASSED AND APPROVED on second and final reading at a regular meeting of the City Council of the City of Big Spring, Texas, on the 25th day of June, 2013 with all members present voting “aye” for passage of same.

Larry McLellan, Mayor

ATTEST:

Tami L. Davis, Assistant City Secretary

**THE MINUTES OF MEETING OF THE
BOARD OF DIRECTORS
HOWARD COUNTY APPRAISAL DISTRICT**

MAY 6, 2013

The Board of Directors of the Howard County Appraisal District (HCAD) met for their Regular Meeting on May 6, 2013 at 5:15 pm. Directors present were Donnie Baker, Donnie Reid, Tim Blackshear and Kathy Sayles. Ronny Babcock and Shane Schaffner represented the HCAD. Diane Carter represented the Tax Office.

Mr. Baker called the meeting to order at 5:18 pm.

No one was registered for public comments.

The minutes for April 24, 2013 were reviewed and approved on a motion from Kathy Sayles with a second from Donnie Reid. Motion carried 4 to 0.

The bills for April 2013 were reviewed and approved on a motion from Kathy Sayles with a second from Tim Blackshear. Motion carried 4 to 0.

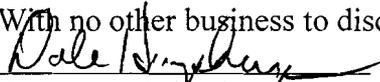
The financial report for April 2013 were reviewed and approved on a motion from Tim Blackshear with a second from Donnie Reid. Motion carried 4 to 0.

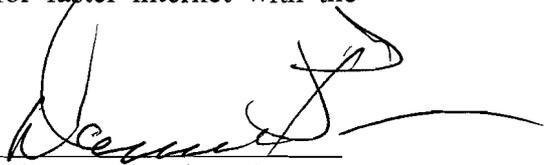
The travel expenses were reviewed and approved on a motion from Tim Blackshear with a second from Kathy Sayles. Motion carried 4 to 0.

The board decided to reject all bids for the new vehicle and request new bids.

The board tabled item: #III B. Acquiring new fiber cable for faster internet with the County.

With no other business to discuss, the meeting adjourned.


Secretary, Dale Humphreys


Chairman, Donnie Baker

**THE MINUTES OF MEETING OF THE
BOARD OF DIRECTORS
HOWARD COUNTY APPRAISAL DISTRICT**

MAY 20, 2013

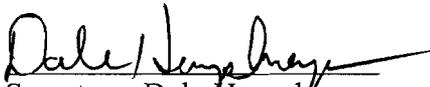
The Board of Directors of the Howard County Appraisal District (HCAD) met for their Special Meeting on May 20, 2013 at 5:15 pm. Directors present were Donnie Baker, Donnie Reid, Tim Blackshear. Ronny Babcock and Shane Schaffner represented the HCAD.

Mr. Baker called the meeting to order at 5:15 pm.

No one was registered for public comments.

A motion was made by Tim Blackshear and seconded by Donnie Reid to award Wheeler Motor Co. for the lowest bid on new vehicle. The bid was for \$29,845 with 6 years/120,000 miles warranty of \$1671.19 on a 2013 GMC 1500 Crew Cab pickup.

With no other business to discuss, the meeting adjourned.


Secretary, Dale Humphreys


Chairman, Donnie Baker

Memorandum

TO: Honorable Mayor and
Members of the City Council

FROM: Peggy Walker, Finance Director 

DATE: June 21, 2013

SUBJECT: 2014 Budget for Howard County Appraisal District

Included in this agenda is Howard County Appraisal District's proposed budget for 2014. This proposed budget is being presented to you for your consideration and approval. The Appraisal District's Board of directors will approve this budget at their regular board meeting on September 11, 2013.

Section 6.06(b) of the *Texas Tax Code* states the following:

If governing bodies of a majority of the taxing units entitled to vote on the appointment of board members adopt resolutions disapproving a budget and file them with the secretary of the board within 30 days after its adoption, the budget does not take effect and the board shall adopt a new budget within 30 days of the disapproval.

HOWARD COUNTY APPRAISAL DISTRICT

Board of Directors:

Donnie Baker, Chairman

Tim Blackshear

Donnie Reid

Dale Humphreys, Secretary

Kathy Sayles

Diane Carter, TAC

315 S. Main

PO Box 1151

Big Spring, TX 79720

Ronny Babcock, Chief Appraiser

Phone: 432-263-8301

Fax: 432-263-8303

June 10, 2013

Mayor Larry McLellan
City of Big Spring
310 Nolan
Big Spring, TX 79720

Dear Mayor McLellan,

Please find enclosed the Proposed 2014 Operating Budget for the Howard County Appraisal District (HCAD). The total amount of the budget that is billed to the entities is \$ **1,020,625.89**. This is a 3.107% increase over the prior year budget.

The preliminary budget is presented to the Board of Directors and to you for consideration, discussion and adoption. We appreciate the time you take to consider our needs and plans.

We have made every effort to be cost efficient in our planning the 2013 Operating Budget for HCAD, while striving to supply a high quality of service to the taxing entities and to the public we serve.

I wish to express once again, the district's appreciation for your support. The Board of Directors will meet to adopt the proposed budget at their regular meeting on September 11, 2013. Please call me if you have any questions or would care to discuss our budget further. I would also make myself available to meet with any board that may have questions.

Respectfully submitted,



Ronny Babcock

Chief Appraiser

Howard County Appraisal District

2014

Proposed Budget

Submitted

Date

12-Jun-13

Prepared and Submitted

By

Ronny Babcock, RPA, RTA/C

Chief Appraiser

2014

**Howard County Appraisal District
2014**

Operating Budget

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B. Appraisal Budget Proration	Exhibit C
C. Appraisal Budget Proration Pie Chart	Exhibit C-1

**Howard County Appraisal District
2014
Combined Budget Summary
Exhibit "A"**

	2013 Budget	2014 Budget	Net Change
<u>Revenues:</u>			
Cost Shares	\$ 989,872.00	\$ 1,020,625.89	3.107%
Interest Account	-	-	
Miscellaneous Income	-	-	
Total	\$ 989,872.00	\$ 1,020,625.89	3.107%
<u>Expenditures:</u>			
Payroll Cost & Employee Benefits 6100 Series	\$ 539,258.00	\$ 548,729.89	1.756%
Purchased & Contracted Service 6200 Series	\$ 334,596.00	\$ 336,396.00	0.538%
Supplies & Materials 6300 Series	\$ 33,200.00	\$ 39,300.00	18.373%
Other Operating Expenses 6400 Series	\$ 51,818.00	\$ 61,200.00	18.106%
Debt Service 6500 Series	\$ -	\$ -	0.000%
Capital Expenditures 6600 Series	\$ 31,000.00	\$ 35,000.00	12.903%
Total	\$989,872.00	\$1,020,625.89	3.107%

Exhibit "A"

**Howard County Appraisal District
2014
Salary & Benefit Schedule
Exhibit "A-1"**

Position	Classification	Salaries
Payroll Cost		
1	Chief Appraiser Auto/Phone Allowance Group Life / Health Insurance (Est) 401 Retirement 457 Retirement FICA - Medicare	* \$ 98,340.00 6,000.00 8,100.00 12,520.80 4,173.60 1,512.93
1	Deputy Chief Appraiser Phone Allowance Group Life / Health Insurance (Est) 401 Retirement 457 Retirement FICA - Medicare	* 53,482.00 1,200.00 8,100.00 6,561.84 2,187.28 792.89
1	Administrative Assistant Group Life / Health Insurance (Est) 401 Retirement 457 Retirement FICA - Medicare	* 37,044.00 8,100.00 4,445.28 1,481.76 537.14
1	Appraiser-RPA Phone Allowance Group Life / Health Insurance 401 Retirement 457 Retirement FICA - Medicare	* 37,044.00 1,200.00 8,100.00 4,589.28 1,529.76 554.54
1	Appraiser-Level I Phone Allowance Group Life / Health Insurance 401 Retirement 457 Retirement FICA - Medicare	* 28,941.00 1,200.00 8,100.00 3,616.92 1,205.64 437.04
1	Appraiser-Level I Phone Allowance Group Life / Health Insurance (Est) 401 Retirement 457 Retirement FICA - Medicare	* 27,563.00 1,200.00 8,100.00 3,451.56 1,150.52 417.06
1	Data Entry Clerk Group Life / Health Insurance (Est) 401 Retirement 457 Retirement FICA - Medicare	* 24,000.00 8,100.00 2,880.00 960.00 348.00
1	Deeds Clerk Group Life / Health Insurance 401 Retirement 457 Retirement FICA - Medicare	* 27,563.00 8,100.00 3,307.56 1,102.52 399.66
1	Receptionist Group Life / Health Insurance 401 Retirement 457 Retirement FICA - Medicare	* 24,100.00 8,100.00 2,892.00 964.00 349.45
9		<u>\$ 506,146.04</u>
Other Salaries & Benefits		
	Workmans Compensation	2,500.00
	Unemployment Compensation	2,500.00
	Reserve for Merit Increase	5% 17,903.85
	Reserve for Insurance Increase	20% 14,580.00
	Disability Insurance	3,000.00
	Part Time	6,000.00
		<u>\$ 46,483.85</u>
Total Salaries & Benefits		<u>\$ 552,629.89</u>

* 2013

Exhibit "A-1"

**PARTICIPATION
EXHIBIT A-2**

JURISDICTION	2014 ESTIMATED	2013 TOTAL	PERCENT VARIANCE	2012 TOTAL
Howard County	\$ 206,313.00	\$ 200,096.39	3.11%	\$ 265,377.97
Howard County College	112,205.91	108,824.93	3.11%	144,329.13
Permian Basin Municipal Water	3,536.31	3,429.76	3.11%	4,548.72
City of Big Spring	96,865.15	93,946.42	3.11%	124,596.50
City of Coahoma	1,817.23	1,762.47	3.11%	2,337.48
City of Forsan	379.14	367.71	3.11%	487.68
Big Spring ISD	320,442.99	310,787.43	3.11%	412,182.03
Borden ISD	3,406.62	3,303.97	3.11%	4,381.89
Coahoma ISD	95,578.98	92,699.00	3.11%	122,942.11
Forsan ISD	127,479.10	123,637.91	3.11%	163,974.86
Sands ISD	47,876.80	46,434.18	3.11%	61,583.37
Stanton ISD	4,724.66	4,582.30	3.11%	6,077.27
Totals	\$ 1,020,625.89	\$ 989,872.47	3.11%	\$ 1,312,819.01

Exhibit A2

**Howard County Appraisal District
2014
Budget Request Worksheet**

Summary by Account

Department Appraisal

Account Number	Account Name	Budget 2013	Total Requested 2014
6100	Payroll Cost		
6111	Salaries & Wages	\$ 323,223	\$ 358,077
6112	Reserve/Merit Increase	48,483	17,904
6113	Part Time	6,000	-
6114	Overtime Wages	-	-
6117	Phone/Auto Allowances	10,800	10,800
	Employee Benefits		
6142	Group Health/Life Ins	72,900	75,000
6143	Workmen's Comp TML	1,875	2,500
6144	FICA-Medicare	4,843	5,349
6145	Unemployment Comp TML	5,400	2,500
6146	Disability Insurance	5,000	3,000
6149	Retirement	53,444	59,020
6150	Reserve for Ins. Increase	7,290	14,580
Totals		\$ 539,258	\$ 548,730

B1
2014

**Howard County Appraisal District
2014
Budget Request Worksheet**

Summary

Department Appraisal

Account Number	Account Name	Budget 2013	Total Requested 2014
6200	Purchased/Contract Services		
6210	CAD Legal Services	\$ 60,000	\$ 55,000
6211	ARB Legal Services	5,000	5,000
6212	Financial Auditing	4,800	4,200
6213	Arbitration Fees	5,000	3,000
6214	Building Rent/Storage	12,500	12,500
6219	Appraisal Services	145,500	140,500
6251	Ag Appraisal	-	5,000
6253	IT Services	10,000	10,000
6254	Software Support/Maint	26,400	28,200
6255	GIS Interactive Map	3,600	3,600
6256	Postage Meter System	3,096	3,096
6269	Office Equip Maint	500	500
6274	Offsite Backup	-	3,600
6275	Telephone	4,500	6,500
6276	Scanner Maintenance		2,000
6288		-	-
6289	Copier Lease	3,700	3,700
6290	Custodial Services	2,400	2,400
6292	GIS Map Maintenance	10,600	10,600
6293	Aerial Photography	35,000	35,000
6294	Deed Data	2,000	2,000
Totals		\$ 334,596	\$ 336,396

**Howard County Appraisal District
2014
Budget Request Worksheet**

Summary

Department Appraisal

Account Number	Account Name	Budget 2013	Total Requested 2014
6400	Other Operating Expense		
6411	Travel/Perdiem/Hotel	\$ 15,000	\$ 13,000
6413	Schools/Education Cost	5,000	5,000
6430	Board of Review Expense	5,000	7,500
6431	Office Insurance TML	1,337	1,500
6432	Board Member Liability TML	1,500	1,500
6433	Vehicle Insurance TML	1,981	2,000
6434	Vehicle Expense	12,000	10,000
6440	Coffee/Water	-	1,200
6491	Dues & Fees	-	8,000
6492	Legal Notices & Advert	2,000	3,500
6493	Office Forms & Printing	4,500	4,500
6494	Other Operating Costs	3,500	3,500
Total		\$ 51,818	\$ 61,200

B4
2014

**Howard County Appraisal District
2014
Taxing Jurisdiction Proration
Exhibit 'C'**

Jurisdiction	2012 Levy	Budget Percentage	2014 Proration
Howard County	11,072,495.29	0.202144	206,313.00
Howard County College	6,021,915.35	0.109938	112,205.91
Permian Basin Municipal Water	189,788.36	0.003465	3,536.31
City of Big Spring	5,198,600.83	0.094908	96,865.15
City of Coahoma	97,527.84	0.001781	1,817.23
City of Forsan	20,347.65	0.000371	379.14
Big Spring ISD	17,197,673.17	0.313967	320,442.99
Borden ISD	182,827.89	0.003338	3,406.62
Coahoma ISD	5,129,573.88	0.093647	95,578.98
Forsan ISD	6,841,603.63	0.124903	127,479.10
Sands ISD	2,569,473.00	0.046909	47,876.80
Stanton ISD	<u>253,565.00</u>	<u>0.004629</u>	<u>4,724.66</u>
Total	54,775,391.89	1.000000	1,020,625.89

Exhibit C

APPRAISAL PARTICIPATION

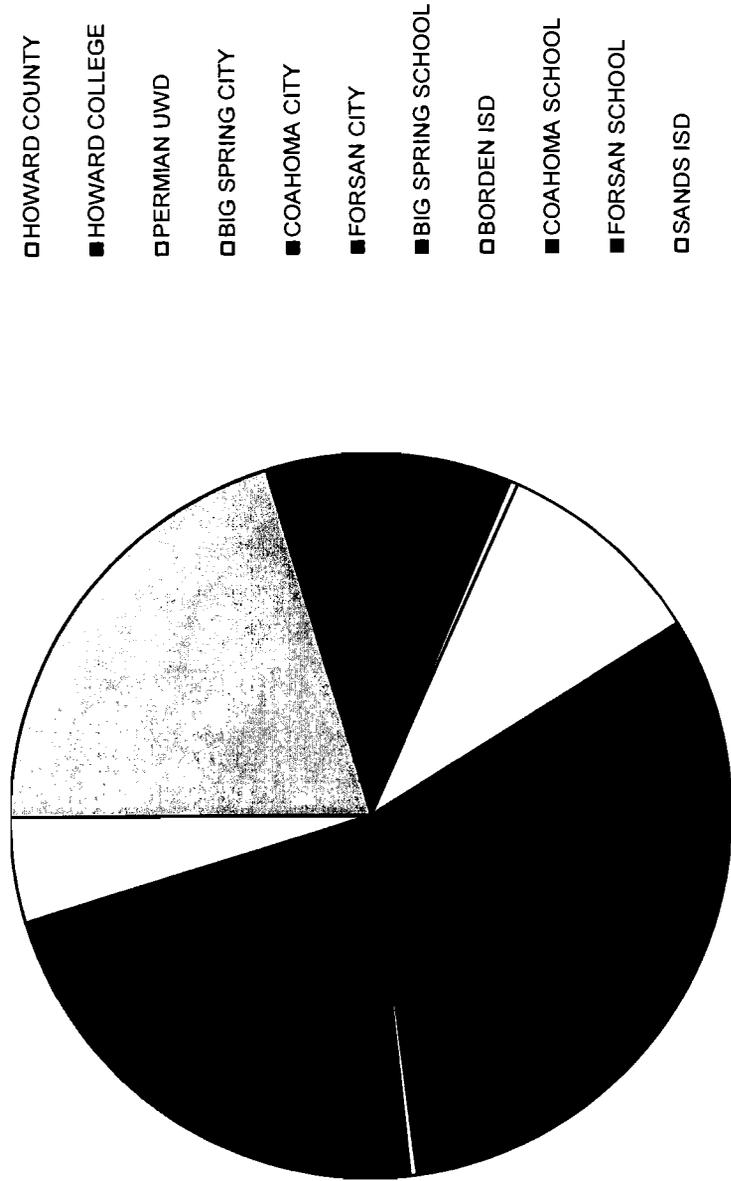


Exhibit C-1



Grass Roots Enterprises, LLC

Cody J. Douglas
601 Scurry
Big Spring, TX

This document is being submitted by Grass Roots Enterprises, LLC with the consent and approval of Leon Hobbs of Big Spring, TX.

Please contact Leon Hobbs at [\(432\) 213-1167](tel:4322131167) if you have any questions regarding this information.

Please Consider this document and contents herein as an official request for consideration for the June 25, 2013 City Council Meeting.

[COLONIAL HILLS ESTATES; PRESENTATION FOR CITY COUNCIL MEETING, JUNE 25, 2013]

This document represents ideas related to the Colonial Hills Estates infrastructure development design and construction.

- A. \$5,000 to the builder upon issuance of the Certificate of Occupancy on each home sold in the Colonial Hills Estates subdivision.
- B. \$1 Million in a revolving account for infrastructure cost to be repaid upon the sale of each home.
 - a. Because of the man hour requirements placed upon the City, GRE would be willing to coordinate all design development and infrastructure construction.
 - b. Cost for engineering, construction and management will be invoiced to the City for payment.
- C. Payback:
 - a. The developer will pay back the infrastructure cost at a set reimbursement amount calculated based on total cost of infrastructure divided by the 89 lots.
 - i. Example; If the total infrastructure cost works out to be \$1.5M divide that by 89 lots which equals \$16,854 per lot. The developer would pay this amount back into the revolving account as each home is sold.
- D. We are getting multiple calls per week from individuals wanting to purchase lots and have us build homes.
- E. The volume of inquiries will increase once improvements begin.
- F. Taxable Revenue: City currently receives \$1,100.00 in annual taxes for all 89 lots.
- G. Assuming the appraisal value is set at \$140,000 per unit, City taxes at the current tax rate of 0.086 per \$100 dollar value would generate approximately \$1,071,560 annually, not to include water, trash and sewer.
- H. Projected influx indicates a need for additional single family housing which will promote family atmosphere rather than temporary housing or sub-standard living conditions.
- I. Upon Completion, Colonial Hills Estates will be a desirable area for additional choices in regard to becoming a home owner.

Please know that Grass Roots Enterprises, LLC strives for perfection and we are willing to provide Big Spring, Texas with an amazing development. Your consideration of this proposal is greatly appreciated.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS, AMENDING ORDINANCE NUMBER 025-2012 WHICH ORDINANCE ADOPTED THE ANNUAL BUDGET FOR THE CITY OF BIG SPRING, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013; PROVIDING FOR INCREASING THE GENERAL FUND BUDGET FOR THE PURPOSE OF PURCHASING CONTAINERS FOR THE SANITATION DEPARTMENT; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR PUBLICATION; PROVIDING AN EFFECTIVE DATE; AND DECLARING AN EMERGENCY.

WHEREAS the City Council adopted the annual budget for the City of Big Spring, Texas on September 25, 2012; and

WHEREAS, funding for the purchase of the containers referenced in this ordinance was not included in such budget, and is necessary for the efficient operation of the Sanitation Department;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS AS FOLLOWS:

SECTION 1. Enacted.

THAT, the General Fund Budget of the Annual Budget for the City of Big Spring, Texas for the Fiscal Year beginning October 1, 2012 and ending September 30, 2013 is hereby increased by the amount of \$109,575.00 for the purpose of purchasing additional containers and container replacement parts for the Sanitation Department.

SECTION 2: Continuing effect.

The remaining portions of Ordinance Number 025-2012 shall remain in full force and effect.

SECTION 3: Repeal.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 4. Publication.

The City Secretary is hereby authorized and directed to cause the publication of this ordinance in accordance with law.

SECTION 5. Effective Date.

This ordinance shall be in force and effect from and after its publication as required by law.

SECTION 6. The passage of this ordinance constitutes an emergency and an imperative public necessity that the Charter Rule requiring that city ordinances be read at two (2) separate meetings of the City Council be suspended, and said rule is hereby suspended, and this ordinance shall take effect immediately upon its passage.

PASSED AND APPROVED on an emergency reading at a regular meeting of the City Council on the 25th day of June, 2013, with all members present voting “aye” for the passage of same.

CITY OF BIG SPRING

Larry McLellan, Mayor

ATTEST:

Tami L. Davis, Assistant City Secretary

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BIG SPRING, TEXAS, AMENDING THE ZONING ORDINANCE BY CHANGING THE ZONING FROM SINGLE FAMILY-1 (SF-1) TO LIGHT COMMERCIAL (LC) FOR THE PROPERTY LOCATED AT 706 W. MARCY STREET DESCRIBED AS SECTION 6, BLOCK 32, 1-S, HOWARD COUNTY, BIG SPRING, TEXAS; PROVIDING A SEVERABILITY CLAUSE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE WAS DISCUSSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission held a public hearing on June 24, 2013 and gave its final approval and recommendation of this zone change from Single Family-1 (SF-1) to Light Commercial (LC);

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS THAT:

SECTION 1. The zoning designation shall change from Single Family-1 (SF-1) to Light Commercial (LC) for property located at 706 W. Marcy Street described as Section 6, Block 32, 1-S, Howard County, Big Spring, Texas and such change is hereby approved by the Big Spring City Council as an amendment to the zoning ordinance.

SECTION 2. Should any section, paragraph, sentence, clause, phrase or word of this ordinance be declared unconstitutional or invalid for any purpose, the remainder of this ordinance shall not be affected thereby.

SECTION 3. It is officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

SECTION 4. The City Secretary is hereby ordered and directed to cause the descriptive caption as well as the penalty for violation of this ordinance to be published as provided by law.

SECTION 5. This ordinance shall take effect immediately from and after its publication and passage upon two readings in accordance with the provisions of the Charter of the City of Big Spring, and it is accordingly so ordained.

PASSED AND APPROVED on first reading at a regular meeting of the City Council on this the 25th day of June, 2013 with all members present voting "aye" for the passage of same.

PASSED AND APPROVED on second and final reading at a regular meeting of the City Council on the 9th day of July, 2013 with all members present voting "aye" for the passage of same.

Larry McLellan, Mayor

ATTEST:

Tami Davis, Asst. City Secretary

Minutes of the Board of Director's Regular Meeting
BIG SPRING ECONOMIC DEVELOPMENT CORPORATION
Tuesday, May 21, 2013
5:15 p.m.
Offices of the Big Spring Economic Development Corporation
215 West Third Street
Big Spring, Texas

The Regular Meeting of the Board of Directors of the Big Spring Economic Development Corporation was called to order at 5:15 p.m. Tuesday, May 21, 2013 in the offices of the Big Spring Economic Development Corporation with Mr. DePauw, presiding. The following notice was sent on May 15, 2013 to all Directors, the news media, and duly posted on May 15, 2013, by Teresa Darden in compliance with the Open Meeting's Act by posting it on the outside door of the Big Spring Economic Development Corporation and on the inside and outside of City Hall.

"The Board of Directors of the Big Spring Economic Development Corporation will hold a Regular Board Meeting on Tuesday, May 21, 2013 at 5:15 p.m. in the offices of the Big Spring Economic Development Corporation, 215 West Third Street, Big Spring, Texas. The purpose of the meeting is: Action on Minutes of the April 16, 2013 Regular Meeting, Action on April Financials, Action on April Investment Reports, Directors Report, Executive Session, Action as a Result of Executive Session, Public Comment; Board Comment, and Adjourn".

Directors Present:

Mr. Jim DePauw
Mr. Scott MacKenzie
Mr. Justin Myers
Mrs. Frances Hobbs

Directors Absent:

Dr. Keith Ledford

Staff Present:

Mr. Terry Wegman
Mrs. Teresa Darden

Guests:

Michelle Sanchez, Natie Saldivar, Aubrey Weaver, Jeff Vidal, Carmen Harbour, Matty McLain, Monty Gillespie

AGENDA ITEM # 1 – Call to Order/Invocation and Pledge:

Mr. DePauw called the meeting to order at 5:15 p.m. Mrs. Hobbs led the invocation and pledge.

ACTION ITEM #2- Action on Minutes of the April 16, 2013 Regular Board Meeting:

Mr. DePauw presented the minutes of the April 16, 2013 Regular Meeting. Motion to accept the minutes were made by Mr. Myers, seconded by Mrs. Hobbs. The motion passed 4 to 0 with all members present voting "aye" in favor of the motion.

ACTION ITEM #3- Action on April Financials Report:

Mr. McKenzie presented the April Financial report. Motion to approve the April Financial Report was made by Mr. Myers seconded by Mr. McKenzie. The motion passed 4 to 0 with all members present voting “aye” in favor of the motion.

ACTION ITEM #4- Action on April Investment Report:

Mr. McKenzie presented the April Investment report. Motion to approve the April Investment Report was made by Mr. McKenzie seconded by Mrs. Hobbs. The motion passed 4 to 0 with all members present voting “aye” in favor of the motion.

AGENDA ITEM #5- Directors Report

Matty McLain with Leading EDG gave an update on clients. Since February 2011 Leading EDG has visited and assisted with 65 clients, 60% are start-up business, 30% existing, and 10% have been buy or sell. Mr. McLain also introduced Monty Gillespie as the new consultant that will be taking over the Big Spring office. Mr. Gillespie will be in Big Spring every Monday and Mr. McLain will be coming in periodically. Mr. Wegman informed the Board that there have been numerous inquiries from developers looking for potential sites for trailer parks, temporary housing, and permanent housing in the expectation of growth due to the Cline Shale. Mr. Wegman advised the board of meetings that include: TEDC Women’s Conference-“See Jane Run” in Frisco that Mrs. Darden attended and found very informative, Cline Shale Consortium will be held on May 23rd, BSEDC hosted the Cline Shale Alliance Transportation meeting on May, 13th and the TEDC Mid-Year Conference will be held June 6-7th. Mr. Wegman also reminded the Board of the dedication to the Russ McEwen Family Aquatic Center will be May 22nd, and Neighbors Helping Neighbors will be collecting items to be sent to the Oklahoma relief.

AGENDA ITEM #6- Executive Session

Executive Session in accordance with Texas Government Code, Section 551.087 (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1). also; Section 551.072 a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on the position of the governmental body in negotiations with a third party.

- **Business Development Plan presentation by Frac Resources and Frontier Logistics for Potential lease of the BSEDC property.**

Mr. DePauw adjourned the Board of Directors into Executive Session @ 5:50 p.m. May 21, 2013.

AGENDA ITEM #7- Action as a Result of Executive Session

Mr. DePauw reconvened the Board of Directors into open session @ 7:26 p.m. May 21, 2013. Action as a result include: None

AGENDA ITEM #8- Public Comments

None

AGENDA ITEM # 9- Board Comments

None

AGENDA ITEM # 10- Adjourn

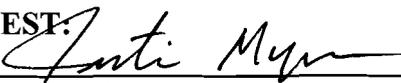
Mr. DePauw asked for a motion to adjourn.

Motion by Mr. DePauw seconded by Mr. Myers. The motion passed 4 to 0 with all members present voting "aye" in favor of the motion.

Meeting adjourned at 7:29 pm on May 21, 2013


Mr. DePauw, President

ATTEST:


Mr. Myers, Vice President

Minutes of the Board of Director's Special Meeting
BIG SPRING ECONOMIC DEVELOPMENT CORPORATION
Tuesday, May 28, 2013
12:00 p.m.
Offices of the Big Spring Economic Development Corporation
215 West Third Street
Big Spring, Texas

The Special Meeting of the Board of Directors of the Big Spring Economic Development Corporation was called to order at 12:00 p.m. Tuesday, May 28, 2013 in the offices of the Big Spring Economic Development Corporation with Mr. DePauw, presiding. The following notice was sent on May 24, 2013 to all Directors, the news media, and duly posted on May 24, 2013, by Teresa Darden in compliance with the Open Meeting's Act by posting it on the outside door of the Big Spring Economic Development Corporation and on the inside and outside of City Hall.

"The Board of Directors of the Big Spring Economic Development Corporation will hold a Special Board Meeting on Tuesday, May 28, 2013 at 5:15 p.m. in the offices of the Big Spring Economic Development Corporation, 215 West Third Street, Big Spring, Texas. The purpose of the meeting is: Executive Session, Action as a Result of Executive Session, Public Comment; Board Comment, and Adjourn".

Directors Present:

Mr. Jim DePauw
Dr. Keith Ledford
Mr. Scott MacKenzie
Mr. Justin Myers
Mrs. Frances Hobbs

Directors Absent:

Staff Present:

Mr. Terry Wegman
Mrs. Teresa Darden

Guests:

Natie Saldivar, Jeff Vidal, Andrew Botan, Miklos Szabo, Sylvia Gonzales, JD Smith

AGENDA ITEM # 1 – Call to Order/Invocation and Pledge:

Mr. DePauw called the meeting to order at 12:00 p.m. Mr. MacKenzie led the invocation and pledge.

AGENDA ITEM #2- Executive Session

Executive Session in accordance with Texas Government Code, Section 551.087 (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1). also; Section 551.072 a

governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on the position of the governmental body in negotiations with a third party.

- **Potential lease of the BSEDC property.**

Mr. DePauw adjourned the Board of Directors into Executive Session @ 12:02 p.m. May 28, 2013.

Mr. DePauw called Executive Session of May 28, 2013 to order at 12:03p.m.

AGENDA ITEM #3- Action as a Result of Executive Session:

Mr. DePauw adjourned out of executive session @ 12:45 p.m. May 28, 2013

Mr. DePauw reconvened the Board of Directors into open session @ 12:47 p.m. May 28, 2013.

Action: Mr. DePauw commented that the Board has reviewed Business Plans from both entities, Frac Resources and Permian Energy Partners. And has concluded Permian Energy Partners would be the best group to move forward with in Lease negotiations.

A motion was made to authorize the Executive Director to enter into Commercial Lease negotiations with Permian Energy Partners and authorizing the President to execute a Lease Term Sheet laying out the General Terms and providing for an Exclusivity Period, Confidentiality and Governing Law.

Motion by Mrs. Hobbs, seconded by Dr. Ledford. The motion passed 5 to 0 with all members present voting “aye” in favor of the motion.

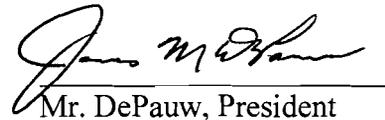
AGENDA ITEM #4- Public Comment: None

AGENDA ITEM #5- Board Comment: Mr. DePauw gave recognition to Mr. Wegman on working on this project

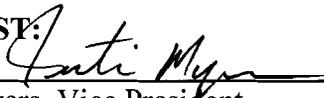
AGENDA ITEM #6- Adjourn:

Mr. DePauw asked for a motion to adjourn. Motion by Dr. Ledford seconded by Mrs. Hobbs. The motion passed 5 to 0 with all members present voting “aye” in favor of the motion.

Meeting adjourned at 12:50 pm on May 28, 2013


Mr. DePauw, President

ATTEST:


Mr. Myers, Vice President